



MINUTES
Professional Studies Faculty Council
Friday, January 14, 2022
9:00 AM, Conducted Electronically

Chair of the Faculty of Professional Studies: Tracy Ryder Glass

Chair of the Faculty Council Meeting: Cyrus Chaichian

Present:

Amanda LaVallee	David Dobson	Kirsten Robertson	Rilla Apostolakis
Amea Wilbur	Elizabeth Watters*	Lisa Moy	Rita Dhungel
Awneet Sivia	Evan Taylor	Liz Wiebe	Robert Harding
Barbara Salingré	Frank Zhang	Luciana Hakak	RoseAnne Timbrell
Brianna Strumm	Georg Melzer	Margaret Coombes	Russell Campbell*
Carl Janzen	Heather Compeau*	Mary Saudelli	Samarjit Dhillon*
Chris Campbell	Jonathan Ferris	Monique Goerzen	Seonaigh MacPherson
Chris Schinckus	Karen Sharkey	Nipuni Jayetileke*	Sha Scholtens
Christine Slavik	Kelly Guiaya	Njeri Kontulahti	Vandy Britton
Cindy Rammage	Kenneth Gariepy	Opeyemi Adesina	
Curtis Magnuson	Kim Milnes	Quan Cheng	

Regrets/Absent:

Al Wiseman*	Gerry Palmer	Leon Pan	Prachee Sehgal*
Allison Kilgannon*	Ismail El Sayad*	Lorne MacKenzie	Raymond Leung
Amir Hajbaba	James Mandigo*	Malaka Walpola*	Ron Zitron
Amir Shabani	Jeff Wood*	Mandeep Pannu	Saeed Rahman
Chuck Charles	Jelena Brcic	Maple Melder-Crozier	Sha Liao
Cindy Stewart	Joanne MacLean	Mariano Mapili*	Shannon Draney
Colleen Bell*	Joanne Robertson	Mark Breedveld	Sharon Forbes*
Darrell Fox	Jon Thomas	Mark Littlefield	Sheryl MacMath
David Johnston*	Karen Cooper	Maryam Siahbani	Sophie Farmani*
Deirdre DeGagne	Karun Karki	Masud Khawaja	Suzan Beattie
Diljot Kaur*	Keith Lownie	Melanie Scott*	Talia Q
Edward Lo	Kevin deWolde	Mike Ivanof	Tim Dueck
Gabriel Murray	Laura Crawford*	Mostafa Pruhmehdi*	
Gerry Gannon	Leah Douglas	Nikki Yee	

Recorder: Angie Reid*

* Indicates Non-Voting Member

Call to Order and Territorial Acknowledgement

2. Agenda and Minutes

2.1. Agenda – January 14, 2022

MOTION:

That the agenda of January 14, 2022 be approved with the following amendment:

- Addition of 5.4 Faculty Restructuring

Cyrus Chaichian / Chris Schinckus

CARRIED.

2.2. Minutes – December 10, 2021

MOTION:

That the minutes of December 10, 2021 be approved with the following amended:

- Revise 7.1 to remove the Faculty of Professional Studies Curriculum Committee vacancy.

Cyrus Chaichian / Chris Schinckus
CARRIED.

3. FPS News

3.1. Department and School News

- The report was included in the agenda package.

3.2. Associate Dean's News

- No update to report.

4. For Decision

4.1. BUS 421 International Marketing – Major Revision – *Kenneth Gariepy*

MOTION:

That the major revisions to BUS 421 International Marketing be approved as presented.

Kenneth Gariepy / Chris Schinckus
CARRIED.

4.2. MGMT 310 Cultivating Positive Workplaces – Major Revision – *Kenneth Gariepy*

MOTION:

That the major revisions to MGMT 310 Cultivating Positive Workplaces be approved as presented.

Kenneth Gariepy / Chris Schinckus
CARRIED.

4.3. Graduate Certificate in Child Life and Community Health – Major Revisions – *Kenneth Gariepy*

MOTION:

That the major revisions to the Graduate Certificate in Child Life and Community Health be approved as presented.

Kenneth Gariepy / Chris Schinckus
CARRIED.

**4.4. Aboriginal Culture and Language Support Diploma – Discontinuation –
*Kenneth Gariepy***

MOTION:

That the discontinuation of The Aboriginal Culture and Language Support diploma be approved as presented.

Kenneth Gariepy / Chris Schinckus
CARRIED.

**4.5. HSER 194 The Role of the Education Assistant in Inclusive Schools –
New Course – *Kenneth Gariepy***

MOTION:

That the new course HSER 194 The Role of the Education Assistant in Inclusive Schools be approved as presented.

Kenneth Gariepy / Chris Schinckus
CARRIED.

**4.6. HSER 392 Immigration & Social Integration: The Indo-Canadian
Experience – Discontinuation – *Kenneth Gariepy***

MOTION:

That the discontinuation of HSER 392 Immigration & Social Integration: The Indo-Canadian Experience be approved as presented.

Kenneth Gariepy / Chris Schinckus
CARRIED.

4.7. SOWK 392 Indigenous Social Work – Major Revisions – *Kenneth Gariepy*

MOTION:

That the major revisions to SOWK 392 Indigenous Social Work be approved as presented.

Kenneth Gariepy / Chris Schinckus
CARRIED.

**4.8. SOWK 491 Indigenous Perspectives on Child and Family Welfare – Major
Revisions – *Kenneth Gariepy***

MOTION:

That the major revisions to SOWK 491 Indigenous Perspectives on Child and Family Welfare be approved as presented.

Kenneth Gariepy / Chris Schinckus
CARRIED.

5. For Discussion

5.1. Rank and Tenure – Standing Item – *Tracy Ryder Glass*

- Applications are progressing to the URC review stage and the process will continue until the President's decision is communicated.
- Communications will be coming from the Tenure and Promotion Advisor regarding information sessions and timelines for the 2022-2023 process.

5.2. COVID-19 Update – Standing Item – *Tracy Ryder Glass*

- A few exceptions aside, UFV started the semester in a remote format. A return to regularly scheduled modes of delivery, as identified in the Winter 2022 timetable, is expected to begin January 24, 2022.
- Employees are reminded to stay up to date and refer to [UFV's Return to Campus website](#); information is updated there before other channels.
- Employees must complete the [BC COVID-19 Self-Assessment Tool](#) and stay home if ill. If an employee needs to self-isolate, they should inform their supervisor and identify a work plan for the isolation period. This plan may include the need for [sick leave](#), remote work, or a combination of the two. Employees are responsible for notifying [close contacts](#) of possible exposure. Supervisors should also remind these employees to follow all [protocols](#) outlined by the BC Centre for Disease Control.
- If employees are informed that a student is [isolating](#) and following COVID-19 protocols, please refer them to the [PASS system](#) and remind them to follow all [protocols](#) outlined by the BC Centre for Disease Control. Faculty and instructors are not to inform other members of the class as it is the responsibility of the student to inform [their close contacts](#). Faculty and instructors are asked to continue to accommodate students who are unable to attend in-person learning because they are following public health guidelines.

5.3. Strategic Enrolment Management Plan – *Tracy Ryder Glass*

- UFV is developing a new Strategic Enrolment Management (SEM) plan that supports the implementation of [IYAQÁWTXW: House of Transformation](#), UFV's integrated strategic plan. A communication went out in the Fall sharing an outline of the SEM plan and the engagement process.
- The results of the survey and focus group discussions are scheduled to be shared on February 7, 2022. A draft SEM plan will then be available for public comment on March 28 and will move through the consultation process. The final plan will be presented to the Board on June 9.
- All are encouraged to review the materials and send feedback to Tracy Ryder Glass.

5.4. Faculty Restructuring – *Tracy Ryder Glass*

Faculty of Education, Community, and Human Development (FECHD)		Faculty of Professional Studies (FPS)
From FACE	Currently in FPS (Moves Apr. 1)	
Applied Business Technology (ABT)	Adult Education (ADED)	School of Business (BUS)
Assessment Services (AS)	Child, Youth and Family Studies (CYFS)	School of Computing (CIS)
English Language Studies (ELS)	Information Systems (DIS)	
Continuing Education (CE)	Social Work and Human Service (SWHS)	
Upgrading and University Preparation (UUP)	Teacher Education Department (TED)	

- Business will be conducted as usual from January to April 2022.
 - Curriculum Committee, Faculty Council, and the Divisional Review Committees will continue without changes in this period.
 - Behind the scenes, the Deans Offices will be transitioning our processes, files, and structure in order to welcome the five areas from the Faculty of Professional Studies (FPS) to the Faculty of Education, Community, and Human Development (FECHD).
 - Chris Schinckus will have oversight of all things Business and Computing while Tracy Ryder Glass will have oversight of the five areas transitioning to FECHD. Nipuni Jayetileke, as the FPS Dean's Assistant, will be working with Chris and Tracy to ensure continuity of processes through to April. Laura Crawford will continue to work with Nipuni and Chris. Mary Saudelli and Angie Reid, while still part of the Faculty of Professional Studies until April 1, will be working with Tracy and Kim Daley, the FECHD Dean's Assistant.
- The split of the current Faculty of Professional Studies will take effect on April 1, 2022. Work will then continue for reviewing operational items and strategic planning, including the PSFC Terms of Reference.

6. Reports

6.1. FPS Curriculum Committee – *Kenneth Gariepy*

- No update to report.

6.2. Indigenization Committee – *Sheryl MacMath*

- The report was included in the agenda package.

6.3. Learning Exchange Committee – *Kirsten Robertson*

- No update to report.

6.4. Faculty/College Council Reports

7.5.1. Faculty of Education, Community, and Human Development

- No representative to report.

7.5.2. Faculty of Applied & Technical Studies

- No representative to report.

7.5.3. College of Arts – *Russell Campbell*

- No update to report.

7.5.4. Faculty of Health Sciences

- No representative to report.

7.5.5. Faculty of Science – *Frank Zhang*

- No update to report.

6.5. Senate Report – *Gerry Palmer*

- No update to report.

6.6. Teaching and Learning Advisory Committee Report – *Mary Saudelli*

- No update to report.

6.7. Race Antiracism Network Report – *Awneet Sivia & Vandy Britton*

- No update to report.

6.8. Field Placement Committee – *Kelly Guiaya*

- The report was included in the agenda package.

6.9. Dean's Report – *Tracy Ryder Glass*

- The School of Social Work & Human Services welcomed Rita Dhungel as a new tenure-track Assistant Professor in January 2022.
- UFV alumna Sharon Forbes joined the School of Social Work & Human Services in January 2022 as Coordinator of the Counselling Advocacy Learning and Leading Service (CALL) until September 2022. Funding from the School's successful FIT grant application made the creation of this position possible.
- Brianna Strumm was congratulated for the recent, successful defense of her doctoral dissertation.

- This is Tracy Ryder Glass' last PS Faculty Council in the role of Dean. Farewells are not required yet because Tracy will continue to attend for a few more months to give updates on ongoing items.
 - Angie Reid, Laura Crawford, Nipuni Jayetileke, and Karen Power were thanked for their support and ensuring Tracy was prepared for meetings.
 - Cyrus Chaichian was thanked for being Tracy's mentor and biggest supporter for the past seven years.

7. Information Items

7.1. PSFC Vacancies

- **Professional Studies Faculty Council and its subcommittees have the following vacancies:**
 - **2 student representatives – please communicate this opportunity to your students.**
 - **1 member of Senate.**
 - **Representative from FPS to the Faculty of Applied & Technical Studies**
 - **Representative from FPS to the Faculty of Education, Community, & Human Development**
 - **Representative from FPS to the Faculty of Health Sciences**
- **Members interested in any of these vacancies should contact FPS.Committees@ufv.ca.**

7.2. Upcoming Events/Important Dates

- **A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).**
- **Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.**

7.3. Policy Revisions

- **[Transfer Credit \(107\)](#) – Feedback Due February 4, 2022**

7.4. The next Faculty Council Meeting is February 11, 2022. Agenda deadline is January 27. Send submissions to FPS.Committees@ufv.ca.