

**MINUTES**  
**Business and Computing Faculty Council**

Friday, May 5, 2023  
9:00 AM, Zoom

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**Chair of the Faculty of Business and Computing:** Chris Schinckus  
**Chair of the Faculty Council Meeting:** Cyrus Chaichian

**Present:**

Adriana Bakos  
Alana Dallaire  
Amir Shabani  
Amir Hajbaba  
Carl Janzen  
Chris Schinckus  
Cyrus Chaichian  
David Dobson  
David Johnston

Felicia Chong\*  
Gerry Gannon  
Ismail El Sayad  
Julie Croft  
Keith Lownie  
Kim Milnes  
Kurt Siemens  
Marla Fralick  
Masud Khawaja

Nipuni Jayetileke\*  
Opeyemi Adesina  
Russell Campbell  
Saeed Rahman  
Sha Scholtens  
Sophie Farmani\*  
Sue Brown

**Regrets:**

Colleen Bell\*  
James Mandigo

Karen Cooper  
Kelli-Ann Rollins

Kevin deWolde

**Recorder:** Nipuni Jayetileke\*

\* Indicates Non-Voting Member

**1. Call to Order and Territorial Acknowledgement**

Meeting called to order at 9:05 am.

**2. Presentations**

**2.1. David Johnston, Registrar and AVP, Enrolment Management, Office of the Registrar – Made a presentation of *A Faculty Guide to the Registrar's Office***

**3. Agenda and Minutes**

**3.1. Agenda – May 5, 2023**

**MOTION:**

Motion: That the agenda of May 5, 2023 be approved as presented.  
Cyrus Chaichian / Chris Schinckus  
CARRIED

**3.2. Minutes – March 31, 2023**

**MOTION:**

Motion: That the minutes of March 31, 2023 be approved as presented.  
Cyrus Chaichian / Chris Schinckus  
CARRIED

#### 4. Schools News

##### 4.1. School of Business – *Chris Schinckus*

- Hiring process continues for several positions including the position of School Director.
- UFV ENACTUS team was qualified for the semi-final round in Montreal.
- School of Business students' team won the International Business Ethics and Sustainability Case Competition held in Los Angeles, California
- Kevin deWolde and Cindy Stewart are currently in Switzerland with students on a field trip.
- Faculty members have published papers and presenting papers in the Summer.

##### 4.2. School of Computing – *Carl Janzen*

- Faculty members have collaborated on papers and presentations, organized competitions, and are teaching coding courses at local high schools.
- Computing students attended the IEEE conference and will be presenting at UFV Student Research day.
- A School of Computing student has won an undergraduate research excellence award.

#### 5. For Discussion

##### 5.1. Rank and Tenure – Standing Item – *Chris Schinckus*

- DRC membership for 2023-24 year is now defined.
- Congratulates Gerry Gannon for receiving Associate Professor rank with tenure.

##### 5.2. COVID-19 Update – Standing Item – *Chris Schinckus*

- No new updates to report.

#### 6. Reports

##### 6.1. Dean's Report – *Chris Schinckus*

- Very demanding time for operational management and administrative duties.
- Acknowledges that this is the first faculty council with all faculty and staff involved and welcomes all staff.
- Currently hiring for the associate dean position. All comments and feedback are welcome from members of the faculty. Deadline: May 5th, 2023.
- Encourages all faculty to attend convocation on June 15th at 2:30pm.

- Chris will be travelling for the next week and Lucy Lee will be acting Dean for this period.

6.2. Indigenization Committee –

6.3. Learning Exchange Committee – *Kirsten Robertson*

6.4. Faculty/College Council Reports

6.4.1. Faculty of Applied & Technical Studies

6.4.2. College of Arts – *Russell Campbell*

6.4.3. Faculty of Education, Community, and Human Development

6.4.4. Faculty of Health Sciences

6.4.5. Faculty of Science – *Frank Zhang*

6.5. Senate Report – *Gerry Palmer*

7. Information Items

7.1. BCFC Vacancies

- Business and Computing Faculty Council and its subcommittees have the following vacancies:
  - Representative from FBC to the Faculty of Applied & Technical Studies
  - Representative from FBC to the Faculty of Health Sciences
- Members interested in any of these vacancies should contact [FBC.Committees@ufv.ca](mailto:FBC.Committees@ufv.ca).

7.2. Upcoming Events/Important Dates

- May 17: [Dean's Community Alumni & Stakeholder Engagement Series](#) – *Cancelled*
- May 22: Victoria Day – *UFV Closed*
- May 26: [Dean's Coffee Series](#)
- June 2: Learning Exchange – *Occurring after BCFC via Zoom*
- For upcoming events related to Inclusive Teaching & Indigenization, see UFV's [Teaching and Learning page](#).
- A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).
- Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.

7.3. Policy Revisions

- [Board Bylaw BGB-110.11 Board Evaluation](#) – *Revisions Approved*
- [Selling, Serving and Advertising Liquor \(15\)](#) – *Revisions Approved*

7.4. The next Faculty Council Meeting is June 2, 2023. Agenda deadline is May 18, 2023. Send submissions to [FBC.Committees@ufv.ca](mailto:FBC.Committees@ufv.ca).