

**MINUTES**  
**Business and Computing Faculty Council**  
Friday, October 13, 2023  
9:00 AM, Zoom

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**Chair of the Faculty of Business and Computing:** Chris Schinckus  
**Chair of the Faculty Council Meeting:** Cyrus Chaichian

**Present:**

Alana Dallaire  
Amir Shabani  
Carl Janzen  
Chris Schinckus  
Cindy Stewart  
Cynthia Lambert\*  
Cyrus Chaichian  
David Harper\*  
Dewang Marya  
Felicia Chong  
Frank Zhang

Gerry Gannon  
Ismail El Sayad  
Julie Croft  
Kevin deWolde  
Kevin Wainwright  
Khyati Shetty  
Kim Milnes  
Liz Wiebe  
Mandeep Pannu  
Marla Fralick  
Masud Khawaja

Nipuni Jayetileke  
Omer Waqar  
Parsa Rajabi  
Raji Balagopal\*  
Russell Campbell  
Saeed Rahman  
Simon Luke  
Susan Brown  
Tanya Vanpraseuth\*  
Yahya Rashid\*  
Ziaul Hossain

**Regrets:**

Ashley Bolding  
Colleen Bell\*

Gurneet Anand\*  
Lorne Mackenzie

Mariana Toniolo Barrios  
Mark Breedveld

**Recorder:** Tanya Vanpraseuth

\* Indicates Non-Voting Member

**1. Call to Order and Territorial Acknowledgement**

**2. Presentation**

**2.1. Updates from Student Affairs and Student Academic Affairs – *Liana Thompson (Executive Director, Student Academic Affairs) and Kyle Baillie (Executive Director, Student Affairs)***

Liana Thompson and Kyle Baillie gave a presentation on information from UFV's Student Affairs and Student Academic Affairs. A discussion was held afterwards.

**3. Agenda and Minutes**

**3.1. Agenda – October 13, 2023**

**MOTION:**

Motion: That the agenda of October 13, 2023 be approved as presented.  
Cyrus Chaichian / Chris Schinckus  
CARRIED

**3.2. Minutes – September 15, 2023**

**MOTION:**

Motion: That the minutes of September 15, 2023 be approved as presented.  
Cyrus Chaichian / Chris Schinckus  
CARRIED

**4. For Decision**

**4.1. Post-Baccalaureate Diplomas – New Programs Approval – *Carl Janzen***

**MOTION:**

Motion: That the proposals for the new School of Computing Post-Baccalaureate Diplomas in Cybersecurity, Software Engineering, and AI & Machine Learning be approved as presented.  
Carl Janzen / Chris Schinckus  
CARRIED

**5. Schools & Associate Dean News**

**5.1. School of Business – *Khyati Shetty***

- Lucerne Week was a success. Sha was thanked for her hard work.
- School of Business will be present at the UFV Open House on October 21. The school will host two sessions for students, with one of them being hosted by a CPA representative.
- The CPHR Students Association will be hosting an event with the UFV Alumni Association.
- The Business After Business Mixer event will occur in November.
- The School of Business dollar scheme was approved by the faculty.

**5.2. School of Computing – *Carl Janzen***

- The school plans on hiring new LTAs and Sessional instructors for the Winter 2024 semester to meet large student enrollment needs.
- A coding skills competition facilitated by faculty members is occurring on October 13.
- The school completed an external review.

**5.3. Associate Dean – *Kevin Wainwright***

- Kevin congratulated Chris on being listed as one of the top 2% of scientists for the third year in a row in Stanford University's database.
- Kevin has been reaching out to faculty members. He encouraged faculty to continue to connect with him.
- Kevin's goals are to raise the awareness of UFV's faculty in the greater community and increase domestic student enrollment.
- Six associate certificates are currently in development.
- New micro-credential and badge opportunities are being discussed.

## 6. For Discussion

### 6.1. Rank and Tenure – Standing Item – *Chris Schinckus*

- All processes for rank, tenure, and promotion are on track.
- All new faculty members have attended an IPEC orientation meeting.

### 6.2. COVID-19 Update – Standing Item – *Chris Schinckus*

- No new updates on COVID-19.
- A general health message from the institution has been circulated.

## 7. Reports

### 7.1. Dean's Report – *Chris Schinckus*

- School of Computing had a BCIS review. Chris thanked faculty and staff for their hard work during this process.
- The School of Business dollar framework has been approved. Chris plans to share this framework with the School of Computing.
- Conversations have been held about Indigenization with both schools. The possibility of hiring an Indigenous faculty member for January 2024 is being discussed. The importance of consistent decolonizing strategies for courses and teaching was highlighted.
- The UFV Open House is occurring on October 21.
- October 18 is the next Dean's Conversation. Claire Hay and Courtney Boisvert from UFV's Teaching & Learning are the guest speakers.
- Chris will be traveling to Vietnam and France. He will be working on joint degree processes for universities in Vietnam and France with UFV.
- Acting President James Mandigo will be a guest speaker at the November Faculty Council meeting.

### 7.2. Learning Exchange Committee – *Kirsten Robertson*

- Faculty members interested in speaking at Learning Exchange sessions can connect with Kirsten Robertson.

### 7.3. Faculty/College Council Reports

#### 7.3.1. Faculty of Applied & Technical Studies

- No representative for updates.

#### 7.3.2. College of Arts

- No representative for updates.

#### 7.3.3. Faculty of Education, Community, and Human Development

- No representative for updates.

#### 7.3.4. Faculty of Health Sciences

- No representative for updates.

#### 7.3.5. Faculty of Science – *Frank Zhang*

- No update to report.

**7.3.6. Faculty of Education, Community, and Human Development (Indigenization Committee) – Saeed Rahman**

- A discussion was held about creating a Business and Computing Indigenization committee similar to the Faculty of Education, Community, and Human Development's. A possible blanket exercise for faculty was also discussed.
- David Harper (Faculty of Health Sciences) shared that the Faculty of Health Sciences welcomed a new Dean. The faculty have been discussing general learning guidelines and student expectations.

**7.4. Senate Report – Gerry Palmer**

- No update to report.

**8. Information Items – Tanya Vanpraseuth**

**8.1. BCFC Vacancies**

- **Business and Computing Faculty Council and its subcommittees have the following vacancies:**
  - Representative from FBC to the College of Arts
  - Representative from FBC to the Faculty of Applied & Technical Studies
- **Members interested in any of these vacancies should contact [FBC.Committees@ufv.ca](mailto:FBC.Committees@ufv.ca).**

**8.2. Upcoming Events/Important Dates**

- **October 9: Thanksgiving Day (UFV Closed)**
- **October 18: [Dean's Conversation Series](#)**
- **October 21: [UFV Open House](#)**
- **A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).**
- **For upcoming events related to Inclusive Teaching & Indigenization, see UFV's [Teaching and Learning page](#).**
- **Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.**
- The [ROSA application](#) deadline is October 31, 2023.

**8.3. The next Faculty Council Meeting is November 10, 2023. Agenda deadline is October 26, 2023. Send submissions to [FBC.Committees@ufv.ca](mailto:FBC.Committees@ufv.ca).**