

**MINUTES**  
**Business and Computing Faculty Council**  
Friday, February 9, 2024  
9:00 AM, Zoom

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**Chair of the Faculty of Business and Computing:** Chris Schinckus  
**Chair of the Faculty Council Meeting:** Cyrus Chaichian

**Present:**

Alana Dallaire	Gerry Gannon	Nipuni Jayetileke
Amir Hajbaba	Gerry Palmer	Omer Waqar
Amir Shabani	Kevin deWolde	Opeyemi Adesina
Ashley Bolding	Kevin Wainwright	Raechel Healey-Chamberlain*
Carl Janzen	Khyati Shetty	Raji Balagopal*
Chris Schinckus	Kim Milnes	Rilla Apostolakis
Cindy Stewart	Kurt Siemens	Russell Campbell
Colleen Bell*	Liz Wiebe	Saeed Rahman
Cyrus Chaichian	Lorne Mackenzie	Sha Scholtens
David Dobson	Luciana Hakak	Simon Luke
David Harper*	Mandeep Pannu	Susan Brown
David Thomson*	Mariana Toniolo Barrios	Talia Q
Dewang Marya	Mark Breedveld	Tanya Vanpraseuth*
Felicia Chong	Masud Khawaja	Yahya Rashid
Frank Zhang	Nathan Arney	

**Regrets:**

Cynthia Lambert*	Karen Cooper	Marla Fralick
Joanne MacLean	Kirsten Robertson	Mike Ivanof

**Guests:**

Carolyn Maclaren	Meghan Jackson
Christine Nehring	Sonia Harding

**Recorder:** Tanya Vanpraseuth

\* Indicates Non-Voting Member

1. **Call to Order and Territorial Acknowledgement**
2. **Presentations**
  - 2.1. **Pathways into Programs: UFV SIF-Funded Project – *Chris Campbell***  
**(*Department Head, Adult Education*)**
3. **Agenda and Minutes**
  - 3.1. **Agenda – February 9, 2024**

**MOTION:**

Motion: That the agenda of February 9, 2024 be approved as presented.  
Cyrus Chaichian / Chris Schinckus  
CARRIED

**3.2. Minutes – January 12, 2024**

**MOTION:**

Motion: That the minutes of January 12, 2024 be approved as presented.  
Cyrus Chaichian / Chris Schinckus  
CARRIED

**4. For Decision**

**4.1. COMP 155 – Course Outline Changes – *Carl Janzen***

**MOTION:**

Motion: That the changes to the course outline for COMP 155 be approved with the following amendment:

- Minor revisions to the attached outline.

Carl Janzen / Chris Schinckus  
CARRIED

**4.2. COMP 386 – Course Outline Changes – *Carl Janzen***

**MOTION:**

Motion: That the changes to the course outline for COMP 386 be approved with the following amendment:

- Minor revisions to the attached outline.

Carl Janzen / Chris Schinckus  
CARRIED

**4.3. COMP 486 – Course Outline Changes – *Carl Janzen***

**MOTION:**

Motion: That the changes to the course outline for COMP 486 be approved with the following amendment:

- Minor revisions to the attached outline.

Carl Janzen / Chris Schinckus  
CARRIED

**5. Schools and Associate Dean News**

**5.1. School of Business – *Khyati Shetty***

- Faculty members published articles, participated in research workshops, and attended events hosted by international organizations.
- An opportunity for faculty to participate in a seven-week training program delivered by US experts on how to implement Collaborative Online International Learning is in progress.
- The school had meetings with a national research organization focused on research funding and internships.
- Two members from the school will be participating in a cultural learning exchange program.

## **5.2. School of Computing – *Carl Janzen***

- Frank Zhang received approval for a study tour in China this April.
- The school is in the final stages of the BCIS program review response document.
- The school hosted a Hackathon and Global Jam.
- The school worked on a publication involving students.
- Faculty members had recent publications and participated in community engagement activities.

## **5.3. Associate Dean – *Kevin Wainwright***

- Kevin will be a keynote speaker at for the Chilliwack Chamber of Commerce's event in February. He will be speaking on the post-COVID-19 economy. Kevin and Khyati are also working on a project with the Chamber.
- Kevin's BUS 499 students have been working on an environmental scan of the Fraser Valley to give an overview of the different organizations and their educational needs.
- An associate certificate focused on social enterprise is in progress.
- Unique training options for Trades have been discussed.
- Opportunities to have a drone demonstration at Seabird Island and high school classrooms are being discussed.
- Kevin continues to work on ensuring that current and future students in the School of Business Post-Baccalaureate diploma programs have the right support resources to be better prepared for their programs.

## **6. For Discussion**

### **6.1. Rank and Tenure – Standing Item – *Chris Schinckus***

- All processes for tenure and promotion are on track. Documents have been sent to URC.
- There is a possibility for initiating the process to reevaluate faculty standards. A call for interest in being members of the working group will be sent soon.

### **6.2. COVID-19 Update – Standing Item – *Chris Schinckus***

- No new updates to share.

## **7. Reports**

### **7.1. Dean's Report – *Chris Schinckus***

- Student representatives and guests were welcomed.
- Tanya was welcomed as the new Communications Coordinator.
- Kurt and Saeed were thanked for their hard work on the EFMD report. The report was submitted in January.
- The BCIS review is almost complete. A memo for the Provost's office is currently in progress. Carl was thanked for his work.

- The process for creating an international internship is in its last stages. This opportunity would benefit international and domestic students.
- Discussions to create a community industry services centre are currently in progress.
- A course capacity pilot program is currently in progress. The project is still in the exploratory phase.
- Discussions on ways to move forward in regard to the cap on international students are in progress. The School of Business post-baccalaureate diplomas will be included in the cap. More information may be shared at a future meeting.

**7.2. Decolonization Subcommittee – *Chris Schinckus***

- The creation of the Decolonization Committee was initiated at the January Faculty Council meeting. Colleagues have already shown interest in being a part of the committee.
- The Terms of Reference have been sent to Shirley Hardman for review. Once approved, the Terms of Reference will be shared, and the first meeting will be scheduled.

**7.3. Learning Exchange Committee – *Kirsten Robertson***

- No updates to report.

**7.4. Faculty/College Council Reports**

**7.4.1. Faculty of Applied & Technical Studies – *Carl Janzen***

- The Faculty of Science hosted a skills competition event.
- The Master of Planning process is in progress.

**7.4.2. College of Arts**

- No representative for updates.

**7.4.3. Faculty of Education, Community, and Human Development**

- No representative for updates.

**7.4.4. Faculty of Health Sciences**

- No representative for updates.

**7.4.5. Faculty of Science – *Frank Zhang***

- A major change was made for the Geography Information Systems Certificate. A series of associate certificates have been proposed.
- Colleen Bell shared that the library is undergoing a review. A survey will be sent out to employees asking for feedback on library services. Members were encouraged to respond to the survey.

**7.5. Senate Report – *Gerry Palmer***

- The President plans to share an update on the impact the international cap has on UFV at the upcoming Senate meeting.
- Concerns for Sessional dates will be discussed at the upcoming Senate meeting.

8. Information Items – *Tanya Vanpraseuth*

8.1. BCFC Vacancies

- Business and Computing Faculty Council and its subcommittees have the following vacancies:
  - Representative from FBC to the Faculty of Applied & Technical Studies
- Members interested in any of these vacancies should contact [FBC.Committees@ufv.ca](mailto:FBC.Committees@ufv.ca).

8.2. Upcoming Events/Important Dates

- February 14: [Dean's Conversation Series](#)
- February 15: [Faculty Microlectures](#)
- February 19: Family Day – UFV Closed
- Senate and Board of Governors: [Call for faculty and staff nominations](#) – Due by 4 pm on February 12, 2024.
- Professor and Librarian Emeritus: [Call for Nominations](#) – Open until February 27, 2024.
- Applications for the [NSERC Undergraduate Students Research Awards](#) for the 2024-2025 academic year will be accepted until March 18, 2024. Please email the Research and Graduate Studies Office at [rqs@ufv.ca](mailto:rqs@ufv.ca) with any questions.
- A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).
- For upcoming events related to Inclusive Teaching & Indigenization, see UFV's [Teaching and Learning page](#).
- Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.

8.3. Policy Revisions

- Art and Cultural Heritage Collections Management (4) Policy (formerly Art Acquisition & Exhibition) – *Revised and Approved*
- Microcredential Programs Policy Consultation – *Submit comments to [policyconsult@ufv.ca](mailto:policyconsult@ufv.ca)*

8.4. The next Faculty Council Meeting is March 8, 2024. Agenda deadline is February 22, 2024. Send submissions to [FBC.Committees@ufv.ca](mailto:FBC.Committees@ufv.ca).