



MINUTES
Faculty of Professional Studies Curriculum Committee
Friday, September 21, 2018
9:00 AM, Room C1429, Abbotsford Campus

Chair of the FPS Curriculum Committee: Kenneth Gariepy

Present:

Barbara Salingré
Carl Janzen
Chris Campbell
Jim Swaffield
Margaret Coombes
Rilla Apostolakis
Seonaigh MacPherson
Tracy Ryder Glass

Regrets/Absent:

Christine Slavik

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Approval of Agenda – September 21, 2018

MOTION:

THAT the agenda of September 21, 2018 be approved as presented.
Seonaigh MacPherson / Barbara Salingré
CARRIED.

1.2. Approval of Minutes – June 15, 2018

MOTION:

THAT the minutes of June 15, 2018 be approved as presented.
Barbara Salingré / Jim Swaffield
CARRIED.

1.3. Appointment of a Vice-Chair for 2018-19

MOTION:

THAT Jim Swaffield be appointed as Vice-Chair of the FPS Curriculum Committee.
Kenneth Gariepy / Margaret Coombes
CARRIED.

2. For Approval

2.1. BUS 439 Advanced Accounting – Minor Revisions – *Jim Swaffield*

MOTION:

THAT the minor revisions to BUS 439 Advanced Accounting be approved with the following amendments:

- In the memo under #2, change to "The School of Business and the area of Accounting and Finance periodically and regularly reviews the course outlines offered in this area."
- In the memo under #6, capitalize "Indigenizing" and "Indigenization."
- In the Official Course Outline, recommend splitting LO1 into two: "LO1. Assess organizational corporate structures and inter-ownership issues." and "LO2. Choose the resulting financial reporting necessary to reflect the economic substance of the ownership constituents." If this recommendation is followed, review the Typical Course Content section to ensure the alignment is correct.
- In the Official Course Outline, remove "describe and" from LO9 and LO10.

Jim Swaffield / Margaret Coombes
CARRIED.

2.2. ADED 422 Wellbeing and Lifelong Learning – Minor Revisions to Grading System – *Seonaigh MacPherson*

MOTION:

THAT the minor revisions to ADED 422 Wellbeing and Lifelong Learning be approved as presented.

Seonaigh MacPherson / Margaret Coombes
CARRIED.

3. For Recommendation to Faculty Council

3.1. EDUC 100 Introduction to Education – New Course – *Barbara Salingré*

MOTION:

THAT the new course EDUC 100 Introduction to Education be accepted and recommended to Faculty Council as presented.

Barbara Salingré / Rilla Apostolakis
CC-2018-39

3.2. Mindfulness-Based Teaching & Learning Graduate Certificate – Major Revisions and Discontinuation of MBTL 720 – *Seonaigh MacPherson*

MOTION:

THAT the major revisions to the Mindfulness-Based Teaching & Learning Graduate Certificate, including revisions to MBTL 710 and 721 and the discontinuation of MBTL 720, be accepted and recommended to Faculty Council with the following amendments:

Memo

- Add "5. Remove the 8-week mindfulness program and 5-day silent retreat as an entry requirement for the program and make it a pre-requisite for MBTL 710."
- Change to "increased the time and cost of the degree prohibitively."
- Remove the quoted costs of UBC's program and replace with a link to their fees.
- Change to "Therefore, after consulting with faculty at the Werklund School of Education and other students, it was determined that the reduction in credit/course requirements and cost should make it competitive with other certificates at U. of C." Remove the remainder of the paragraph.
- Change to "Likewise, we have partnered with the Centre for Mindfulness Studies (Toronto) in delivering an MBSR Facilitation Retreat here in June 2018, and they are interested in promoting the certificate with their graduates. The quality of their five- or six-day (MBCT) retreat training are..."
- As the last paragraph under Rationale for Changes, add "In supporting potential applicants new to mindfulness, we are making the the eight-week mindfulness program and five-day retreat a pre-requisite for MBTL 710."

Program Copy

- Change to "The 12 credit graduate certificate is delivered over three semesters in a part-time format."
- Under Entrance Requirements, change to "Note: Any combination of relevant educational, facilitation, and professional experience could be considered for Prior Learning Assessment Recognition (PLAR) in lieu of program admission requirements."
- Under Entrance Requirements #2, change to "A short resume (maximum two pages) and a letter of intent (maximum one page or 500 words) that includes evidence or details of the applicant's experience with the following, including the organization, teacher, or supervisor where applicable. Please highlight these areas so they are easy to identify:
 - Teaching, facilitating, or leading groups in an employment or voluntary capacity
 - Information concerning any 8-week mindfulness-based program* you've completed, including academic and non-academic courses at UFV, such as ADED 421, 422, 423 or CYC 275 or MBSR courses offered through Continuing Education,
 - and/OR other experiences with mindfulness. Please specify if you have a daily practice and if you've completed any silent meditation retreats*."

Remove the bullets after.

- Under Entrance Requirements, remove #3 and renumber list.
- Under Entrance Requirements, change to "Note: Completion of an eight-week mindfulness program and a silent retreat are pre-requisites for the final course, MBTL 710, which will be offered in the Summer semester." Remove the sentence after.

- Under Additional Documents, remove the first and second bullets. Change the third bullet to "A resume (two-page max.) and a one-page (max. 500 word) Letter of Intent (i.e. statement of interest) outlining personal and professional experiences teaching, facilitating, or leading groups in an employment or voluntary capacity; teaching and practicing mindfulness; and interest in mindfulness."
- Under Fees and Additional Costs, change to "costs for textbooks for classes and for retreat accommodations..."
- Under Program Duration and Total Number of Credits, change to "Centre for Mindfulness Studies (www.mindfulnessstudies.com)."
- Under Dates and Location, remove "as a rule."
- Under Program Outline, after MBTL 721, add "* Note: This course will be offered as the final course of the program in the Summer semester during a five-day residential retreat intensive. An eight-week mindfulness course (or equivalent) and a five-day silent retreat are prerequisites. A five-day or six-day equivalent intensive facilitator training retreat with the Centre for Mindfulness Studies (www.mindfulnessstudies.com) can be completed in lieu of this course."

MBTL 710

- Change the prerequisites to "Admission to the program or permission of the department. Completion of an eight-week mindfulness program or equivalent and five-day silent retreat."
- Change the equivalent courses to "MBSR, MBCT, or other MBI Facilitator Training five- or six-day retreat with the Centre for Mindfulness Studies or another provider accepted for transfer."
- Under Typical Structure of Instructional Hours, change the Experiential hours to 36.
- Under Typical Evaluation Methods and Weighting, change Assignments to 25% and Field experience to 75%.

MBTL 721

- In the Calendar Description, change to "In this capstone course, students integrate and apply what they have learned..."
- Change the prerequisites to "Admission to the program or permission of the department. MBTL 700 and MBTL 708."
- Under Typical Structure of Instructional Hours, change the Field Experience Hours to 42 and the Total to 60.

Seonaigh MacPherson / Margaret Coombes
CARRIED.

3.3. CYC 380 Child Protection Practice in Child and Youth Care – New Course – Christine Slavik

MOTION:

THAT the new course CYC 380 Child Protection Practice in Child and Youth Care be accepted and recommended to Faculty Council with the following amendment:

- Change the Calendar Description to "The social, historical, political and constitutional context in which the child protection system operates are examined. The statutory framework and practice skills of case consultation, investigative interviewing preparing for court, providing evidence, and alternative dispute resolution are developed."

Tracy Ryder Glass / Barbara Salingré

CARRIED.

3.4. Bachelor of Arts in Child and Youth Care – Major Revisions – Christine Slavik

MOTION:

THAT the major revision to the Bachelor of Arts in Child and Youth Care be accepted and recommended to Faculty Council with the following amendments:

- In the Calendar Copy under Readmission, change to "Students who have not attended UFV in greater than three semesters will be required to reapply to the program." Remove the sentence that follows this one.
- Recommend adding Business Administration, Computer Information Systems, Indigenous Peoples Knowledge, and Social Work to the list of relevant electives in the Calendar Copy.

Carl Janzen / Rilla Apostolakis

CARRIED.

4. Discussion Items

4.1. Alignment of Learning Outcomes and Assessments in Official Course Outlines Among the Disciplines in Professional Studies

MOTION:

THAT item 4.1. Alignment of Learning Outcomes and Assessments in Official Course Outlines Among the Disciplines in Professional Studies be tabled to the October 19, 2018 meeting agenda.

Kenneth Gariepy / Chris Campbell

CARRIED.

5. Information Items

5.1. 2018-19 FPSCC Membership List

5.2. FPS Course Outline Database

6. Adjournment