



**MINUTES**  
**Faculty of Professional Studies Curriculum Committee**  
Friday, November 16, 2018  
9:00 AM, Room C1429, Abbotsford Campus

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**Chair of the FPS Curriculum Committee:** Kenneth Gariepy

**Present:**

Barbara Salingré  
Carl Janzen  
Christine Slavik  
Jim Swaffield  
John Hogg (guest)  
Mary Saudelli (guest)  
Rilla Apostolakis  
Tracy Ryder Glass

**Regrets/Absent:**

Chris Campbell  
Margaret Coombes

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**1. Call to Order**

**1.1. Approval of Agenda – November 16, 2018**

**MOTION:**

THAT the agenda of November 16, 2018 be approved with the following amendments:

- Item 3.7: Removal of SOWK 330, 392, 430, and 431 from the list.
- Addition of item 5.1 International Business Major and Minor

Barbara Salingré / Christine Slavik  
CARRIED.

**1.2. Approval of Minutes – September 21, 2018**

**MOTION:**

THAT the minutes of September 21, 2018 be approved as presented.

Tracy Ryder Glass / Jim Swaffield  
CARRIED.

**2. For Approval**

**2.1. Bachelor of Computer Information Systems – Course Repetition – *Carl Janzen***

**MOTION:**

THAT the minor changes to the course repetition policy of the Bachelor of Computer Information Systems be approved with the following amendment:

- In the memo, write “not applicable” under item 4.

Carl Janzen / Rilla Apostolakis  
CARRIED.

**2.2. CYC 101 Introduction to Professional Child and Youth Care – 6 Year Review – *Christine Slavik***

**MOTION:**

THAT the minor revisions to CYC 101 Introduction to Professional Child and Youth Care be approved with the following amendments:

- Addition of a rationale in the memo.
- Complete the Special Topics, Independent Study, Transfer Credit, Grading System, and Typical Evaluation Methods and Weighting sections on the course outline.
- Update the Typical Texts and Resource Materials in the course outline.

Christine Slavik / Carl Janzen  
CARRIED.

**3. For Recommendation to Faculty Council**

**3.1. Revision to FPSCC Terms of Reference**

**MOTION:**

THAT the revisions to the Faculty of Professional Studies Curriculum Committee's Terms of Reference be approved and recommended to Faculty Council with the following amendments:

- “1.3 Special Considerations  
Upon the recommendation of the Dean and Chair, special consideration may be given to programs, as per Policy 21 Undergraduate Course and Program Approval, to bypass the FPSCC and referred directly to PSFC.”
- “6. h. Working with the Dean to recommend special considerations, per 1.3.”

Jim Swaffield / Barbara Salingré  
CARRIED.

**3.2. Bachelor of Computer Information Systems – Major Revisions to MATH Entrance Requirements – *Carl Janzen***

**MOTION:**

THAT the major revisions to the Bachelor of Computer Information Systems entrance requirements be accepted and recommended to Faculty Council as presented.

Carl Janzen / Christine Slavik  
CARRIED.

**3.3. Major Revisions to MATH Prerequisites – CIS 190, COMP 120, COMP 125, COMP 150, & COMP 152 – *Carl Janzen***

**MOTION:**

THAT the prerequisite changes to CIS 190, COMP 120, COMP 125, COMP 150, and COMP 152 be accepted and recommended to Faculty Council with the following amendments:

- In the memo under item 4, remove “All these programs require the same Math requirements. They will not be affected at all, as this offers another option to the Math requirements.”
- Transfer the COMP 120 course outline to the latest version of the course outline template.
- In the COMP 120 course outline, update the Faculty, Department Head, and Dean sections.

Carl Janzen / Jim Swaffield  
CARRIED.

**3.4. Major Revisions to Prerequisites – COMP 340, 350, 351, 360, 370, 380, 390, & 445 – *Carl Janzen***

**MOTION:**

THAT the major prerequisite revisions to COMP 340, 350, 351, 360, 370, 380, 390, & 445 be accepted and recommended to Faculty Council with the following amendments:

- Make the prerequisite wording consistent throughout all the outlines by using “OR Admission to the BSc with Computing Science Major.”
- Transfer COMP 360, 370, 380, and 390 to the latest version of the course outline template.
- Confirm that all outlines list Talia Q as the Department Head.

Carl Janzen / Jim Swaffield  
CARRIED.

**3.5. Associate Certificate in Coding Skills – New Program – *Carl Janzen***

- The Committee was reminded that due to the new program development process, the documents may contain further revisions from the Program Development and Quality Assurance Office before it goes to Professional Studies Faculty Council in December 2018.

**MOTION:**

THAT the new program Associate Certificate in Coding Skills be accepted and recommended to Faculty Council with the following amendments:

- Throughout the documentation, ensure that “the CIS program” is revised to state a specific program(s).

Program Calendar Copy

- Under item 5, change to 15 credits.
- Under item 6, change to “Successful completion of the diploma in CIS at the University of the Fraser Valley.”
- Under item 9, detail the portfolio evaluation further.
- Under item 15. a., add a minimum grade requirement, similar to the one listed under Academic Performance of the Bachelor of Computer Information Systems.

COMP 386 Outline

- Use a clean copy of the outline without track changes.
- Complete the Department Head and Dean approval sections.
- Remove “to complete software development projects” from the Calendar Description.

COMP 486 Outline

- Use a clean copy of the outline without track changes.
- Complete the Department Head and Dean approval sections.
- Complete the Total Hours section.

Carl Janzen / Tracy Ryder Glass

CARRIED.

**3.6. Bachelor of Social Work – Removal of STATS and PSYC Entrance Requirements – *Margaret Coombes***

**MOTION:**

THAT the removal of STATS and PSYC entrance requirements from the Bachelor of Social Work be accepted and recommended to Faculty Council as presented.

Kenneth Gariepy / Tracy Ryder Glass

CARRIED.

**3.7. Prerequisite Changes to BSW Foundational Courses: SOWK 300, 301, 311, 312, 320, 330, 380, 392, 394, 404, 410, 412, 430, 431, 450, 483, 490, 491, 493, 495, 496, 497 – *Margaret Coombes***

**MOTION:**

THAT the major revisions to the BSW foundational courses; SOWK 300, 301, 311, 312, 320, 380, 394, 404, 410, 412, 450, 483, 490, 491, 493, 495, 496, and 497, be accepted and recommended to Faculty Council with the following amendment:

- In the memo under item 2, reword so that it does not mention removing prerequisites and corequisites for clarity.

Kenneth Gariepy / Jim Swaffield

CARRIED.

**3.8. CYC 167 Introduction to Working with Individuals in Child and Youth Care – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 167 Introduction to Working with Individuals in Child and Youth Care be accepted and recommended to Faculty Council with the following amendments:

- Complete the Special Topics and Independent Study sections of the course outline.
- Remove the revisions to the Typical Texts and Resource Materials.

Christine Slavik / Rilla Apostolakis  
CARRIED.

**3.9. CYC 168 Social Constructs of Families and Groups – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 168 Social Constructs of Families and Groups be accepted and recommended to Faculty Council with the following amendments:

- Complete the Independent Study section of the course outline.
- Remove the revisions to the Typical Texts and Resource Materials.

Christine Slavik / Jim Swaffield  
CARRIED.

**3.10. CYC 210 Professional Practice Issues in Child and Youth Care – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 210 Professional Practice Issues in Child and Youth Care be accepted and recommended to Faculty Council with the following amendment:

- Complete the Independent Study section.

Christine Slavik / Barbara Salingré  
CARRIED.

**3.11. CYC 220 Theoretical Foundations for Child and Youth Care – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 220 Theoretical Foundations for Child and Youth Care be accepted and recommended to Faculty Council as presented.

Christine Slavik / Barbara Salingré  
CARRIED.

**3.12. CYC 270 Expressive Therapies for Child and Youth Care – Discontinuation – *Christine Slavik***

**MOTION:**

THAT the discontinuation of CYC 270 Expressive Therapies for Child and Youth Care be accepted and recommended to Faculty Council as presented.  
Christine Slavik / Carl Janzen  
CARRIED.

**3.13. CYC 310 Supervised Practicum – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 310 Supervised Practicum be accepted and recommended to Faculty Council with the following amendments:

- In the Calendar Description, revise the first sentence to “This supervised practice situation requires students to work directly with children/youth in order to promote professional skill acquisition and integration.”
- In the Calendar Description, add “Note:” to the beginning of the second paragraph.

Christine Slavik / Rilla Apostolakis  
CARRIED.

**3.14. CYC 394 Introduction to Substance Abuse – Discontinuation – *Christine Slavik***

**MOTION:**

THAT the discontinuation of CYC 394 Introduction to Substance Abuse be accepted and recommended to Faculty Council as presented.  
Christine Slavik / Barbara Salingré  
CARRIED.

**3.15. CYC 395 Developing Healthy Relationships in Child and Youth Care – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 395 Developing Healthy Relationships in Child and Youth Care be accepted and recommended to Faculty Council as presented.  
Christine Slavik / Barbara Salingré  
CARRIED.

**3.16. CYC 402 Community & Interdisciplinary Practice – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 402 Community & Interdisciplinary Practice be accepted and recommended to Faculty Council with the following amendment:

- Revise the prerequisite to “Admission in the BA in CYC program...”

Christine Slavik / Carl Janzen  
CARRIED.

**3.17. CYC 410 Advanced Practice in Child and Youth Care – Major Revisions –  
*Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 410 Advanced Practice in Child and Youth Care be accepted and recommended to Faculty Council with the following amendments:

- Check the Credits and/or Total Hours box in the memo.
- In the memo under item 2, explain the increased hours.
- In the Calendar Description of the course outline, remove “Students must take both CYC 410A & CYC 410B to receive credit and offered in Summer semester as CYC 410.”

Christine Slavik / Carl Janzen  
CARRIED.

**3.18. CYC 411 Supplemental Practicum in CYC – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 411 Supplemental Practicum in CYC be accepted and recommended to Faculty Council with the following amendments:

- Remove “Admission to the Graduate Studies in Child Life,” from the prerequisites.
- Complete the Typical Evaluation Methods and Weighting section of the course outline.

Christine Slavik / Carl Janzen  
CARRIED.

**4. Discussion Items**

**4.1. Alignment of Learning Outcomes and Assessments in Official Course Outlines Among the Disciplines in Professional Studies**

**MOTION:**

THAT item 4.1. Alignment of Learning Outcomes and Assessments in Official Course Outlines Among the Disciplines in Professional Studies be tabled to the December 14, 2018 meeting agenda and Seonaigh MacPherson be invited to speak to it.

Kenneth Garipey / Carl Janzen  
CARRIED.

**5. Information Items**

**5.1. International Business Major and Minor**

- The Committee was informed that due to required timelines, this item will go directly to Professional Studies Faculty Council.

**6. Adjournment**