



**MINUTES**  
**Faculty of Professional Studies Curriculum Committee**  
Friday, April 26, 2019  
9:00 AM, Room C1429, Abbotsford Campus

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**Chair of the FPS Curriculum Committee:** Kenneth Gariepy

**Present:**

Barbara Salingré  
Curtis Magnuson (guest)  
Jim Swaffield  
Margaret Coombes  
Rilla Apostolakis  
Tracy Ryder Glass

**Regrets/Absent:**

Carl Janzen  
Christine Slavik  
Chris Campbell  
Mary Saudelli

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**1. Call to Order**

**1.1. Approval of Agenda – April 26, 2019**

**MOTION:**

THAT the agenda of April 26, 2019 be approved as presented.  
Barbara Salingré / Rilla Apostolakis  
CARRIED.

**1.2. Approval of Minutes – February 22, 2019**

**MOTION:**

THAT the minutes of February 22, 2019 be approved as presented.  
Tracy Ryder Glass / Jim Swaffield  
CARRIED.

**2. For Approval**

### 3. For Recommendation to Faculty Council

#### 3.1. BUS 416 Training and Development – Major Revisions – *Jim Swaffield*

**MOTION:**

THAT the major revisions to BUS 416 Training and Development be accepted and recommended to Faculty Council with the following amendment:

- Revise the last sentence of the Calendar Description to “In addition, they will be...”

Jim Swaffield / Barbara Salingré  
CARRIED.

#### 3.2. SOWK 404 Research Methods and Evaluation – Major Revisions – *Margaret Coombes*

**MOTION:**

THAT the major revisions to SOWK 404 Research Methods and Evaluation be accepted and recommended to Faculty Council with the following amendments:

Memo

- Under item 2, revise to “our decision to remove the...”

Course Outline

- In the Calendar Description, remove the hyphens from “Disseminating.”
- Revise the Director’s approval date to 2019.
- Revise Learning Outcome 1 to “Critically evaluate.”
- It was recommended that Learning Outcomes 10 and 11 be moved to under 1.

Transfer Credit Form

- Add the course number to the header.

Margaret Coombes / Barbara Salingré  
CARRIED.

#### 3.3. Bachelor of Social Work – Major Revisions – *Margaret Coombes*

**MOTION:**

THAT the major revisions to the Bachelor of Social Work be accepted and recommended to Faculty Council with the following amendments:

- Complete the subject line of the memo.
- Under Entrance Requirements 1, revise the fifth bullet to “three credits of courses with Indigenous or First Nations content: FNST, IPK, or an equivalent course.”
- Under Entrance Requirements 1, add a link to the list of accepted options mentioned in the sixth bullet.
- Under Graduation Requirements, revise the first sentence to “Program GPA of 2.67 or better on courses that can be applied to the Bachelor of Social Work degree.”

Margaret Coombes / Jim Swaffield  
CARRIED.

**3.4. HSER 127, 129, and 229 – Discontinuation – *Margaret Coombes***

**MOTION:**

THAT the discontinuation of HSER 127, 129, and 229 be accepted and recommended to Faculty Council as presented.

Margaret Coombes / Barbara Salingré

CARRIED.

**3.5. HSER 130 Practicum I – Major Revisions – *Margaret Coombes***

**MOTION:**

THAT the major revisions to HSER 130 Practicum I be accepted and recommended to Faculty Council with the following amendments:

- In the memo under 8 b., explain that the decrease in class size is balanced by increasing the class size in another course.
- Complete the Independent Study and Transfer Credit sections of the course outline.
- Revise the Maximum Enrolment section of the course outline to reflect the proposed class size decrease.

Margaret Coombes / Rilla Apostolakis

CARRIED.

**3.6. HSER 131 Practicum – Major Revisions – *Margaret Coombes***

**MOTION:**

THAT the major revisions to HSER 131 Practicum be accepted and recommended to Faculty Council with the following amendments:

- Retain the former course number listed in the Antirequisite Courses section of the course outline.
- List at least one article, Program Guideline, or text under the Typical Text(s) and Resource Materials section of the course outline.

Margaret Coombes / Jim Swaffield

CARRIED.

**3.7. HSER 140 Introduction to Human Services with Indigenous Peoples – New Course – *Margaret Coombes***

**MOTION:**

THAT the new course HSER 140 Introduction to Human Services with Indigenous Peoples be accepted and recommended to Faculty Council with the following amendments:

- In the Calendar Description, capitalize “Indigenous-Settler” and remove the hyphen from “culturally safe” for consistency.
- Revise the first sentence of the Calendar Description to “...to the present as it relates to Human Services.”
- Add a note to the Calendar Description about field trip costs.
- Remove “or Community Support Worker certificate” from the Prerequisites.
- Complete the Independent Study and Labs sections of the course outline.
- Add “Course pack” to the Typical Text(s) and Resource Materials section of the course outline.

Margaret Coombes / Rilla Apostolakis  
CARRIED.

**3.8. HSER 200 Interview and Assessment Skills for Human Services – Major Revisions – *Margaret Coombes***

**MOTION:**

THAT the major revisions to HSER 200 Interview and Assessment Skills for Human Services be accepted and recommended to Faculty Council as presented.

Margaret Coombes / Barbara Salingré  
CARRIED.

**3.9. HSER 230 Practicum II – Major Revisions – *Margaret Coombes***

**MOTION:**

THAT the major revisions to HSER 230 Practicum II be accepted and recommended to Faculty Council with the following amendment:

- Complete the Independent Study section of the course outline.

Margaret Coombes / Barbara Salingré  
CARRIED.

**3.10. School and Community Support Worker Certificate – Major Revisions – *Margaret Coombes***

**MOTION:**

THAT the major revisions to the School and Community Support Worker Certificate be accepted and recommended to Faculty Council with the following amendment:

- Under Practicum Information, revise the second sentence to “Students are required to register for the practicum course on the campus closest to their practicum.”

Margaret Coombes / Barbara Salingré  
CARRIED.

4. Discussion Items
5. Information Items
  - 5.1. Reminder – Unable to Reuse Course Numbers
6. Adjournment