

MINUTES
Faculty of Professional Studies Curriculum Committee
Friday, January 19, 2018
9:00 AM, Room A203b, Abbotsford Campus

Chair of the FPS Curriculum Committee Meeting: Tracy Ryder Glass

Present:

Barbara Salingré
Christine Slavik
Jim Swaffield
Kenneth Gariepy
Rilla Apostolakis
Seonaigh MacPherson

Regrets/Absent:

Margaret Coombes

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Agenda – January 19, 2018

MOTION:

THAT the agenda of January 19, 2018 be approved with the addition of item 3.2 CYC 275 Wellness and Mindfulness-Based Practices.

Barbara Salingré / Kenneth Gariepy
CARRIED.

2. Introductory Business

2.1. Review of Terms of Reference

- The group read through the Terms of Reference.

2.2. Review of Membership

- The group agreed that all members will serve until the end of the initial two year term. At the end of this period, members will be asked to volunteer to serve a third year, as per section 3 of the Terms of Reference.

ACTION:

Request the Nominations & Elections Committee to follow-up regarding vacancies on the Curriculum Committee.

2.3. Appointment of Chair and Vice-Chair

MOTION:

THAT Kenneth Gariepy be appointed as Chair of the FPS Curriculum Committee.

Seonaigh MacPherson / Christine Slavik

CARRIED.

MOTION:

THAT Jim Swaffield be appointed as Vice-Chair of the FPS Curriculum Committee.

Christine Slavik / Seonaigh MacPherson

CARRIED.

3. Items for Approval

3.1. Library & Information Technology Diploma – Major Revisions – *Kenneth Gariepy*

- A memo completed using the UEC template will be required for submission to the Faculty Council agenda.

MOTION:

THAT the major revisions to the Library & Information Technology Diploma program be accepted as presented and recommended to Faculty Council.

Kenneth Gariepy / Barbara Salingré

CARRIED.

3.2. CYC 275 Wellness and Mindfulness-Based Practices – Minor Revisions – *Christine Slavik*

- A memo completed using the UEC template will be required for submission to the Faculty Council agenda.

MOTION:

THAT the minor revisions to CYC 275 Wellness and Mindfulness-Based Practices be approved with the following amendment:

- Under Typical Instructional Methods, edit to "class time."

Christine Slavik / Barbara Salingré

CARRIED.

4. Discussion Items

4.1. Round Table Discussion

- Angie Reid created a [website for the Curriculum Committee](#).
- A representative may be present to speak to individual items, especially in regards to new or revised courses and programs.
- The group agreed that minutes shall be written in the same style as Faculty Council minutes, to retain consistency. Agendas and approved minutes will be posted online.

ACTION:

Angie Reid to add a link to the UEC Resources webpage on the Curriculum Committee webpage.

5. Information Items

5.1. FPS Curriculum Committee Meeting Schedule

6. Adjournment