



MINUTES
Faculty of Professional Studies Curriculum Committee
Friday, March 16, 2018
9:00 AM, Room B121, Abbotsford Campus

Chair of the FPS Curriculum Committee: Kenneth Gariepy

Present:

Barbara Salingré
Christine Slavik
Jim Swaffield
Rilla Apostolakis
Tracy Ryder Glass

Regrets/Absent:

Carl Janzen
Margaret Coombes
Seonaigh MacPherson

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Approval of Agenda – March 16, 2018

MOTION:

THAT the agenda of March 16, 2018 be approved with the following amendment:

- Removal of item 3.2 Library Technician Post-Diploma Certificate – Designation Change

Christine Slavik / Barbara Salingré
CARRIED.

1.2. Approval of Minutes – February 16, 2018

MOTION:

THAT the minutes of February 16, 2018 be approved as presented.
Barbara Salingré / Jim Swaffield
CARRIED.

2. For Approval

2.1. Bachelor of Business Administration Human Resource Major – Minor Revisions – *Jim Swaffield*

MOTION:

THAT the minor revisions to the Bachelor of Business Administration Human Resource Major be approved with the following amendments:

Memo

- Capitalize "BUS" abbreviation throughout.
- Under question 4, capitalize "Indigenization."
- Under question 6, clarify what edition of the Academic Calendar will apply to students. For example, "the Academic Calendar copy that governs a student's program is in effect at declaration, not admission."
- Under question 8, change "FTEs" to "seats."
- Under question 8, describe how often the course is offered and if there are anticipated changes to seat reserves.

Program Outline

- The first sentence under Human Resource Management Electives should start with "four," not "five."

Jim Swaffield / Tracy Ryder Glass

CARRIED.

3. For Recommendation to Faculty Council

3.1. Bachelor of Business Administration Organizational Studies Minor – Major Revisions – *Jim Swaffield*

MOTION:

THAT the major revisions to the Bachelor of Business Administration Organizational Studies Minor be accepted and recommended to Faculty Council with the following amendments:

- Under question 1 of the memo, check the box that reads "change in requirements for residency or continuance."
- Indicate in the memo that the requirements for residency and continuance are consistent with those already in place for BBA students.
- Under question 4 of the memo, capitalize "Indigenization."
- Remove the last sentence under question 7 of the memo.
- Append the memo from the Dean of the College of Arts.

Jim Swaffield / Christine Slavik

CARRIED.

3.2. Library Technician Post-Diploma Certificate – Designation Change – *Kenneth Gariepy*

- Item withdrawn from the agenda.

4. Discussion Items

5. Information Items

5.1. Time-Sensitive Concept Paper

- A time-sensitive concept paper will be moving forward to Faculty Council without being approved at FPS Curriculum Committee first.

6. Adjournment