



MINUTES
Faculty of Professional Studies Curriculum Committee
Friday, May 11, 2018
9:00 AM, Room A203b, Abbotsford Campus

Chair of the FPS Curriculum Committee: Kenneth Gariepy

Present:

Barbara Salingré
Carl Janzen
Christine Slavik
Masud Khawaja
Seonaigh MacPherson
Tracy Ryder Glass

Regrets/Absent:

Jim Swaffield
Margaret Coombes
Rilla Apostolakis

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Approval of Agenda – May 11, 2018

MOTION:

THAT the agenda of May 11, 2018 be approved as presented.
Barbara Salingré / Carl Janzen
CARRIED.

1.2. Approval of Minutes – April 13, 2018

MOTION:

THAT the minutes of April 13, 2018 be approved as presented.
Christine Slavik / Masud Khawaja
CARRIED.

2. For Recommendation to Faculty Council

2.1. BUS 377 Cooperative Enterprises – Major Revisions – *Jim Swaffield*

MOTION:

THAT the major revisions to BUS 377 Cooperative Enterprises be accepted and recommended to Faculty Council with the following amendments:

- If the course is not intended for registration from students in other programs, consider adding "admission to the Bachelor of Business program" as a prerequisite.
- In the memo, check the "6 year review" box and complete question #9.
- Revise the Typical Instructional Methods to "Lectures, discussion, guest lectures, field trips to cooperative organizations."
- Review the Typical Course Content and Topics section to make capitalization consistent throughout.

Masud Khawaja / Seonaigh MacPherson
CARRIED.

2.2. BUS 478 Work Spaces, Built Places – Major Revisions – *Jim Swaffield*

- The language used throughout the course outline can be interpreted as related to Indigenization or internationalization, but the Committee was not sure if this was the intention.
- The Committee recommends the course developer meet with Shirley Hardman, Senior Advisor on Indigenous Affairs.

MOTION:

THAT the major revisions to BUS 478 Work Spaces, Built Places be accepted and recommended to Faculty Council with the following amendment:

- The addition of explicit language to clarify the relevance of Indigenous and international content in the course outline and memo.

Masud Khawaja / Seonaigh MacPherson
CARRIED.

2.3. Computer Information Systems Certificate – Residency Requirements – *Carl Janzen*

MOTION:

THAT the major revisions to the residency requirements of the Computer Information Systems Certificate be accepted and recommended to Faculty Council with the following amendments:

- In the memo under #2, revise the last sentence to "Therefore, the CIS Department has approved the residency for the CIS certificate to require a minimum number of 9 (nine) credits of CIS/COMP courses to be taken at UFV." Use bold text for this sentence.
- In the memo under #4, capitalize "Indigenous."
- In the memo under #6, revise the first sentence to "Students will now be required to complete a minimum number of CIS/COMP credits towards the discipline-specific credential here at UFV."

Carl Janzen / Barbara Salingré
CARRIED.

**2.4. Computer Information Systems Diploma – Residency Requirements –
Carl Janzen**

MOTION:

THAT the major revisions to the residency requirements of the Computer Information Systems Diploma be accepted and recommended to Faculty Council with the following amendments:

- In the memo under #2, revise the last sentence to "Therefore, the CIS Department has approved the residency for the CIS diploma to require a minimum number of 21 (twenty one) credits of CIS/COMP courses to be taken at UFV." Use bold text for this sentence.
- In the memo under #4, capitalize "Indigenous."
- In the memo under #6, revise the first sentence to "Students will now be required to complete a minimum number of CIS/COMP credits towards the discipline-specific credential here at UFV."

Carl Janzen / Masud Khawaja
CARRIED.

2.5. Bachelor of Computer Information Systems – Recognition of Previously Completed CIS and COMP Courses – Carl Janzen

MOTION:

THAT the recognition of previously completed CIS and COMP courses revisions to the Bachelor of Computer Information Systems be accepted and recommended to Faculty Council with the following amendments:

- In the calendar copy under Recognition of Previously Completed CIS/COMP Courses, capitalize "Department" throughout.
- In the calendar copy under Recognition of Previously Completed CIS/COMP Courses, correct "priot" to "prior."
- In the calendar copy under Recognition of Previously Completed CIS/COMP Courses, correct "whesterh" to "whether."
- In the calendar copy under Recognition of Previously Completed CIS/COMP Courses, revise the first sentence to "students who complete courses in other programs..."
- In the calendar copy under Recognition of Previously Completed CIS/COMP Courses, revise the end of the first sentence to "can be recognized by, or transferred to, the CIS program."
- In the calendar copy under Recognition of Previously Completed CIS/COMP Courses, revise the second bullet to "Generally, courses taken more than 10 years ago will not be considered applicable. Courses taken more recently will not be considered applicable if there has been significant change in the course subject matter or technology."

Carl Janzen / Christine Slavik
CARRIED.

2.6. HSER 250 Integration of Social Services Theory and Practice – Discontinuation – *Margaret Coombes*

MOTION:

THAT the discontinuation of HSER 250 Integration of Social Services Theory and Practice be accepted and recommended to Faculty Council with the following amendments:

- Make the language in the memo less individualized and remove references to the writer. For example, remove the last sentence of the first paragraph under #1 Rationale for Change.

Barbara Salingré / Tracy Ryder Glass
CARRIED.

2.7. SOWK 297 Introduction to Mental Health and Substance Use – New Course – *Margaret Coombes*

MOTION:

THAT the new course SOWK 297 Introduction to Mental Health and Substance Use be accepted and recommended to Faculty Council with the following amendments:

- To clarify that this is an introductory course, revise the language under #1 in the memo with #2 and the course outline.
- In the memo under #4, remove the first sentence.
- In the course outline, it is recommended to review and condense the Learning Outcomes to align with the Typical Course Content, reduce the number, and ensure they are introductory level.

Christine Slavik / Masud Khawaja
CARRIED.

2.8. SOWK 302 Interdisciplinary Collaborative Practice: Working with Families Experiencing Mental Health Issues, Interpersonal Violence, and Substance Misuse – New Course – *Margaret Coombes*

MOTION:

THAT the new course SOWK 302 Interdisciplinary Collaborative Practice: Working with Families Experiencing Mental Health Issues, Interpersonal Violence, and Substance Misuse be accepted and recommended to Faculty Council with the following amendment:

- In the course outline, align the Learning Outcomes with the Typical Course Content and Topics.

Kenneth Gariepy / Barbara Salingré
CARRIED.

3. For Approval

3.1. BUS 477 Fair Trade and Ethical Consumption – Minor Revisions – *Jim Swaffield*

MOTION:

THAT the minor revisions to BUS 477 Fair Trade and Ethical Consumption be approved with the following amendment:

- In the course outline Calendar Description, revise the second sentence to "This course explores the development of these movements and their solidarity roots, the creation of market-driven social justice, and its relationships to cooperatives, retailers, producers, and consumers."

Masud Khawaja / Seonaigh MacPherson

CARRIED.

3.2. Bachelor of Computer Information Systems – Course Repetition – *Carl Janzen*

- The item was tabled.

3.3. Social Services Diploma, Including First Nations Option – Minor Revisions – *Margaret Coombes*

MOTION:

THAT the minor revisions to the Social Services Diploma, including the First Nations Option, be approved with the following amendments:

- Make the language in the memo less individualized and remove references to the writer.
- Add a note stating that students may substitute SOWK 297 with HSER 250.

Kenneth Gariepy / Carl Janzen

CARRIED.

3.4. Bachelor of Social Work – Minor Revisions – *Margaret Coombes*

MOTION:

THAT the minor revisions to the Bachelor of Social Work, including the addition of SOWK 302 as a Group A elective, be approved as presented.

Barbara Salingré / Carl Janzen

CARRIED.

4. Discussion Items

- No items submitted.

5. Information Items

- No items submitted.

6. Adjournment