



**MINUTES**  
**Faculty of Professional Studies Curriculum Committee**  
Friday, November 15, 2019  
9:00 AM, Room C1429, Abbotsford Campus

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**Chair of the FPS Curriculum Committee:** Kenneth Gariepy

**Present:**

Amea Wilbur\*  
Barbara Salingré  
Carl Janzen  
Chris Campbell  
Frank Zhang  
Mark Littlefield  
Rilla Apostolakis

**Regrets/Absent:**

Christine Slavik  
Margaret Coombes  
Mary Saudelli  
Tracy Ryder Glass

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**1. Call to Order**

**1.1. Approval of Agenda – November 15, 2019**

**MOTION:**

THAT the agenda of November 15, 2019 be approved with the addition of item 4.1 Consulting Other Departments About Major Changes.  
Frank Zhang / Mark Littlefield  
CARRIED.

**1.2. Approval of Minutes – October 18, 2019**

**MOTION:**

THAT the minutes of October 18, 2019 be approved as presented.  
Barbara Salingré / Rilla Apostolakis  
CARRIED.

**2. For Recommendation to Faculty Council**

**2.1. TESL 400 Foundations of Second Language Education – Major Revisions – *Chris Campbell***

**MOTION:**

THAT the major revisions to TESL 400 Foundations of Second Language Education be accepted and recommended to PS Faculty Council with the following amendments:

- Add the total in the Typical Structure of Instructional Hours column of the course outline.
- Strike out Learning Outcomes #2-4.

Chris Campbell / Barbara Salingré  
CARRIED.

**2.2. TESL 408 Applied Linguistics in Second Language Education – Major Revisions – *Chris Campbell***

**MOTION:**

THAT major revisions to TESL 408 Applied Linguistics in Second Language Education be accepted and recommended to PS Faculty Council as presented.

Chris Campbell / Mark Littlefield  
CARRIED.

**2.3. TESL 410 Teaching a Second Language – Major Revisions – *Chris Campbell***

**MOTION:**

THAT the major revisions to TESL 410 Teaching a Second Language be accepted and recommended to PS Faculty Council with the following amendments:

- Add the total in the Typical Structure of Instructional Hours column of the course outline.
- Strike out Learning Outcomes #1-5.
- In Learning Outcome #7, remove the hyphen between “clearly” and “stated.”
- Under Typical Instructional Methods, revise to “lesson plan demonstrating...” and “Then, students would....”

Chris Campbell / Rilla Apostolakis  
CARRIED.

**2.4. TESL 433 Second Language Education Practicum – Major Revisions –  
*Chris Campbell***

**MOTION:**

THAT the major revisions to TESL 433 Second Language Education Practicum be accepted and recommended to PS Faculty Council with the following amendments:

- Add a note to the Calendar Description that reads “Note: Evidence must be provided to the department of 20 hours of volunteer experience in a TESL setting to enroll in this course.”
- Revise the prerequisite to “Evidence must be provided to the department of 20 hours of volunteer experience in a TESL setting.”

Chris Campbell / Rilla Apostolakis  
CARRIED.

**3. For Approval**

**3.1. TESL 420 Curriculum and Assessment in Second Language Education –  
Minor Revisions – *Chris Campbell***

**MOTION:**

THAT the minor revisions to TESL 420 Curriculum and Assessment in Second Language Education be approved with the following amendments:

- Strike out Learning Outcomes #2-7.
- Under Typical Texts, remove the year (2017) from the first listed text.
- Correct the numbering in the Typical Texts section.
- Under Details in the Typical Evaluation Methods and Weighting section, revise the last sentence to “advisable to have...”

Chris Campbell / Kenneth Gariepy  
CARRIED.

**3.2. Bachelor of Arts in Adult Education – Revisions to Substitution Options –  
*Chris Campbell***

**MOTION:**

THAT the minor revision to the Bachelor of Arts in Adult Education be approved with the following amendments:

- Under the Instructional Design Courses section, remove “(see Note)” from beside ADED 325 Teaching Adults.
- Under the Capstone Courses section, add “(see Note)” next to ADED 472 Reflective Practice.

Chris Campbell / Barbara Salingré  
CARRIED.

**3.3. Teaching English as a Second Language Certificate – Addition of a Note  
for TESL 433 – *Chris Campbell***

**MOTION:**

THAT the minor revision to the Teaching English as a Second Language Certificate be approved as presented.

Chris Campbell / Rilla Apostolakis  
CARRIED.

**4. Discussion Items**

**4.1. Consulting Other Departments About Major Changes**

- Representatives were reminded to consult affected areas/programs outside of the Faculty of Professional Studies when making major revisions to a course or program.

**5. Information Items**

**6. Adjournment**