



**MINUTES**  
**Faculty of Professional Studies Curriculum Committee**  
Friday, February 21, 2020  
9:00 AM, Room C1429, Abbotsford Campus

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**Chair of the FPS Curriculum Committee:** Kenneth Gariepy

**Present:**

Barbara Salingré  
Carl Janzen  
Christine Slavik  
Frank Zhang  
Margaret Coombes  
Mark Breedveld (guest)  
Mary Saudelli  
Rilla Apostolakis  
Tracy Ryder Glass

**Regrets/Absent:**

Chris Campbell

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**1. Call to Order**

**1.1. Approval of Agenda – February 21, 2020**

**MOTION:**

THAT the agenda of February 21, 2020 be approved as presented.  
Kenneth Gariepy / Barbara Salingré  
CARRIED.

**1.2. Approval of Minutes – January 24, 2020**

**MOTION:**

THAT the minutes of January 24, 2020 be approved as presented.  
Kenneth Gariepy / Christine Slavik  
CARRIED.

**2. For Approval**

**2.1. Bachelor of Business Administration Marketing Major – Minor Revisions  
– Carl Janzen**

**MOTION:**

THAT the minor revisions to the Bachelor of Business Administration Marketing Major be approved with the following amendment:

- In the memo under #1, check the second box rather than the third.

Carl Janzen / Mary Saudelli  
CARRIED.

**2.2. BUS 433 Investments – Minor Revisions – Carl Janzen**

**MOTION:**

THAT the minor revisions to BUS 433 Investments be approved with the following amendments:

Official Course Outline

- Complete the Labs to Be Scheduled section.
- In Learning Outcome 6, change “comparison” to collaboration.”

Official Course Outline and Cross-listed Outline Form

- In the Calendar Description, revise the last sentence to “and use them in an applied project.”
- Add the Director’s approval date.

Carl Janzen / Frank Zhang  
CARRIED.

**2.3. BUS 434 Risk Management and Financial Engineering – Minor Revisions  
– Carl Janzen**

**MOTION:**

THAT the minor revisions to BUS 434 Risk Management and Financial Engineering be approved

with the following amendments:

- In the Official Course Outline and Cross-listed Outline Form, add the Director’s approval date.
- In the Official Course Outline, complete the Labs to Be Scheduled section.

Carl Janzen / Margaret Coombes  
CARRIED.

**2.4. SOWK 711 Social Work Leadership – Minor Revisions – *Margaret Coombes***

**MOTION:**

THAT the minor revisions to SOWK 711 Social Work Leadership be approved with the following amendments:

- In the memo under Motion or Recommendation, change the course number to “711.”
- In the memo under Rationale, remove mention that this course has changed in focus because this is not reflected in the revisions.
- In Learning Outcome 6, change “understand” to “analyze.”
- In the Typical Evaluation Methods and Weighting section, add a total of 100%.
- In the Typical Evaluation Methods and Weighting Details section, “suggested assignments” is written twice; one should be removed.
- Add a heading at the end of the course outline’s formal sections before the list of resources indicating what is being listed.

Margaret Coombes / Mary Saudelli  
CARRIED.

**3. For Recommendation to Faculty Council**

**3.1. BUS 100 Introduction to Business – Major Revisions – *Carl Janzen***

**MOTION:**

THAT the major revisions to BUS 100 Introduction to Business be accepted and recommended to PS Faculty Council with the following amendments:

- Since Foundations students will be affected by this change, the Faculty of Access and Continuing Education must be consulted. Evidence of this must be added to the revision documentation prior to inclusion on the PS Faculty Council agenda.
- Add the Director’s approval date.

Carl Janzen / Margaret Coombes  
CARRIED.

**3.2. CYC 310 Supervised Practicum – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 310 Supervised Practicum be accepted and recommended to PS Faculty Council with the following amendments:

- In the memo under 8 b., expand on and clarify how there will be no budgetary implications.
- Add the Department Head's approval date.
- Recommend that Learning Outcome 3 be revised to "engage in Professional practice..."
- Recommend that Learning Outcome 7 be revised to "develop an awareness of a variety of other child and youth care settings through direct involvement during their field placement."
- Should the recommend changes to the above learning outcomes be made, check the appropriate box in the memo under #1.

Christine Slavik / Margaret Coombes  
CARRIED.

**3.3. CYC 410 Advanced Practice in Child and Youth Care – Major Revisions – *Christine Slavik***

**MOTION:**

THAT the major revisions to CYC 410 Advanced Practice in Child and Youth Care be accepted and recommended to PS Faculty Council with the following amendments:

- In the memo under 8 b., expand on and clarify how there will be no budgetary implications.
- Add the Department Head's approval date.
- Complete the Grading Systems section.

Christine Slavik / Margaret Coombes  
CARRIED.

**3.4. Bachelor of Arts in Child and Youth Care – Major Revisions – *Christine Slavik***

- The Committee discussed the pros and cons of including an equity statement in the Academic Calendar. The following article was recommended to Committee members as a resource:  
Childs, R. A., Broad, K., Gallagher-Mackay, K., Sher, Y., Escayg, K.-A., & McGrath, C. (2011). Pursuing equity in and through teacher education program admissions. *Education Policy Analysis Archives*, 19 (24). Retrieved February 21, 2020, from <https://epaa.asu.edu/ojs/article/download/803/928>

**MOTION:**

THAT the major revisions to the Bachelor of Arts in Child and Youth Care be accepted and recommended to PS Faculty Council with the following amendments:

- In the memo, add an explanation and rationale for the revisions to the practicum hours.
- Shorten the equity statement under Basis for Admission Decision to “In the provision of The Child and Youth Care degree, the Child, Youth and Family Studies Departmental faculty are committed to equity, social justice, and increasing the number of graduates from diverse populations” and add a sentence referring prospective students to the website and/or application documents. It was recommended that the remainder of the equity statement be added to the Department’s website.
- Under Child Protection Specialization, revise the third bullet to “students often need...”
- Remove the Certificate in Extended Studies in Child and Youth Care section because it has been discontinued.

Christine Slavik / Frank Zhang  
CARRIED.

4. **Discussion Items**
5. **Information Items**
6. **Adjournment**