



MINUTES
Faculty of Professional Studies Curriculum Committee
Friday, May 15, 2020
9:00 AM, Conducted Electronically

Vice-Chair of the FPS Curriculum Committee: Barbara Salingré

Present:

Carl Janzen
Chris Campbell
Christine Slavik
Frank Zhang
Margaret Coombes
Mark Breedveld (guest)
Mary Saudelli
Rilla Apostolakis
Tracy Ryder Glass

Regrets/Absent:

Kenneth Gariepy (Chair)

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Introduction to Electronic Meeting – Tracy Ryder Glass

- FPS Curriculum Committee will follow the processes set by Senate and PS Faculty Council for conducting and voting in an electronic meeting. These processes include:
 - Keeping microphones muted when not speaking to limit disruption and preserve audio quality.
 - Using BlueJeans' chat function to be added to the discussion queue.
 - Using the chat function to indicate opposition and abstention during voting; members who do not indicate these options will be deemed to be in favor.

1.2. Approval of Agenda – May 15, 2020

MOTION:

That the agenda of May 15, 2020 be approved as presented.
Christine Slavik / Mary Saudelli
CARRIED.

1.3. Approval of Minutes – March 20, 2020

MOTION:

That the minutes of March 20, 2020 be approved as presented.
Frank Zhang / Rilla Apostolakis
CARRIED.

2. For Approval

3. For Recommendation to Faculty Council

3.1. BUS 492 Directed Studies – Major Revisions – *Carl Janzen*

MOTION:

That the major revisions to BUS 492 Directed Studies be accepted and recommended to PS Faculty Council with the following amendments:

- Begin the Calendar Description with “Students will engage in...”
- In the Calendar Description, remove “in consultation with the supervising instructor” from the first sentence.
- Move the 45 Instructional Hours to “Other Contact Hours.”
- Add the Director’s approval date.
- Pluralize Learning Outcome 1 to “Articulate specific theories, problems, or issues...”
- In Learning Outcomes 2 and 3, replace “assess” with “explore.”

Frank Zhang / Mary Saudelli
CARRIED.

3.2. Bachelor of Integrated Studies Applied Management Concentration – New Program – *Carl Janzen*

MOTION:

That the new Bachelor of Integrated Studies Applied Management Concentration be accepted and recommended to PS Faculty Council with the following amendments:

- “The UFV Board” will be changed to “the Board of Governors.”
- The Program Working Group will add criteria for declaration of the concentration prior to PS Faculty Council.
- The Program Working Group will develop the candidate selection process prior to PS Faculty Council.

Mary Saudelli / Carl Janzen
CARRIED.

3.3. MGMT 310 Cultivating Positive Workplaces – New Course – *Carl Janzen*

MOTION:

That the new course MGMT 310 Cultivating Positive Workplaces be accepted and recommended to PS Faculty Council with the following amendment:

- Add the Director’s approval date.

Carl Janzen / Frank Zhang
CARRIED.

3.4. MGMT 320 Professional Communications – New Course – *Carl Janzen*

MOTION:

That the new course MGMT 320 Professional Communications be accepted and recommended to PS Faculty Council with the following amendments:

- Change the course title to “Management Communications.”
- Add the Director’s approval date.

Mary Saudelli / Carl Janzen
CARRIED.

3.5. MGMT 340 Performance and Cost Measurement – New Course – *Carl Janzen*

MOTION:

That the new course MGMT 340 Performance and Cost Measurement be accepted and recommended to PS Faculty Council with the following amendment:

- Add the Director’s approval date.

Frank Zhang / Christine Slavik
CARRIED.

3.6. MGMT 350 Creativity and Innovation – New Course – *Carl Janzen*

MOTION:

That the new course MGMT 350 Creativity and Innovation be accepted and recommended to PS Faculty Council with the following amendment:

- Add the Director’s approval date.

Carl Janzen / Frank Zhang
CARRIED.

3.7. MGMT 400 Ethics and Sustainability – New Course – *Carl Janzen*

MOTION:

That the new course MGMT 400 Ethics and Sustainability be accepted and recommended to PS Faculty Council with the following amendment:

- Add the Director’s approval date.

Carl Janzen / Margaret Coombes
CARRIED.

3.8. MGMT 410 Leadership and Management – New Course – *Carl Janzen*

MOTION:

That the new course MGMT 410 Leadership and Management be accepted and recommended to PS Faculty Council with the following amendment:

- Add the Director’s approval date.

Margaret Coombes / Carl Janzen
CARRIED.

3.9. MGMT 440 Business and Operational Excellence – New Course – Carl Janzen

MOTION:

That the new course MGMT 440 Business and Operational Excellence be accepted and recommended to PS Faculty Council with the following amendment:

- Add the Director's approval date.

Carl Janzen / Frank Zhang
CARRIED.

3.10. MGMT 460 Business Intelligence – New Course – Carl Janzen

MOTION:

That the new course MGMT 460 Business Intelligence be accepted and recommended to PS Faculty Council with the following amendment:

- Add the Director's approval date.

Christine Slavik / Carl Janzen
CARRIED.

4. Discussion Items

4.1. Outlook Meeting Invites – Tracy Ryder Glass

- It was requested that the Committees Assistant distribute Outlook calendar invites for future FPSCC meetings. Tracy Ryder Glass and Angie Reid investigated and determined that they believe it could be manageable long-term due the Committee's small size.
- Angie is currently sending Outlook invitations for PSFC and FPSCC due to the meetings being held electronically and needing to share the applicable links and track responses. Once meetings return to an in-person format, Outlook invites will no longer be sent for PSFC due to the workload associated with the increased e-mail volume.

4.2. Think Ahead – Membership Terms Ending Summer 2020

- The Membership List was shared and reviewed to highlight members with terms ending this academic year. Those with terms ending were asked to determine if they wish to renew their term or find a replacement prior to the beginning of the faculty vacation period. The Representative Nomination Form is available [online](#) as a fillable PDF.

5. Information Items

5.1. 2020-21 PS Meeting Schedule

6. Adjournment