



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

April 26, 2013
10:00 am
Abbotsford Campus

APPROVED MINUTES

PRESENT: M. Bos-Chan, V. Dvoracek, J. English, S. Fisher, D. Francis, N. Goad, J. Larsen, S. Manu, S. Marsh, R. McLeod, S. Patridge, E. Spalding, L. Stagg, D. Waslewsky, A. Wiseman, S. Xi
ABSENT: D. Alary, S. Bains, S. Brigden, W. Burton, R. Colwell, H. Compeau, S. Hardman, O. Steyn, J. White
GUESTS: T. Anzai, C. Isaac, S. MacMath, S. Piper, J. Pitcher, B. Salingre, H. Telford, L. Thompson, A. Webb
RECORDER: A. Hoogendoorn

1. APPROVAL OF THE AGENDA

MOTION:

To approve the agenda as presented.

S. Fisher/ J. Larsen

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: March 1, 2013

MOTION:

To approve the draft minutes as presented.

S. Marsh/ M. Bos-Chan

3. COURSE OUTLINES

The following courses are ready for publication following UEC approval.

3.1. Biology

New course: BIO 370, Introduction to Mycology

Discontinuation of course: BIO 402

MOTION:

To approve the Biology BIO 370 course outline and the discontinuation of BIO 402 as amended.

E. Spalding/ R. McLeod

3.2. Economics

Changes including prerequisites: ECON 410

MOTION:

To approve the Economics course outlines as presented.

E. Spalding/ M. Bos-Chan

3.3. English

Review including changes to learning outcomes: ENGL 105

Changes including prerequisites: ENGL 302, 303, 313, 315, 377, 378

Changes including title and prerequisites: ENGL 317, 381

Review including learning outcomes: ENGL 401

Changes including title: ENGL 403

New course: ENGL 405, Seminar in Creative Writing

MOTION:

To approve the English course outlines, with the exception of ENGL 105, as amended.

E. Spalding/ L. Stagg

MOTION:

To approve the ENGL 105 course outline, as amended:

- Learning outcomes, 1-4:
 1. ~~Demonstrate an ability to~~ Identify and use techniques of argument and persuasion that meet the expectations of scholarly readers,
 2. ~~Demonstrate an ability to~~ Summarize and paraphrase the arguments of other writers,
 3. ~~Demonstrate an ability to~~ Analyze and critique published arguments,
 4. ~~Demonstrate an ability to~~ Write argumentative essays and a research paper in a recognized style sheet,

M. Bos-Chan/ E. Spalding

3.4. Geography

New cross-listed course: GEOG 257/CMNS 257, Environment: Science and Communications

Changes including cross-listing new BIO 317 course, prerequisites, and total hours: GEOG 317/BIO 317, Biogeography

Discontinuation of course: GEOG 341

New course: GEOG 364, International Planning and Development: Adapting to Climate Change

New course: GEOG 464, Community Planning and Development Studio

New course: GEOG 466, International Community Planning and Development Studio

MOTION:

To approve the Geography course outlines as presented.

E. Spalding/ S. Marsh

3.5. Health Sciences

Changes including title, credits, and total hours: NURS 406

MOTION:

To approve the revised NURS 406 course outline as presented.

N. Goad/ E. Spalding

3.6. History

New cross-listed course: HIST 161/LAS 161, Aztecs, Mayas, and Spaniards

Discontinuation of courses: HIST 220, 226, 243, 261, 308, 319, 329, 375, 390, 410, 424, 428, 436, 484, and 485

MOTION:

To approve the History course outlines as presented.

M. Bos-Chan/ S. Marsh

3.7. Philosophy and Political Science

Changes including renumbering, prerequisites, and title: POSC 300 (formerly POSC 200)

New course: POSC 368, Canadian Foreign Policy

New course: POSC 430, Seminar in Comparative Politics

New course: POSC 460, Seminar in International Relations

MOTION:

To approve the Philosophy and Political Science course outlines as presented.

E. Spalding/ S. Marsh

3.8. Social, Cultural, and Media Studies

New course: MACS 299, Special Topics in Media and Communications Studies I

Changes including title: MACS 399

MOTION:

To approve the Media and Communications Studies course outlines as amended:

- Calendar Description: Students may ~~take~~ receive credit for MACS 299 as many times as they wish, but will not receive credit for the same letter designation more than once. more than once as long as the letter designation differs.
- Calendar Description: Students may ~~take~~ receive credit for MACS 399 as many times as they wish, but will not receive credit for the same letter designation more than once. more than once as long as the letter designation differs.

J. Larsen/ R. McLeod

3.9. Visual Arts

Change to prerequisites: GD 154

Change to prerequisites and corequisites: GD 159

MOTION:

To approve the changes to the Graphic Design course outlines as presented.

E. Spalding/ S. Fisher

4. PROGRAMS

4.1. Geography

Change to programs: Physical Geography major and Honours

Change to programs: Geography major (no concentration, Environmental Studies concentration, International Studies concentration, Physical Geography concentration, and Urban Studies concentration) and Honours

MOTION:

To approve the changes to the Physical Geography major and Honours program requirements as presented, effective September 2013.

E. Spalding/ S. Marsh

MOTION:

To approve the changes to the Geography major (no concentration, Environmental Studies concentration, International Studies concentration, Physical Geography concentration, and Urban Studies concentration) and Honours as presented, effective September 2013.

E. Spalding/ S. Marsh

4.2. Science

Change to program: Bachelor of Science

MOTION:

To approve the addition of Geology 12 or GEOG 116 as an option to the Bachelor of Science program entrance requirements, effective September 2013.

E. Spalding/ S. Marsh

4.3. History

Change to program: Early Modern Studies certificate

MOTION:

To approve the changes to the Early Modern Studies certificate as amended, effective September 2013:

- Remove point 4 from the memo's proposal: ~~Change the upper level requirements from, at least two upper level courses, to at least two 4-credit upper level courses.~~
- Change the effective date from January 2013 to September 2013.

J. Larsen/ R. McLeod

4.4. Philosophy and Political Science

Change to program: Political Science major, extended minor, and minor

MOTION:

To approve the changes to the Political Science major, extended minor, and minor as presented, effective September 2013.

S. Fisher/ E. Spalding

4.5. Modern Languages

Change to program: French extended minor and minor

MOTION:

To approve the changes to the French extended minor and minor as presented, effective September 2013.

R. McLeod/ E. Spalding

4.6. Trades and Technology

Change to program: Carpentry certificate

Change to program: Joinery certificate

Change to program: Heavy Duty/Commercial Transport certificate

Change to program: Auto Service Technician certificate

MOTION:

To approve the changes to the Trades and Technology programs (Carpentry certificate, Joinery certificate, Heavy Duty/Commercial Transport certificate, and Auto Service Technician certificate) as presented, effective September 2013.

R. McLeod/ E. Spalding

4.7. Education

New program: Teacher Education Secondary program

New course: EDUC 413, Introduction to Adolescent Development and Special Learning Needs

New course: EDUC 431, Designs for Learning General Language Arts

New course: EDUC 432, Designs for Learning General Social Studies

New course: EDUC 434A, Designs for Learning Secondary History/Geography

New course: EDUC 434B, Designs for Learning Secondary Language Arts

New course: EDUC 435, Designs for Learning Secondary Mathematics

New course: EDUC 436, Designs for Learning General Science

New course: EDUC 437A, Designs for Learning Secondary Science

(Biology/Earth Science focus)

New course: EDUC 437B, Designs for Learning Secondary Science (Chemistry/Physics focus)

New course: EDUC 440, Professional Communication in Schools

New course: EDUC 441, Online Teaching and Learning
New course: EDUC 499, Special Topics in K-12 Education

MOTION:

To approve the new Education course outlines as presented.

E. Spalding/ M. Bos-Chan

MOTION:

To approve the new Teacher Education Secondary Program as presented, effective July 2014.

E. Spalding/ M. Bos-Chan

Some of the new EDUC courses have the letter designations A and B (eg. EDUC 434A and EDUC 434B). These courses are intended to be taken sequentially and students will receive credit after both courses are completed.

There was some discussion regarding the relationship between credit and hours for this program. As a part of the external review through the Ministry of Education, certain amounts of hours in different areas (eg. theory courses, practicums) are needed in order to get licensed. The creators of the Teacher Education Secondary Program distributed the hours between the different areas of the program for each semester.

The Teacher Education Secondary Program has already been externally approved by the Teacher Regulation Branch (TRB) of the Ministry of Education. This program was sent for external review before the revised Undergraduate Course and Program Approval policy (21) was implemented and now outlines the order of the approval process for new programs.

4.8. Continuing Studies

Non-credit program approval: Management Skills for Supervisors certificate

Non-credit program approval: Human Resource Management certificate

Non-credit program approval: Veterinary Administration Assistant certificate

APPC has delegated authority to UEC to approve these Continuing Studies programs. Although credit is not received for completing these programs, they need to be approved so that students can receive completion certificates. The courses within the programs are not being approved individually, but instead as a part of the program, so there remains some oversight of the courses.

MOTION:

To approve the Human Resource Management certificate as presented.

M. Bos-Chan/ L. Stagg

MOTION:

To approve the Management Skills for Supervisors certificate as presented.

S. Fisher/ M. Bos-Chan

MOTION:

To approve the Veterinary Administration Assistant certificate as presented.

M. Bos-Chan/ R. McLeod

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Admissions Subcommittee report

5.2. Transfer Credit Subcommittee report

MOTION:

To approve the revised membership of the Transfer Credit Subcommittee as presented: replacement of V. Hughes (chair) with D. Francis (chair).

E. Spalding/ M. Bos-Chan

5.3. Policy Subcommittee report

R. McLeod discussed a policy brief for the Assignment of Course Credit (105) policy. Many perspectives, including the background, past issues, current issues, and ongoing and potential risks to stakeholders need to be taken into account when reviewing policy 105. A solution needs to be made that considers all of these points, as well as teaching policies and what other institutions are doing. The UEC Policy Subcommittee is currently waiting for feedback from various stakeholders at UFV (eg. Deans) and will draft a new policy.

5.4. Course Outline Subcommittee report

A revised version of the official course outline form has been prepared.

MOTION:

To approve the draft version of the course outline form as amended, for submission to faculty councils for feedback.

- Remove 'course outline contact person': There was a lot of discussion as to whether this should be listed as the course outline contact person or as the course designer. It was decided to remove this altogether to see what feedback would come from faculty councils.
- Add director as an option to 'Department/ Program Head'.

E. Spalding/ J. Larsen

6. INFORMATION ITEMS

6.1. Minor course changes (outlines will be available at

www.ufv.ca/calendar/courseoutlines)

AH 270 (formerly AH 201)

BIO 083

BUS 143, 144, 145, 304, 324, 325, 326, 339, 343, 344, 345, 346, 347, 348, 349,

350, 360, 400, 403, 404, 407, 421, 422, 423, 425, 430, 434, 435, 440, 443, 446,
457, 460, and BUS 499A/B
BUS 433/ECON 433
BUS 449/ECON 449
MATH 052, 053, 062, and 063

6.2. Reusing course numbers

Memo from the Office of the Registrar on reusing course numbers.

The Office of the Registrar will no longer allow the reuse of course numbers.

6.3. History

Change to program requirement: The addition of HIST 459 as an option in the History major breadth requirement.

7. ADJOURNMENT

The meeting was adjourned at 12:03pm.