UNDERGRADUATE EDUCATION COMMITTEE (UEC)
24 May 2013 - 10:00
A225

AGENDA
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Page

1. APPROVAL OF THE AGENDA

    1.1. MOTION: To approve the agenda as presented.

2. APPROVAL OF UEC MINUTES

    2.1. UEC draft minutes: April 26, 2013

        MOTION: To approve the draft minutes as presented.

3. COURSE OUTLINES
The following courses are ready for publication following UEC approval.

    3.1. Library and Information Technology

        <u>Changes including prerequisites and corequisites</u>: LIBT 240

        MOTION: To approve the Library and Information Technology course outline as presented.

    3.2. Upgrading and University Preparation

        <u>Changes including prerequisites</u>: MATH 096

        MOTION: To approve the Upgrading and University Preparation course outline as presented.

    3.3. Modern Languages

        <u>Changes including synonymous courses</u>: FREN 430

        MOTION: To approve the change to the FREN 430 synonymous course section of the course outline so that FREN 430 no longer replaces FREN 330.

Page

4. PROGRAMS

4.1. Psychology

Changes to entrance and program requirements: Psychology Honours and Extended Studies certificate in Arts: Psychology Honours

MOTION: To approve the changes to the Psychology Honours and Extended Studies certificate Arts: Psychology Honours entrance requirements as presented, effective September 2014.

MOTION: To approve the changes to the Psychology Honours and Extended Studies certificate Arts: Psychology Honours program requirements as presented, effective September 2014.

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Grading system policy

Change to grade point interpretation: Change the B grade from 'Above Average' to 'Good'; change the C grade from 'Average' to 'Satisfactory'; and change the P grade from 'Pass (below average)' to 'Minimal Pass'

MOTION: To recommend the changes to the grade point interpretation of the Grading System policy as presented, effective January 2014.

5.2. Election of Chair and Vice-chair

5.3. Admissions Subcommittee report

5.4. Transfer Credit Subcommittee report

5.5. Policy Subcommittee report

5.6. Course Outline Subcommittee report

6. INFORMATION ITEMS

6.1. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)

BUS 434/ECON 434
BUS 435/ECON 435

6.2. 2013/14 UEC membership

6.3. 2013/14 meeting schedule

6.4. UEC Terms of Reference

7. ADJOURNMENT

UNIVERSITY
OF THE FRASER VALLEY

UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

April 26, 2013
10:00 am
Abbotsford Campus

DRAFT MINUTES

PRESENT: M. Bos-Chan, V. Dvoracek, J. English, S. Fisher, D. Francis, N. Goad, J. Larsen, S. Manu, S. Marsh, R. McLeod, S. Pattridge, E. Spalding, L. Stagg, D. Waslewsky, A. Wiseman, S. Xi
ABSENT: D. Alary, S. Bains, S. Brigden, W. Burton, R. Colwell, H. Compeau, S. Hardman, O.Steyn, J. White
GUESTS: T. Anzai, C. Isaac, S. MacMath, S. Piper, J. Pitcher, B. Salingre, H. Telford, L. Thompson, A. Webb
RECORDER: A. Hoogendoorn

1. **APPROVAL OF THE AGENDA**

    MOTION:
    To approve the agenda as presented.

    S. Fisher/ J. Larsen

2. **APPROVAL OF UEC MINUTES**

    2.1. UEC draft minutes: March 1, 2013

        MOTION:
        To approve the draft minutes as presented.

        S. Marsh/ M. Bos-Chan

3. **COURSE OUTLINES**

    The following courses are ready for publication following UEC approval.

    3.1. Biology

        New course: BIO 370, Introduction to Mycology
        Discontinuation of course: BIO 402

        MOTION:
        To approve the Biology BIO 370 course outline and the discontinuation of BIO 402 as amended.

        E. Spalding/ R. McLeod

    3.2. Economics

        Changes including prerequisites: ECON 410

MOTION:
To approve the Economics course outlines as presented.

E. Spalding/ M. Bos-Chan

3.3. English

Review including changes to learning outcomes: ENGL 105
Changes including prerequisites: ENGL 302, 303, 313, 315, 377, 378
Changes including title and prerequisites: ENGL 317, 381
Review including learning outcomes: ENGL 401
Changes including title: ENGL 403
New course: ENGL 405, Seminar in Creative Writing

MOTION:
To approve the English course outlines, with the exception of ENGL 105, as amended.

E. Spalding/ L. Stagg

MOTION:
To approve the ENGL 105 course outline, as amended:
- Learning outcomes, 1-4:
1. ~~Demonstrate an ability to~~ Identify and use techniques of argument and persuasion that meet the expectations of scholarly readers,
2. ~~Demonstrate an ability to~~ Summarize and paraphrase the arguments of other writers,
3. ~~Demonstrate an ability to~~ Analyze and critique published arguments,
4. ~~Demonstrate an ability to~~ Write argumentative essays and a research paper in a recognized style sheet,

M. Bos-Chan/ E. Spalding

3.4. Geography

New cross-listed course: GEOG 257/CMNS 257, Environment: Science and Communications
Changes including cross-listing new BIO 317 course, prerequisites, and total hours: GEOG 317/BIO 317, Biogeography
Discontinuation of course: GEOG 341
New course: GEOG 364, International Planning and Development: Adapting to Climate Change
New course: GEOG 464, Community Planning and Development Studio
New course: GEOG 466, International Community Planning and Development Studio

MOTION:
To approve the Geography course outlines as presented.

E. Spalding/ S. Marsh

3.5. Health Sciences

Changes including title, credits, and total hours: NURS 406

MOTION:
To approve the revised NURS 406 course outline as presented.

N. Goad/ E. Spalding

3.6. History

New cross-listed course: HIST 161/LAS 161, Aztecs, Mayas, and Spaniards
Discontinuation of courses: HIST 220, 226, 243, 261, 308, 319, 329, 375, 390, 410, 424, 428, 436, 484, and 485

MOTION:
To approve the History course outlines as presented.

M. Bos-Chan/ S. Marsh

3.7. Philosophy and Political Science

Changes including renumbering, prerequisites, and title: POSC 300 (formerly POSC 200)
New course: POSC 368, Canadian Foreign Policy
New course: POSC 430, Seminar in Comparative Politics
New course: POSC 460, Seminar in International Relations

MOTION:
To approve the Philosophy and Political Science course outlines as presented.

E. Spalding/ S. Marsh

3.8. Social, Cultural, and Media Studies

New course: MACS 299, Special Topics in Media and Communications Studies I
Changes including title: MACS 399

MOTION:
To approve the Media and Communications Studies course outlines as amended:
- Calendar Description: Students may ~~take~~ receive credit for MACS 299 ~~as many times as they wish, but will not receive credit for the same letter designation more than once.~~ more than once as long as the letter designation differs.
- Calendar Description: Students may ~~take~~ receive credit for MACS 399 ~~as many times as they wish, but will not receive credit for the same letter designation more than once.~~ more than once as long as the letter designation differs.

J. Larsen/ R. McLeod

3.9. Visual Arts

Change to prerequisites: GD 154
Change to prerequisites and corequisites: GD 159

MOTION:
To approve the changes to the Graphic Design course outlines as presented.

E. Spalding/ S. Fisher

4. PROGRAMS

4.1. Geography

Change to programs: Physical Geography major and Honours
Change to programs: Geography major (no concentration, Environmental Studies concentration, International Studies concentration, Physical Geography concentration, and Urban Studies concentration) and Honours

MOTION:
To approve the changes to the Physical Geography major and Honours program requirements as presented, effective September 2013.
E. Spalding/ S. Marsh

MOTION:
To approve the changes to the Geography major (no concentration, Environmental Studies concentration, International Studies concentration, Physical Geography concentration, and Urban Studies concentration) and Honours as presented, effective September 2013.

E. Spalding/ S. Marsh

4.2. Science

Change to program: Bachelor of Science

MOTION:
To approve the addition of Geology 12 or GEOG 116 as an option to the Bachelor of Science program entrance requirements, effective September 2013.

E. Spalding/ S. Marsh

4.3. History

Change to program: Early Modern Studies certificate

MOTION:
To approve the changes to the Early Modern Studies certificate as amended, effective September 2013:
- Remove point 4 from the memo's proposal: ~~Change the upper level requirements from, at least two upper level courses, to at least two 4-credit upper level courses.~~
- Change the effective date from January 2013 to September 2013.

J. Larsen/ R. McLeod

4.4. Philosophy and Political Science

Change to program: Political Science major, extended minor, and minor

MOTION:
To approve the changes to the Political Science major, extended minor, and minor as presented, effective September 2013.

S. Fisher/ E. Spalding

4.5. Modern Languages

Change to program: French extended minor and minor

MOTION:
To approve the changes to the French extended minor and minor as presented, effective September 2013.

R. McLeod/ E. Spalding

4.6. Trades and Technology

Change to program: Carpentry certificate
Change to program: Joinery certificate
Change to program: Heavy Duty/Commercial Transport certificate
Change to program: Auto Service Technician certificate

MOTION:
To approve the changes to the Trades and Technology programs (Carpentry certificate, Joinery certificate, Heavy Duty/Commercial Transport certificate, and Auto Service Technician certificate) as presented, effective September 2013.

R. McLeod/ E. Spalding

4.7. Education

New program: Teacher Education Secondary program
New course: EDUC 413, Introduction to Adolescent Development and Special Learning Needs
New course: EDUC 431, Designs for Learning General Language Arts
New course: EDUC 432, Designs for Learning General Social Studies
New course: EDUC 434A, Designs for Learning Secondary History/Geography
New course: EDUC 434B, Designs for Learning Secondary Language Arts
New course: EDUC 435, Designs for Learning Secondary Mathematics
New course: EDUC 436, Designs for Learning General Science
New course: EDUC 437A, Designs for Learning Secondary Science (Biology/Earth Science focus)
New course: EDUC 437B, Designs for Learning Secondary Science (Chemistry/ Physics focus)
New course: EDUC 440, Professional Communication in Schools

New course: EDUC 441, Online Teaching and Learning
New course: EDUC 499, Special Topics in K-12 Education

MOTION:
To approve the new Education course outlines as presented.

E. Spalding/ M. Bos-Chan

MOTION:
To approve the new Teacher Education Secondary Program as presented, effective July 2014.

E. Spalding/ M. Bos-Chan

Some of the new EDUC courses have the letter designations A and B (eg. EDUC 434A and EDUC 434B). These courses are intended to be taken sequentially and students will receive credit after both courses are completed.

There was some discussion regarding the relationship between credit and hours for this program. As a part of the external review through the Ministry of Education, certain amounts of hours in different areas (eg. theory courses, practicums) are needed in order to get licensed. The creators of the Teacher Education Secondary Program distributed the hours between the different areas of the program for each semester.

The Teacher Education Secondary Program has already been externally approved by the Teacher Regulation Branch (TRB) of the Ministry of Education. This program was sent for external review before the revised Undergraduate Course and Program Approval policy (21) was implemented and now outlines the order of the approval process for new programs.

4.8. Continuing Studies

Non-credit program approval: Management Skills for Supervisors certificate
Non-credit program approval: Human Resource Management certificate
Non-credit program approval: Veterinary Administration Assistant certificate

APPC has delegated authority to UEC to approve these Continuing Studies programs. Although credit is not received for completing these programs, they need to be approved so that students can receive completion certificates. The courses within the programs are not being approved individually, but instead as a part of the program, so there remains some oversight of the courses.

MOTION:
To approve the Human Resource Management certificate as presented.

M. Bos-Chan/ L. Stagg

MOTION:
To approve the Management Skills for Supervisors certificate as presented.

S. Fisher/ M. Bos-Chan

MOTION:
To approve the Veterinary Administration Assistant certificate as presented.

M. Bos-Chan/ R. McLeod

5. **OTHER BUSINESS/DISCUSSION ITEMS**

   5.1. **Admissions Subcommittee report**

   5.2. **Transfer Credit Subcommittee report**

   MOTION:
   To approve the revised membership of the Transfer Credit Subcommittee as presented: replacement of V. Hughes (chair) with D. Francis (chair).

   E. Spalding/ M. Bos-Chan

   5.3. **Policy Subcommittee report**

   R. McLeod discussed a policy brief for the Assignment of Course Credit (105) policy. Many perspectives, including the background, past issues, current issues, and ongoing and potential risks to stakeholders need to be taken into account when reviewing policy 105. A solution needs to be made that considers all of these points, as well as teaching policies and what other institutions are doing. The UEC Policy Subcommittee is currently waiting for feedback from various stakeholders at UFV (eg. Deans) and will draft a new policy.

   5.4. **Course Outline Subcommittee report**

   A revised version of the official course outline form has been prepared.

   MOTION:

   To approve the draft version of the course outline form as amended, for submission to faculty councils for feedback.
   •Remove 'course outline contact person': There was a lot of discussion as to whether this should be listed as the course outline contact person or as the course designer. It was decided to remove this altogether to see what feedback would come from faculty councils.
   •Add director as an option to 'Department/ Program Head'.

   E. Spalding/ J. Larsen

6. **INFORMATION ITEMS**

   6.1. **Minor course changes** (outlines will be available at www.ufv.ca/calendar/courseoutlines)
   AH 270 (formerly AH 201)
   BIO 083
   BUS 143, 144, 145, 304, 324, 325, 326, 339, 343, 344, 345, 346, 347, 348, 349,

350, 360, 400, 403, 404, 407, 421, 422, 423, 425, 430, 434, 435, 440, 443, 446, 457, 460, and BUS 499A/B
BUS 433/ECON 433
BUS 449/ECON 449
MATH 052, 053, 062, and 063

6.2. Reusing course numbers

Memo from the Office of the Registrar on reusing course numbers.

The Office of the Registrar will no longer allow the reuse of course numbers.

6.3. History

Change to program requirement: The addition of HIST 459 as an option in the History major breadth requirement.

7. ADJOURNMENT

The meeting was adjourned at 12:03pm.

Library and Information Technology
LIBT 240: Media in Information Centres
Pre- or co-requisite change

Pre- or co-requisite change:
Currently LIBT 115: Descriptive Cataloguing Techniques is a pre- or co-requisite for LIBT 240

Proposed pre- or co- requisite change:
LIBT 115: Descriptive Cataloguing Techniques be changed to a pre-requisite only. (The words "and admission to the Library and Information Technology program" are no longer necessary as they are one of the pre-requisites for taking LIBT 115.)

Rationale:
Traditionally, these two courses were delivered once per year in different semesters making it impossible to take them as co-requisites. Because of the growth in the program, we currently offer LIBT 115 twice per year. One of those offerings is in the same semester as LIBT 240. It has become apparent that it is essential that students have the knowledge gained in LIBT 115 prior to enrolling in LIBT 240. This change will not affect the length of study for students, but will ensure they are fully prepared for the coursework in LIBT 240.

UNIVERSITY OF THE FRASER VALLEY

OFFICIAL UNDERGRADUATE COURSE OUTLINE (page 1)

COURSE IMPLEMENTATION DATE: September 1996
COURSE REVISED IMPLEMENTATION DATE: September 2013
COURSE TO BE REVIEWED: September 2019
(six years after UEC approval) *(month, year)*

OFFICIAL UNDERGRADUATE COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.
Shaded headings are subject to change at the discretion of the department – see course syllabus available from instructor

LIBT 240	Library and Information Technology Program	3
COURSE NAME/NUMBER	FACULTY/DEPARTMENT	UFV CREDITS
	Media in Information Centres	
	COURSE DESCRIPTIVE TITLE	

CALENDAR DESCRIPTION:

This course provides students with an opportunity to examine specific issues related to the use of current and emerging media technologies in information centres. Students will catalogue a variety of non-print materials including websites, ebooks, and video using industry standards and discuss the impact of new technologies. Students will examine issues related to the selection, maintenance, operation, and management of media equipment commonly used.

PREREQUISITES: Note: As of September 2014, prerequisites will change to the following: LIBT 115
COREQUISITES:
PRE or COREQUISITES: LIBT 115 and admission to the Library and Information Technology program

SYNONYMOUS COURSE(S):	SERVICE COURSE TO: *(department/program)*
(a) Replaces:	
(b) Cross-listed with:	
(c) Cannot take: _____ for further credit.	

TOTAL HOURS PER TERM: 39   TRAINING DAY-BASED INSTRUCTION:
STRUCTURE OF HOURS:

Lectures:	**39** Hrs	Length of course:	
Seminar:	Hrs	Hours per day:	
Laboratory:	Hrs		
Field experience:	Hrs	**OTHER:**	
Student directed learning:	Hrs	Maximum enrolment: **36**	
Other (specify):	Hrs	Expected frequency of course offerings: 1 section per year	
		(every semester, annually, every other year, etc.)	

	Yes	No
WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only)	☐	☒
WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department)	☐	☒
TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE:	☐	☒

Course designer(s): **Christina Neigel**		
Department Head: **Christina Neigel**	Date approved:	**January 2013**
Campus-Wide Consultation (CWC)	Date of meeting:	**March 8, 2013**
Curriculum Committee chair: **Kevin deWolde**	Date approved:	**January 25, 2013**
Dean/Associate VP: **Rosetta Khalideen**	Date approved:	**January 25, 2013**
Undergraduate Education Committee (UEC) approval	Date of meeting:	**May 24, 2013**

LIBT 240   <u>OFFICIAL UNDERGRADUATE COURSE OUTLINE (page 2)</u>
COURSE NAME/NUMBER

LEARNING OUTCOMES:

Upon successful completion of this course, students will be able to:
1. Describe the role of media and media services in libraries.
2. Identify selection tools and locate reviews for media materials.
3. Identify and describe the physical nature of media materials found in library and media centres.
4. Evaluate and select media materials and equipment for a library or media centre.
5. Describe the implications of Canadian copyright law on the use of media materials in libraries.
6. Identify specific equipment requirements for media materials.
7. Identify occupational health and safety issues related to media equipment.
8. Describe how various media equipment operates.
9. Produce effective promotional and/or instructional materials for a library or media centre.
10. Catalogue a variety of media materials using current standards of bibliographic description.
11. Locate vendors of media equipment.

METHODS: *(Guest lecturers, presentations, online instruction, field trips, etc.)*

Classes will consist of lectures, learning activities, and discussions.

METHODS OF OBTAINING PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

☒ Examination(s)   ☒ Portfolio assessment   ☒ Interview(s)

☒ Other (specify): demonstration

☐ PLAR cannot be awarded for this course for the following reason(s):

TEXTBOOKS, REFERENCES, MATERIALS:

[Textbook selection varies by instructor. An example of texts for this course might be:]

Javes, Carol. Managing Media Equipment. 2nd ed. Canberra, ACT: DocMatrix, 2002.

SUPPLIES / MATERIALS:

Current secondary electronic storage media

STUDENT EVALUATION:

[An example of student evaluation for this course might be:]

Assignments	50%
Midterm exam	25%
Final exam	25%

COURSE CONTENT:

[Course content varies by instructor. An example of course content might be:]

- Types and function of media
- Materials selection
- Copyright issues
- Materials handling
- Occupational Health and Safety
- Equipment selection
- Visual literacy
- Creating instructional materials
- Cataloguing videorecordings, soundrecordings, graphic materials, cartographic materials, and electronic formats
- Media cataloguing issues
- Troubleshooting media equipment

Memorandum

To: Dr. Sue Brigden, Dean, Access and Open Studies

CC: Laura Larson

From: Anna Kuczynska, Instructor, UUP Department

Date: Friday, April 5, 2013

Re: **Changes to MATH 096 Prerequisites**

After careful consideration of the recommendations presented by some members of CWC, UUP Math Working Group would like to implement the following changes in the prerequisites to Math 096:

1.   We wish to change the prerequisite from obtaining at least C+ to obtaining at least B- in Principles of Math 11, or Pre-calculus 11.

2.   We would like to require a minimum grade of C in grade 12 math courses.

Here is our rationale:

- The percent scale of C+ in UFV course corresponds to B- in a high school course;
- Most students with C+ in Principles of Math 11, or Pre-calculus 11 withdraw or fail Math 096;
- Students with C- in math 12, who do not meet math 11 prerequisites, usually fail Math 096; The more suitable course for such students would be Math 094/095;
- Since students with at least a C in Principles of Math 12, or Pre-calculus 12 are eligible to enter Math 110, they should also be eligible to enter Math 096.

The course outline with the tracked changes as well as the e-mail discussion with CWC members is attached.

Please, direct any related correspondence to Anna.Kuczynska@ufv.ca.

CWC Comments:

Hi Anna,
That's great!
Thanks,
Simon

Hi Elaine and Simon,
Thank you for your e-mails.
After careful consideration of your recommendations, the UUP Math Working Group decided to keep the grade 12 prerequisites with the increased requirement of at least a C.
I will make appropriate change along with a rationale for the change.
Thanks,
Anna

Hi Rhonda,
Thank you for your comment.
Anna

I have read this proposal and Simon's comments. I have no concerns about either version of the prereqs for MATH 096.
Math courses can be very daunting for students. I am in favour of ensuring that the prereqs will enable a student to successfully complete this course, which will then allow them to move to the next MATH course required for their program.
In my opinion, there is nothing worse than a student who is underprepared for a MATH course.
Rhonda

Hi Simon and Elaine,
Thank you for your suggestions.
I will consult with the Math Working Group to consider the recommendation.
Anna

.
Hi
I agree with Simon, it is helpful to include grade 12 prerequisites as well as grade 11 if possible, so I like this change.
Elaine

Thanks, Anna, for your further explanation.
Simon

Hi Simon,
The reason that I wished to drop the prerequisites from math 12 courses is to check the prerequisites from math 11 courses, as the thorough knowledge of Math 11 is more critical for success in Math 096 than having some of Math 12 with a weak math 11.
However, following your suggestion, we could try the following:
At least a C+ in MATH 085; or at least a B- in Principles of Math 11, or Pre-calculus 11; or at least a C in Principles of Math 12, Pre-calculus 12, or MATH 094; or UUP assessment.

Foundations of Math courses do not prepare students for Math 096. So, this can't be considered as a prerequisite.

Please let me know if the above is acceptable.

Thanks,

Anna

Hi Anna,

I have a suggestion about pre-requisites. While I can understand the rationale of dropping Math 12 and Pre-calculus 12, it might be better to keep them, but put a minimum grade on the courses. Students with a C in the above two courses are able to take MATH 110 or MATH 094/095 combo (minimum is C- from Grade 12 math.)

Would you consider Foundations of Math as one of the pre-requisites?

Thanks,

Simon Xi

OFFICIAL UNDERGRADUATE COURSE OUTLINE (page 1)

UNIVERSITY
OF THE **FRASER VALLEY**

COURSE IMPLEMENTATION DATE: September 2012
COURSE REVISED IMPLEMENTATION DATE: September 2013
COURSE TO BE REVIEWED: September 2019
(six years after UEC approval)   *(month, year)*

OFFICIAL UNDERGRADUATE COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.
Shaded headings are subject to change at the discretion of the department – see course syllabus available from instructor

MATH 096	Faculty of Access and Open Studies/ UUP	4
COURSE NAME/NUMBER	FACULTY/DEPARTMENT	UFV CREDITS
	Algebra and Trigonometry	
	COURSE DESCRIPTIVE TITLE	

CALENDAR DESCRIPTION:

This is a fast-paced course, recommended for upgrading students who need to complete their grade 12 requirements in one semester. MATH 096 serves as an equivalent to Principles of Math 12 or Pre-calculus 12.

In this course, students will examine various functions (polynomial, rational, radical, exponential, logarithmic, trigonometric, and inverse trigonometric) and operations on functions with emphasis on notation and graphs; solve a variety of equations and practical problems; solve combinatorial problems including using the Binomial Theorem; and evaluate sums of finite or infinite series, using summation notation.

PREREQUISITES: One of the following: Principles of Math 12, Pre-calculus 12, or MATH 094; or at least a C+ in one of MATH 085, Principles of Math 11, or Pre-calculus 11; or UUP assessment.
Note: As of September 2014, prerequisites will change to the following: At least a C+ in MATH 085; or at least B- in Principles of Math 11, or Pre-calculus 11; or at least a C in Principles of Math 12, Pre-calculus 12, or MATH 094; or UUP assessment.

COREQUISITES:
PRE or COREQUISITES:

SYNONYMOUS COURSE(S):	**SERVICE COURSE TO:** *(department/program)*
(a) Replaces:	
(b) Cross-listed with:	
(c) Cannot take: for further credit.	

TOTAL HOURS PER TERM:	**90**		TRAINING DAY-BASED INSTRUCTION:	
STRUCTURE OF HOURS:			Length of course:	
Lectures:	**75**	Hrs	Hours per day:	
Seminar:		Hrs		
Laboratory:		Hrs	**OTHER:**	
Field experience:		Hrs	Maximum enrolment: **24**	
Student directed learning:		Hrs	Expected frequency of course offerings:	
Other (specify):	**15**	Hrs	*(every semester, annually, every other year, etc.)*	

	Yes	No
WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only)	☐ Yes	☐ No
WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department)	☐ Yes	☐ No
TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE:	☐ Yes	☐ No

Course designer(s): **Anna Kuczynska, Judy Larsen, Greg St. Hilaire**		
Department Head: **Trudy Archie**	Date approved:	**February 2013**
Campus-Wide Consultation (CWC)	Date of meeting:	**February 29, 2013**
Curriculum Committee chair: **Anna Kuczynska**	Date approved:	**April 12, 2013**
Dean/Associate VP: **Sue Brigden**	Date approved:	**April 12, 2013**
Undergraduate Education Committee (UEC) approval	Date of meeting:	**May 24, 2013**

MATH 096	OFFICIAL UNDERGRADUATE COURSE OUTLINE (page 2)
COURSE NAME/NUMBER	

LEARNING OUTCOMES:

Upon successful completion of this course, students will be able to:
1. Manipulate algebraic expressions and solve rational equations. (review)
2. Solve absolute value and rational inequalities. (review)
3. Perform operations on functions including compositions and analyze domains and ranges.
4. Analyze the effects of transformations, such as vertical and horizontal translations, dilations, and reflections through x-axis, y-axis, and the diagonal $y = x$ on the graphs of functions and their related equations.
5. Find inverses of relations and functions and analyze their properties and graphs.
6. Simplify logarithmic expressions, using definition and properties of logarithms.
7. Solve exponential and logarithmic equations.
8. Graph and analyze exponential and logarithmic functions.
9. Solve applied problems, using exponential and logarithmic concepts.
10. Factor polynomials of degree greater than 2, using the Factor Theorem and the Remainder Theorem.
11. Graph and analyze polynomial, rational, and radical functions.
12. Develop the equation of the circle with centre (0, 0) and radius r and apply the circle to describe the six trigonometric ratios in terms of x, y, and r.
13. Solve problems, using the six trigonometric ratios for angles expressed in radians and degrees.
14. Simplify trigonometric expressions and verify trigonometric identities using fundamental identities, including sum, difference, and double-angle identities.
15. Solve first and second degree trigonometric equations in degrees and radians, including determining the general solution.
16. Graph and analyze the trigonometric functions, including determining the characteristics and transformations of graphs to solve problems.
17. Apply the Fundamental Counting Principle to solve problems.
18. Determine the number of permutations of n elements taken r at a time to solve problems including solving equations that involve $_nP_r$ notation.
19. Determine the number of combinations of n elements taken r at a time to solve problems, including solving equations that involve $_nC_r$ or $\binom{n}{r}$ notation.
20. Expand natural powers of binomials using Binomial Theorem.
21. Analyze and evaluate sums of finite or infinite series, using summation notation.
22. Use technology to enhance understanding of topics in this course.

The above objectives are a more concise version of the official ABE articulated objectives found on pg. 95 of
www.aved.gov.bc.ca/abe/docs/handbook.pdf

METHODS: *(Guest lecturers, presentations, online instruction, field trips, etc.)*

Lectures with problem practice sessions and guided individual and small group work. Graphing calculators are used to aid in the understanding of topics. Homework may have a Web-assisted component.

METHODS OF OBTAINING PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

☒ Examination(s) ☐ Portfolio assessment ☐ Interview(s)

☐ Other (specify): ☐ PLAR cannot be awarded for this course for the following reason(s):

TEXTBOOKS, REFERENCES, MATERIALS: *[Textbook selection varies by instructor. An example of texts might be:]*

"Algebra and Trigonometry" 2nd edition, J.Stewart, LRedlin, S Watson, Brooks/Cole, 2010, or
"College Algebra and Trigonometry", 7th edition, R. Aufman, V. Barker, R. Nation, Brooks/Cole, 2011

SUPPLIES / MATERIALS:

Graphing calculator TI83 Plus
WebAssign access

STUDENT EVALUATION: *[An example of student evaluation for this course might be:]*

Assignments	15%
Quizzes	10%
Tests	35%
Final exam	40%

Students must achieve at least 40% on the final exam in order to receive credit for this course.

MATH 096
COURSE NAME/NUMBER

COURSE CONTENT: *[Course content varies by instructor. An example of course content might be:]*

1. Operations on, and compositions of functions
2. Transformations of graphs
3. Trigonometric functions and equations
4. Exponential and logarithmic functions and equations
5. Polynomial functions
6. Rational functions
7. Radical functions
8. Combinatorics
9. Binomial Theorem

Memo

To: CACC, CAC, UEC

From: Betty-Joan Traverse (Department Head, MOLA; Chair, French Major CWG)

Date: May 7, 2013

Subject: Proposal for Revision of FREN 430 – Removal of Synonymous Course

Course revision:

1. Rationale for change:
    With the recent approval of FREN 430, FREN 330 has been removed from the Academic Calendar. Due to the likely delay in receiving Ministry approval for the French major, FREN 330 will need to be offered again to our minor and extended minor students rather than FREN 430. It was suggested to remove FREN 330 has a synonymous course in the FREN 430 outline until the major is approved.

2. Summary of substantive changes**:**
    Removal of FREN 330 in the "Synonymous Courses" section.

Budget and Learning outcome Issues:

1. How does your course address the UFV Learning Outcomes?
    French 430 fits in well with UFV Learning Outcomes. In their study of French Applied linguistics, students will have to demonstrate their competency at information and analyze it critically and imaginatively. In order to pass the course, they will have to demonstrate their abilities to communicate effectively in French as well as a proficient usage of linguistic knowledge and skills. There will be many self-motivated and self-reflective learning activities during the course as well as group activities where they must demonstrate their skills at working cooperatively. They must treat all participants with respect, and when they have completed their study of French Applied linguistics, they will acquire a fine appreciation of diversity. Because we study dialects in many regions of both Canada and the rest of the Francophone world in the course, their perspectives and world views will be greatly broadened.

2. Is this course required by any program beyond the discipline? If so, how will this change affect that program or programs?
    n/a

3. What consideration has been given to indigenizing the curriculum?
    As we present our material, we do make reference to Indigenous languages, particularly their phonology and syntax.

4. If any of the following items on the OCO have changed, or this course is new, explain how the change will affect the budget for your area or any other area:

a. Credit value: **4 credits (in line with all other French upper-level courses)**
b. Class size limit: **26 (MOLA standard class size)**
c. Frequency of offering: **probably every third semester**
d. Resources required (labs, equipment) **No additional resources required**

5. If this course is not eligible for PLAR, explain why.
It is highly doubtful that even native speakers will have achieved mastery over the course topics without completing courses in linguistics, in which case they could apply for transfer credit.

6. Are field trips required for this course? Will the dates be announced in the timetable? How are the trips funded?
n/a

7. Please provide an estimate of the typical costs for this course, including textbooks and other materials.
Same as French 330

Approved at CACC – May 10th, 2013

OFFICIAL UNDERGRADUATE COURSE OUTLINE (page 1)

UNIVERSITY OF THE FRASER VALLEY

COURSE IMPLEMENTATION DATE:	September 2013
COURSE REVISED IMPLEMENTATION DATE:	September 2013
COURSE TO BE REVIEWED:	September 2019
(six years after UEC approval)	*(month, year)*

OFFICIAL UNDERGRADUATE COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.

Shaded headings are subject to change at the discretion of the department – see course syllabus available from instructor

FREN 430	Modern Languages	4
COURSE NAME/NUMBER	FACULTY/DEPARTMENT	UFV CREDITS
	French Applied Linguistics	
	COURSE DESCRIPTIVE TITLE	

CALENDAR DESCRIPTION:

Intended for those who wish to teach French or simply develop their knowledge of the structure and phonology of the French language, this course develops the student's knowledge of French linguistics. This course is designed to apply linguistic theory and practice to the effective acquisition and refinement of French syntax, phonology, morphology, and idiom. Students will also learn how to use linguistics as a pedagogical instrument to make teaching more efficacious.

PREREQUISITES:	LING 101, FREN 319, and two other 300-level FREN courses
COREQUISITES:	None
PRE or COREQUISITES:	None

SYNONYMOUS COURSE(S):
(a) Replaces:
(b) Cross-listed with:
(c) Cannot take: _____ for further credit.

SERVICE COURSE TO: *(department/program)*

TOTAL HOURS PER TERM: 60

STRUCTURE OF HOURS:

Lectures:	**45**	Hrs
Seminar:	**15**	Hrs
Laboratory:		Hrs
Field experience:		Hrs
Student directed learning:		Hrs
Other (specify):		Hrs

TRAINING DAY-BASED INSTRUCTION:
Length of course:
Hours per day:

OTHER:
Maximum enrolment: 26
Expected frequency of course offerings: Annually
(every semester, annually, every other year, etc.)

	Yes	No
WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only)	☐	☐
WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department)	☐	☒
TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE:	☐	☒

Course designer(s):	**Alan Cameron**		
Department Head:	**Betty-Joan Traverse**	Date approved:	**August 2012**
Campus-Wide Consultation (CWC)		Date of meeting:	**November 23, 2012**
Curriculum Committee chair:	**Tetsuomi Anzai**	Date approved:	**May 10, 2013**
Dean/Associate VP:	**Jacqueline Nolte**	Date approved:	**December 2012**
Undergraduate Education Committee (UEC) approval		Date of meeting:	**May 24, 2013**

FREN 430
COURSE NAME/NUMBER

OFFICIAL UNDERGRADUATE COURSE OUTLINE (page 2)

LEARNING OUTCOMES:

Upon successful completion of this course, students will be able to:

- Demonstrate refined skills in both oral and written French, with an emphasis on linguistic theory and practice.
- Apply their knowledge of basic linguistics with a focus on the role of both socio- and psycholinguistics in second language acquisition.
- Demonstrate their knowledge of phonology, phonetics, the IPA (International Phonetic Alphabet), grammatical and derivational morphology, syntax, semantics, lexicology, the development of French from the Vulgate (including some texts in Old French), and transformational grammar.
- Apply their knowledge of applying linguistics to effective pedagogical practices.

METHODS: *(Guest lecturers, presentations, online instruction, field trips, etc.)*

Approximately one third to one half of class time will be devoted to lectures on linguistic theories with special attention given to applying these theories to both studying and teaching French. The rest of class time will be spent in group discussion of presentations made by students on specific linguistic topics and how to use them in the acquisition of language. All activities will be carried out in French.

METHODS OF OBTAINING PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

☒ Examination(s)　　　☐ Portfolio assessment　　　☐ Interview(s)　　　☐ Other (specify):

☐ PLAR cannot be awarded for this course for the following reason(s):

TEXTBOOKS, REFERENCES, MATERIALS: *[Textbook selection varies by instructor. An example of texts might be:]*

Carpe Linguam: Introduction à la linguistique française appliquée, Alain Cameron, PhD UFV press 2013.

Plus the following reference materials: (These are some typical examples; others may be used.)

Arrivé, Michel, Gadet, Françoise & Galmiche, Michel (1986) *La grammaire d'aujourd'hui: Guide alphabétique de linguistique francçaise*, Paris: Flammarion.

Champagne-Muzar, C. et Bourdages, Johanne S. (1993), *Le point sur la phonétique en didactique des langues*, CEC Québec.

Ducrot, Osvald & Todorov, Tzevan (1972) *Dictionnaire encyclopédique des sciences du langage*, Paris: Seuil.

Germain, Claude, (1993), *Évolution de l'enseignment des langues: 5000 ans d'histoire*, Paris: CLE International.

Grevisse, M. (1986) *Le Bon usage* 12e edition refondue par A. Goose, Paris-Gembloux: Duculot.

Ligier, Françoise et Savoie (1986), *Didactique en questions, le point de vue de 22 spécialistes en français L2*, Les Éditions LA Lignée Inc.

Riegel, Martin, Pellat, J.C. & Rioul, R. (1994) *Grammaire méthodique du français*, Paris: PUF.

Robert, P. (2011) *Le nouveau Petit Robert: Dictionnaire alphabétique et analogique de la langue française*, Paris: Éditions du nouveau Littré.

SUPPLIES / MATERIALS:

None

STUDENT EVALUATION: *[An example of student evaluation for this course might be:]*

In-class presentation:	20%
Homework assignments:	30%
Mid-term exam:	20%
Final exam:	20%
Class participation:	10%

FREN 430   OFFICIAL UNDERGRADUATE COURSE OUTLINE (page 3)
COURSE NAME/NUMBER

COURSE CONTENT: *[Course content varies by instructor. An example of course content might be:]*

Weekly schedule:

Weeks 1 and 2:	Review of fundamentals: linguistic science and its branches; Indo-European, the scientific method, linguistic corpi, language in society, language over time.
Weeks 3 and 4:	Phonetics and Phonology: spelling and pronunciation, the sounds of French, the IPA, transcriptions, vowels, consonants and semi-vowels, phonetic variations, oppositions and minimal pairs, distinctive traits, assimilation, *enchaînement, liaison*, accent, intonation.
Week 5:	Grammatical morphology: criteria and classification of morphemes, verbal, nominal, adjectival and adverbial morphology.
Week 6:	Review and mid-term exam
Week 7:	Derivational morphology: allomorphs, prefixes, suffixes, other processes.
Week 8:	Syntactic structures: sentence and phrase structure, syntagms, syntactic trees, complex sentences.
Week 9:	Syntax and transformational grammar: more on sentence structure, nominal and adjectival transformations
Week 10:	Transformational grammar: verbal transformations: person, gender, number, mood, voice, and tense.
Week 11:	Semantics: componential analysis, polysemics, homonyms, synonyms, antonyms, hyponyms, presuppositions, maxims of conversation
Week 12:	The development of Modern French: Latin, the vulgate, morphology, and syntax of Old French
Week 13:	Lexicology and review: lexical systems and variations, argument structures, borrowings, homophones

Memo

To: CWC

From: Psychology Department Head, Zoe Dennison

Date: January 30, 2013

Subject: Revision of the Psychology Honours Program, and the Certificate in Extended Studies in Arts: Psychology Honours

Program revision:

1. **Rationale for change:** There are several reasons for these changes:
    Students are finding the requirement to have 132 credits is taking an extra year beyond the time taken for their regular degree, and it was not our intention to add that much time and cost to their degree. The 132 credit degree is simply too onerous. We have gone over these changes with Elaine Newman of the Arts Advice Centre and confirmed that a student can achieve the requirements for a BA with honours in psychology in 120 credits. Some students may still end up taking more than 120 credits to meet the honours requirements, depending on how carefully they choose their courses, but they are not required to do so simply to meet a higher credit level.

    This change is also in keeping with other programs at UFV, and the recent change to the Honours Degree policy.

    We also looked at Honours programs in other relevant universities and found that most are moving to the 120 credit model. The change in the number of credits in the degree will not affect the credibility of the degree or the quality of the students training and experience.

    The change in entry qualifications has also changed. We have found that the better predictor of success is the grade in Psychology 301: Intermediate Research Methods and Data Analysis, not the grade in the lower level statistics and methods courses (110 and 202).

    In addition, students no longer must complete psychology 408 prior to entering the honours program. They can choose to take this course concurrently. This is related to the change in the number of credits required for the Honours degree, but also based on

our experience with the honours program, where we have learned that students taking this course concurrently are just as successful as those taking it prior to honours. This will result in a change to where the PSYC 408 course is listed in the calendar for the Certificate in Extended Studies in Arts: Psychology Honours.

The Certificate in Extended Studies in Arts: Psychology Honours now specifies the requirement of 45 upper-level PSYC credits. Failure to include this previously was an error, and could result in students graduating with the Certificate having substantially less courses than the usual honours.

The calendar description of the Certificate in Extended Studies in Arts: Psychology Honours has also been amended to make the requirements and the advising pathway clearer.

Further change from CACC: The GPA required has been changed from 3.00 to 3.33, in keeping with the honours framework. This was added as a result of discussion at the CACC.

2. **Summary of substantive changes:**

    Psychology Honours

    The psychology honours BA will require a total of 120 credits (change from 132) including at least 45 credits in upper-level psychology courses.

    To enter program:
    - Completion of 90 credits towards a B.A., with a minimum GPA of 3.33.
    - Completion of the first and second year requirements for the psychology major.
    - Completion of PSYC 301 with a minimum GPA of 3.33.
    - Completion of 12 upper-level psychology credits, with a minimum GPA of 3.33. (change from 18 upper-level credits)

    Meeting the minimum requirements above does not guarantee entry into the program. The student must obtain **the approval and signature of a psychology faculty member willing to supervise the student**. There may be more applications than available supervisors, and so not everyone is guaranteed a space.

    To complete program:

    > PSYC 408: (Change from being an entrance requirement. Students may take PSYC 408 prior to Honours Program)
    > PSYC 490: Honours Seminar (taken concurrently with 498) (3 credits)
    > PSYC 498: Honours Independent Study (3 credits)
    > PSYC 499: Honours Project (6 credits)

<u>Certificate in Extended Studies in Arts: Psychology Honours</u>

Changes to the certificate will include:
- Moving PSYC 408 from Entrance Requirements to Program Requirements.
- Adding "A total of 45 upper-level PSYC credits need to be completed between the bachelors' degree and the certificate."

Psychology Honours

Psychology undergraduate students who have performed at a high level throughout their degree program have the opportunity to augment their education by attaining a Bachelor of Arts Psychology Honours designation.

Students are encouraged to pursue the Psychology Honours program, and as a natural course of study will be expected to have identified and developed a working relationship with a thesis supervisor. Students cannot apply without an identified advisor.

The BA Psychology Honours should be applied for after the student has attained at least 90 credits towards their degree. 120 credits 132 credits are required for an honours designation.

Entrance requirements

• Completion of 90 credits towards a Bachelor of Arts degree, with a minimum GPA of 3.33.
• Completion of the first and second year requirements for the psychology major   .PSYC 110 and PSYC 202 with a minimum GPA of 3.33.
• Completion of two of the following courses: PSYC 221, PSYC 241, PSYC 250, PSYC 280.
• Completion of 12 18 upper-level psychology credits, to include PSYC 301 and PSYC 408, with a minimum GPA of 3.33.
• Approval and signature of a psychology faculty member willing to supervise the student.

Program requirements

1. The additional credit requirements for the honours degree will be 12 credits, for a minimum of 132 credits for the degree.

2. Students will complete one honours course and two thesis-related courses: PSYC 490, 498, and 499.

3. Students will also complete PSYC 301, which is not a requirement of the Psychology major program

The three points above are redundant, so we have removed them in an effort to make it easier for students to read the calendar.

We have moved Program Outline, Continuance and Graduation, so the ordering is easier to follow.

. **Program outline**

 This section specifies the Psychology Honours requirements only. Information on additional Bachelor of Arts requirements begins in this section.

120 credits, with ~~consisting of~~ at least 45 credits in upper-level Psychology courses, to include:

Course	Title	Credits
PSYC 301	Intermediate Research Methods and Data Analysis in Psychology	3
PSYC 408	History of Psychology	3
PSYC 490	Honours Seminar (see Note)	3
PSYC 498	Honours Independent Study (see Note)	3
PSYC 499	Honours Project (see Note)	6

Note: PSYC 490, 498, and 499 are to be taken only after the student has been accepted to the honours program. PSYC 490 and 498 must be taken concurrently.

Continuance

Continuance in the program is based on the following requirements:

- A minimum 3.33 GPA for all courses taken in each semester
- A minimum 3.33 GPA for all Psychology courses taken in each semester

Note: Students not meeting the requirements may be required to withdraw from the program, but may apply for readmission at a later date.

Graduation

In addition to the above, the following requirements apply to students wishing to graduate with a BA Psychology Honours:

- Students must meet the general requirements of the Bachelor of Arts.
- Students must maintain a CGPA of 3.33 in PSYC 490, PSYC 498, and PSYC 499.

~~Program outline~~ **Program outline info moved closer to top of page**

~~This section specifies the Psychology Honours requirements only. Information on additional Bachelor of Arts requirements begins in this section.~~

~~132 credits, consisting of at least 45 credits in upper-level Psychology courses, to include:~~

~~Course~~	~~Title~~	~~Credits~~
~~PSYC 301~~	~~Intermediate Research Methods and Data Analysis in Psychology~~	~~3~~
~~PSYC 408~~	~~History of Psychology~~	~~3~~

PSYC 490	Honours Seminar (see Note)	3
PSYC 498	Honours Independent Study (see Note)	3
PSYC 499	Honours Project (see Note)	6

Note: PSYC 490, 498, and 499 are to be taken only after the student has been accepted to the honours program. PSYC 490 and 498 must be taken concurrently.

Certificate in Extended Studies in Arts: Psychology Honours

This certificate will provide previously graduated Psychology majors or equivalent, with outstanding academic credentials, an opportunity to participate in our honours program and enhance their opportunities for further education or employment.

Entrance requirements

1. Completion of a Bachelor's degree from a recognized university.

2. Completion of the Psychology Honours entrance requirements.

3. A faculty member willing to supervise the honours project/thesis.

How to apply

Students planning to apply for this certificate should first consult with the Arts Advice Centre.

Note: Students must complete a minimum of 5 credits but no more than 30 credits once admitted to the Certificate program.

See the Psychology Department Assistant for an application. Submit the completed application to the department once all requirements are met. Applications will be reviewed beginning in June. The number of applicants accepted into the program may be restricted.

Program requirements

12 15 credits are required for this certificate.

Course	Title	Credits
PSYC 408	History of Psychology	3
PSYC 490	Honours Seminar	3
PSYC 498	Honours Independent Study	3
PSYC 499	Honours Project	6

Graduation requirements

BA Psychology Honours students must maintain a cumulative GPA of 3.33 (B+) in the honours courses (PSYC 490, PSYC 498, and PSYC 499). A total of 45 upper-level PSYC credits needs to be completed between the bachelors' degree and the certificate.

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Office of Institutional Research and Planning
May 7, 2013

This document went to Deans' Council on May 6 and received unanimous approval there.

Grades at UFV

In writing the Factbook, we collected grade data by department over the last five years. Average grades within a department across years tend to be very consistent; this is a good thing. But there are two aspects of grades that may be problematic, and so we took a closer look at grades over the last three years:

1. Average grades across departments vary widely. If we consider all departments, then the highest GPA is 3.67/4.33 and the lowest is 2.38. If we consider only grades of departments typically found at traditional universities, the spread narrows to 3.09 to 2.38 (leaving out Education, Early Childhood and Youth Care, Theatre, Adult Education, Library and Information Tech, Health Science, Social Work and Human Services, Agricultural Technology, Visual Arts, Applied Business Technology, and Fashion Design).

There may be good reasons why grades differ across departments – for instance, student quality may differ across departments. As well, if one department has a higher concentration of upper-level courses, that department may have higher grades since grades tend to be higher at higher levels. This is expected, normal and happens at most other universities. At UFV, grades at the 200 level are roughly half a grade higher than 100 level (0.18) and this is also the case for 400 level versus 300 level. Higher level grades (300 and 400) are roughly a grade higher (0.34) than lower level grades (100 and 200).

But such effects are unlikely to account fully for such large variations. The majority of the deviation in grades is likely due to tradition, historical precedence, and various other internal factors. The concern is that in many cases, students are evaluated across departments, based at least in part on their grades. Examples of this include competing for jobs, graduate scholarships, and admissions to professional programs.

One useful action is to inform faculty about grading norms at UFV by distributing some grade data to department heads and instructors. This will allow faculty to compare their own grades relative to the grades of others. One example of what could be sent out is below.

2. The average grade at UFV over the last three years was 2.97 (B). This is three grades higher than the 2.0 (C) grade that UFV's calendar refers to as 'Average'. This is potentially misleading: say that an employer is considering hiring a student who has a GPA of 2.67 (B-). The calendar indicates that this student is two grades above average grade, while in actuality this student is one grade below average.

It has been argued that 'Average' does not really mean arithmetic average, or even average performance in a given class, since our students are, on average, above average. But rather, that 'Average' in a non-technical sense means something like less than good. I think this reasoning is

flawed: having the words 'Above Average', 'Average', and 'below average', right beside a column of numbers makes one think that 2.0 really is the arithmetic average grade at UFV. And it is not.

Some other universities provide a much longer description of grades; see for instance TRU's grading systems and procedures at http://www.tru.ca/distance/services/policies/newgrading.html.

Recommendation:

We should change the wording for Grade Point Interpretation that appears in UFV's Calendar.
1. Changing the B grade from 'Above Average' to 'Good'. This gets rid of the problem of stating that students with a 3.0 are above average.
2. Changing the C grade from 'Average' to 'Satisfactory'. If almost three-quarters of the grades handed out at UFV are C+ or better, isn't 'Satisfactory' a better word than 'Average'?
3. Changing the P grade from 'Pass (below average)' to 'Minimal Pass' or maybe 'Marginal Pass'. A C grade is already below average, so we should not use it for P. The 'Minimal' or 'Marginal' part signifies that in general, a student is required to get a minimum C- in a course to be able to use it as a prerequisite; a P does not allow the student to continue in their studies in this discipline.

Grade Points		**Interpretation**	**New interpretation**
A+	4.33		
A	4.00	Excellent	Excellent
A-	3.67		
B+	3.33		
B	3.00	Above Average	Good
B-	2.67		
C+	2.33		
C	2.00	Average	Satisfactory
C-	1.67		
P	1.00	Pass (below average)	Minimal Pass
NC	0.00	No credit (Fail)	No credit (Fail)

<u>2009/10 to 2011/12 Historical Credit Level Grade Distribution</u>

Level	Year	A's			B's			C's				
		A+	A	A-	B+	B	B-	C+	C	C-	P	NC
Lower Level	1	6.3%	11.3%	12.9%	13.5%	13.2%	10.4%	8.5%	6.7%	3.9%	3.3%	9.9%
	2	5.8%	11.8%	15.7%	15.2%	15.0%	10.9%	8.4%	5.6%	3.1%	2.4%	6.1%
Lower Level Total		**6.1%**	**11.5%**	**14.0%**	**14.2%**	**13.9%**	**10.6%**	**8.5%**	**6.3%**	**3.6%**	**2.9%**	**8.4%**
Upper Level	3	5.8%	14.2%	17.2%	17.0%	15.7%	10.3%	7.6%	4.8%	2.4%	1.6%	3.4%
	4	7.9%	19.3%	18.5%	17.9%	14.8%	9.1%	5.1%	2.9%	1.3%	0.7%	2.6%
Upper Level Total		**6.5%**	**15.9%**	**17.7%**	**17.3%**	**15.4%**	**9.9%**	**6.8%**	**4.2%**	**2.0%**	**1.3%**	**3.1%**
Grand Total		**6.3%**	**13.4%**	**15.6%**	**15.5%**	**14.6%**	**10.3%**	**7.7%**	**5.4%**	**2.9%**	**2.2%**	**6.1%**

Level	Year	A's	B's	C's	P	NC	Average grade
Lower Level	1	30.5%	37.1%	19.2%	3.3%	9.9%	2.75
	2	33.3%	41.1%	17.1%	2.4%	6.1%	2.93
Lower Level Total		**31.6%**	**38.7%**	**18.4%**	**2.9%**	**8.4%**	2.82
Upper Level	3	37.2%	43.0%	14.9%	1.6%	3.4%	3.09
	4	45.6%	41.7%	9.4%	0.7%	2.6%	3.28
Upper Level Total		**40.1%**	**42.5%**	**13.0%**	**1.3%**	**3.1%**	3.16
Grand Total		**35.3%**	**40.4%**	**16.0%**	**2.2%**	**6.1%**	2.97

UNIVERSITY
OF THE
FRASER VALLEY

UNDERGRADUATE EDUCATION COMMITTEE MEMBERSHIP 2013/14

AREA REPRESENTED	Terms of Office	MEMBER
Voting Members		
9 faculty members approved by Senate, at least 2 from Senate		
Faculty member of Senate	08-01-2012 to 07-31-2015	Maria Bos-Chan, Faculty of Access and Open Studies
Faculty member of Senate	08-01-2012 to 07-31-2015	Steven Marsh, Faculty of Social Sciences
Faculty	08-01-2012 to 07-31-2014	Les Stagg, Faculty of Professional Studies
Faculty	08-01-2012 to 07-31-2014	Judy Larsen, Faculty of Access & Open Studies
Faculty	08-01-2012 to 07-31-2014	Samantha Pattridge, Faculty of Humanities (Chair)
Faculty	08-01-2012 to 07-31-2014	Eric Spalding, faculty of Social Sciences
Faculty	08-01-2012 to 07-31-2014	Stan Manu, Faculty of Science
Faculty	08-01-2012 to 07-31-2014	Rod McLeod, Faculty of Trades & Technology
Faculty	08-01-2012 to 07-31-2014	Nancy Goad, Faculty of Health Sciences
Two deans or associate deans, approved by Senate	08-01-2012 to 07-31-2015	Susan Fisher, Associate Dean, Students, College of Arts
	08-01-2012 to 07-31-2014	Sue Brigden, Faculty of Access & Open Studies
One academic advisor	08-01-2012 to 07-31-2014	Rhonda Colwell
One staff member, approved by Senate	08-01-2012 to 07-31-2014	Simon Xi
2 undergraduate student, approved by Senate	08-01-2012 to 07-31-2014	Jenna White
	08-01-2012 to 07-31-2014	Deanna Waslewsky
University Librarian (or designated librarian) (ex officio)	On-going	Heather Compeau (designate)
Ex-Officio Non-Voting Member		
Provost & Vice-President, Academic (or designate)	On-going	John English (designate)
Associate Vice-President, Research & Graduate Studies (or designate)	On-going	Satwinder Bains (designate)
Executive Director, International Education	On-going	David McGuire
Senior Advisor on Indigenous Affairs	On-going	Shirley Hardman
Director, Enrolment Management	On-going	Donna Alary
Director, Institutional Research	On-going	Vladimir Dvoracek
Director, Teaching and Learning	On-going	Wendy Burton
University Secretary & Registrar (or designate)	On-going	Al Wiseman/Darren Francis
Administrative Support		
Office of the University Secretariat		Ashley Hoogendoorn

CURRENT MEMBERSHIP: 24 members - 17 voting members and 7 non-voting member.

Quorum: Shall be a minimum of fifty percent (50%) of voting membership

UEC MEETING DATES AND AGENDA DEADLINES 2013/14

UEC meetings generally take place in Week 4 of the UFV meeting schedule. All agenda exhibits must be submitted to the UEC office by **12 noon** on the deadline date.

Meeting Dates & Room	Agenda Exhibit Deadline (12:00 pm)
August 30, 2013 **A225*** — 10 am **B101** — 12 pm	UEC meeting UEC orientation for dept. heads and assistants
September 27, 2013 **A225*** — 10 am	September 18, 2013
October 25, 2013 **A225*** — 10 am	October 16, 2013
November 22, 2013 **A225*** — 10 am	November 13, 2013
December 13, 2013 **A225*** — 10 pm	December 4, 2013
January 31, 2014 **A225*** — 10 am	January 22, 2014
February 28, 2014 **A225*** — 10 am	February 19, 2014
March 28, 2014 **A225*** — 10 am	March 19, 2014
April 25, 2014 **A225*** — 10 am	April 16, 2014
May 23, 2014 **A225*** — 10 am	May 14, 2014
June 20, 2014 **A225*** — 10 am	June 11, 2014

* Room bookings have not yet been confirmed.

UNIVERSITY
OF THE **FRASER VALLEY**

UNDERGRADUATE EDUCATION COMMITTEE

TERMS OF REFERENCE

1. Advise Senate on curricular matters related to the undergraduate educational programs of the university.

2. Advise Senate on policies, procedures, and criteria for the admission, evaluation, withdrawal, and promotion of undergraduate students.

3. Advise Senate on the criteria for awarding certificates, diplomas, and degrees to undergraduate students.

4. Advise Senate on policies and procedures for review and approval of new and existing courses, programs, or curricular changes.

5. Review the recommendations of faculty councils, approve the recommendations where mandated by Senate to do so, and inform Senate.

6. Advise the Academic Planning & Priorities Committee on proposals for new and revised programs.

7. Make recommendations to Senate on the resolution of disputes between departments and other academic divisions related to undergraduate course and program development and delivery.

8. Establish such subcommittees as needed to fulfill the committee's responsibilities.

9. Other duties as assigned by Senate.

Approved at Senate 2012 06 01

UNIVERSITY
OF THE FRASER VALLEY

UNDERGRADUATE EDUCATION COMMITTEE

COMPOSITION

Chair:
- A voting faculty member of the committee, nominated by the committee, and approved by Senate

Voting Members:
- Nine faculty members, approved by Senate, at least two of whom shall be members of Senate*
- Two Deans or associate deans approved by Senate
- University Librarian or designated Librarian*
- One Academic Advisor approved by Senate
- Director, Teaching and Learning
- One staff member approved by Senate
- Two undergraduate students approved by Senate

Ex Officio Non-Voting Members:
- Provost & Vice-President, Academic (or designate)
- Associate Vice-President, Research & Graduate Studies (or designate)
- Executive Director, International Education
- Senior Advisor on Indigenous Affairs
- Director, Enrolment Management
- Director, Institutional Research
- University Secretary & Registrar (or designate)

Administrative Support:
- University Secretariat

*Normally, there shall be at least one member from each of the Faculties, selected to reflect the diversity of disciplines at the university.

**Normally the designate shall be appointed for a one-year term to ensure continuity.

Approved at Senate 2012 06 01