



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

October 26, 2018
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Donna Alary, Adrianna Bakos, Courtney Boisvert, Sue Brigden, Heather Compeau, Rajdeep Dhaliwal, Peter Geller, Esther Jimenez Atochero, Amber Johnston, David Johnston, Gilmour Jope, Bruce Kirkley, David McGuire, Teresa Piper, Eric Spalding, Ben Vanderlei
ABSENT: Vlad Dvoracek, Shirley Hardman, Ceilidh Hart, Bobby Jaswal, Elaine Newman, Samantha Patridge, Kirsten Robertson
GUESTS: Cory Beshara, Margaret Coombes, Marlene Murray
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: September 28, 2018

MOTION:

To approve draft minutes as presented.
CARRIED

3. UEC SUBCOMMITTEES

3.1. Membership on UEC Subcommittees

Admissions Subcommittee membership:

- Registrar or designate: David Johnston
- Two UEC members: Adrianna Bakos, Gilmour Jope
- One International Education representative: Karen Davies
- Two additional members, including at least one advisor: Sarah Graham, Elaine Newman

This subcommittee is complete.

MOTION:

To approve the membership of the UEC Admissions Subcommittee.
CARRIED

Transfer Credit Subcommittee membership:

- Registrar or designate: David Johnston
- Two UEC members: Peter Geller, Sue Brigden
- At least two additional faculty (as diverse a representation as possible): Teresa Piper, [vacant]
- One advisor: Nicholas Johnson

One additional faculty member is needed to fill this subcommittee.

MOTION:

To approve the membership of the UEC Transfer Credit Subcommittee.
CARRIED

Policy Subcommittee membership:

- One UEC Chair: Eric Spalding
- Registrar (or designate): David Johnston
- Two UEC Faculty members (two-year term): Teresa Piper, Ben Vanderlei
- One UEC Advisor: Bobby Jaswal
- One IR representative: Donna Alary
- One Dean: Samantha Pattridge
- One UEC at large member (two-year term): Bruce Kirkley

This subcommittee is complete.

MOTION:

To approve the membership of the UEC Policy Subcommittee.
CARRIED

Screening Subcommittee membership:

- One UEC Chair: Eric Spalding
- Registrar (or designate): David Johnston
- UEC Assistant: Amanda Grimson
- UEC Faculty member (two-year term): Ceilidh Hart
- UEC Advisor (two-year term): Bobby Jaswal
- CFO/SBC representative: Mark Brosinski

This subcommittee is complete.

MOTION:

To approve the membership of the UEC Screening Subcommittee.
CARRIED

4. COURSES AND PROGRAMS

4.1. Chemistry: Course outlines

Review with changes including prerequisites: CHEM 221, 241

Review with changes including credits, title, and prerequisites: CHEM 412

Regularization of special topics course: CHEM 444

Review with changes including prerequisites: CHEM 451

The Chemistry department has been in contact with the Senior Advisor on Indigenous Affairs (S. Hardman), who is satisfied that they are making an effort to move forward in this area.

MOTION:

To approve the CHEM course outlines as amended:

- CHEM 412 calendar description: second sentence will become a note.

- CHEM 412 typical instructional methods: "lectures" changed to "seminars"; "student presentations will" changed to "student presentations and weekly meetings will".

CARRIED

4.2. Social Work and Human Services: Course outlines

New course: SOWK 302, Interdisciplinary Collaborative Practice: Working with Families

It was noted that the course content topics are written to sound like learning outcomes. M. Coombes (School of Social Work and Human Services Director) will revise this section.

MOTION:

To approve the new SOWK 302 course outline as amended:

- Course content revised to remove verbs.

CARRIED

4.3. Social Work and Human Services: Program changes

Change to program requirements: Bachelor of Social Work

MOTION:

To approve the changes to the Bachelor of Social Work as presented.

CARRIED

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Admissions Subcommittee report

This committee has not yet met.

5.2. Transfer Credit Subcommittee report

This committee has not yet met.

5.3. Policy Subcommittee report

This committee has not yet met.

5.4. Senate report

Senate approved the Milker Technician, Liberal Arts diploma, and Bachelor of Arts proposals that were recommended last month.

6. INFORMATION ITEMS

6.1. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)

~~BIO 111~~

CHEM 214, 311, 408, 409

6.2. Procedures for membership on standing committees

6.3. School of Business course guidelines

6.4. Revision to Procedures for Undergraduate Program and Course Approval

7. ADJOURNMENT

The meeting was adjourned at 10:49 am.