UNIVERSITY OF THE FRASER VALLEY

UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

March 1, 2019
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT:	Donna Alary, Adrianna Bakos, Sue Brigden, Ceilidh Hart, Bobby Jaswal, Amber Johnston, David Johnston, Gilmour Jope, Bruce Kirkley, David McGuire, Elaine Newman, Samantha Pattridge, Teresa Piper, Kirsten Robertson, Eric Spalding, and Ben Vanderlei
ABSENT:	Courtney Boisvert, Heather Compeau, Rajdeep Dhaliwal, Vlad Dvoracek, Peter Geller, Shirley Hardman, Everett Igobwa, and Esther Jimenez Atochero
GUESTS:	Ian Affleck, Heather Davis-Fisch, Sarah Graham, Paul Gumprich, Carl Janzen, Hannah MacDonald, Marlene Murray, Greg St. Hilaire, Anthony Stea, Lee-Anne Stephen, Nadia Tudhope, Dawna Williams
RECORDER:	Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: Feb. 1, 2019

MOTION:
To approve the draft minutes as presented.
CARRIED

3. COURSES AND PROGRAMS

3.1. **Health Sciences: Course outlines**
Changes including prerequisites: NURS 104, 105, 106, 201, 202, 203

MOTION:
To approve the NURS course outlines as amended:
- NURS 202, learning outcome #1: change "develop" to "demonstrate".
CARRIED

3.2. **Health Sciences: Program changes**
Changes to entrance requirements: Health Care Assistant certificate

Registrar D. Johnston presented additional revisions to the proposed entrance requirement changes. Among these changes was a revision to the driver's licence and transportation requirement, and moving this from an entrance requirement to an informational point. H. MacDonald (School of Health Studies Director) expressed concern with this proposed change, as it is difficult for students to complete this requirement while in the program. Following discussion, it was agreed to strengthen the wording in this section.

MOTION:
To accept the following amendments to the Health Care Assistant certificate proposal:

- Change "Other entrance requirements" heading to "Other requirements".
- Security clearance check requirement changed to: Successful completion of a Criminal Records Check form, which will be included with letter of notification of acceptance to the program. A Criminal Record Clearance is required by the Ministry of Public Safety and Solicitor General."
- Driver's licence and computer familiarity requirements moved to a separate section under the heading "Additional information".
- Driver's licence requirement revised to: "A valid driver's licence and access to personal transport is normally required for the practicum course and other practice experience components. If students are unable to drive, they will be unable to meet the Health Care Assistant program requirements."

CARRIED; 3 OPPOSED; 1 ABSTENTION

MOTION:
To recommend the changes to the Health Care Assistant certificate entrance requirements as amended, effective September 2019.
CARRIED; 3 OPPOSED; 1 ABSTENTION

3.3. **Biology: Program changes**
Change to program requirements: Biology major, Pre-Medicine/Pre-Veterinary concentration
Change to program requirements: Biology major, Cellular, Molecular, and Genetics concentration
Change to program requirements: Biology major, Ecology and Biology of Organisms concentration

MOTION:
To approve the changes to the Biology concentration program requirements as amended:

- "Plus four courses (12-16 credits) from:" will be changed to "Plus four courses (12-18 credits) from:" for each of the three concentrations, to indicate that the requirement is the number of courses rather than the minimum number of credits.

CARRIED

3.4. **Child, Youth, and Family Studies: Course outlines**
New course: CYC 380, Child Protection Practice

There were concerns that the number of courses included in the prerequisites may be excessive. The department will be asked to work with OReg to try to streamline these prior to implementation.

MOTION:
To approve the new CYC 380 course outline as presented, contingent upon the department reviewing the prerequisites with OReg prior to implementation.
CARRIED

Changes to prerequisites: CYC 167, 168, 210, 220, 395
Review with changes including prerequisites: CYC 310
Review with changes including prerequisites and total hours: CYC 402, 410, 411
Discontinuation: CYC 394

The remaining courses were postponed to the March 29, 2019 meeting.

3.5. Child, Youth, and Family Studies: Program changes

Change to program requirements: Bachelor of Arts in Child and Youth Care
Change to program requirements: Certificate in Extended Studies in Child and Youth Care: Child Protection specialization

These items were postponed to the March 29, 2019 meeting.

3.6. Agriculture: Course outlines

Changes including pre- and corequisites: AGRI 247
Changes including prerequisites: AGRI 248

MOTION:
To approve the AGRI course outlines as amended:
- AGRI 247 prerequisite: language regarding CMNS 125 will be changed from "should" to "recommended".
- Total hours for both courses will be changed to 45 (15 lecture, 30 seminars/tutorials/workshops).

CARRIED

3.7. Business: Course outlines

Review with changes including prerequisites: BUS 390

MOTION:
To approve the BUS 390 course outline as presented.
CARRIED

3.8. Mathematics and Statistics: Course outlines

Review with changes including total hours: STAT 272, 431/COMP 431

MOTION:
To approve the STAT course outlines as amended:
- Typical structure of instructional hours changed to 25 lecture/seminar hours and 25 supervised laboratory hours for both courses.

CARRIED

3.9. Social Work and Human Services: Course outline

Review with changes including title: HSER 120

MOTION:
To approve the HSER 120 course outline as presented.
CARRIED

3.10. Upgrading and University Preparation: Course outlines

Review with changes including corequisites: TASK 051, 053

Review with changes including title and corequisites: TASK 052
Review with changes including prerequisites and corequisites: TASK 054, 055, 056

It was suggested that the first sentence of the calendar descriptions for each course be removed or revised. As a representative for the program was not available, the department will be asked to review this language.

MOTION:
To approve the TASK course outlines as presented.
CARRIED

MOTION:
To request that the TASK program review their language and bring revisions back to UEC no later than the October 2019 meeting.
CARRIED

Note: Following UEC, the TASK program agreed to remove the following sentence from the course descriptions for TASK 052, 053, 054, 055, and 056: "This course has been developed for students with disabilities."

3.11. Arts: Course outline
New course: ARTS 299, Arts Portfolio

Creating this as a PORT course for Arts students rather than an ARTS course was discussed, but it was determined that ARTS is the most suitable right now. This could potentially be changed to PORT in the future.

MOTION:
To approve the ARTS 299 course outline as presented.
CARRIED

3.12. Arts: Program changes
Changes to program requirements: Bachelor of Arts
Changes to program requirements: Liberal Arts diploma

MOTION:
To approve the changes to the Bachelor of Arts and Liberal Arts diploma program requirements as amended, effective September 2019:
- Bachelor of Arts: Indigenous Maps, Films, Rights, and Land Claims certificate will not be added to the Intercultural Engagement requirements.
CARRIED

Changes to program requirements: Associate of Arts general, Media and Communications, and Theatre options

This item was postponed to the March 29, 2019 meeting.

3.13. Computer Information Systems: Course outlines
Review with change to prerequisites: CIS 190
Review with change to prerequisites: COMP 120, 125, 150, 152
Change to prerequisites: COMP 340, 350, 351, 360, 380, 390, 445

MOTION:
To approve the changes to the CIS and COMP course outlines as presented.
CARRIED

3.14. Computer Information Systems: Program changes
Change to residency requirements: Computer Information Systems certificate
Change to residency requirements: Computer Information Systems diploma
Recognition of previously-completed courses: Bachelor of Computer Information Systems
Change to course repetition policy: Bachelor of Computer Information Systems
Change to entrance requirements: All CIS programs

It was noted that the course repletion changes should be made to each of the BCIS, CIS diploma, and CIS certificate.

MOTION:
To recommend the changes to the Computer Information Systems certificate residency requirements as amended, effective September 2019:
- Clarification of residency requirement as follows: "A minimum of 25% of the credits required for the certificate must be completed at UFV. These must include least 9 credits of CIS/COMP courses."
CARRIED

MOTION:
To recommend the changes to the Computer Information Systems diploma residency requirements as amended, effective September 2019:
- Clarification of residency requirement as follows: "A minimum of 25% of the credits required for the certificate must be completed at UFV. These must include least 9 credits of CIS/COMP courses."
CARRIED

MOTION:
To approve the requirements for previously-completed CIS/COMP courses for the Bachelor of Computer Information Systems as amended, effective September 2019:
- "Courses are evaluated on the following criteria..." changed to "CIS or COMP courses completed more than 10 years ago will be evaluated to determine whether any courses/credits can be recognized for or transferred into the CIS program."
CARRIED

MOTION:
To approve the changes to the course repetition policy for the Bachelor of Computer Information Systems, Computer Information Systems diploma, and Computer Information Systems certificate as amended, effective September 2019:
- The sentence "Students may not register for a course more than twice" will be removed.
- For each credential, "a CIS credential (degree, diploma or certificate)" will be changed to refer to the relevant program.
CARRIED

MOTION:
To recommend the changes to the entrance requirements for CIS programs as presented, effective September 2019.
CARRIED

3.15. English: Course outlines
Changes including prerequisites: ENGL 208, 211, 212, 213, 215

This item was postponed to the March 29, 2019 meeting.

3.16. English: Program changes
Change to program requirements: English Honours, Creative Writing
Change to program requirements: English major, Creative Writing concentration
Change to program requirements: Creative Writing extended minor
Change to program requirements: Creative Writing minor

This item was postponed to the March 29, 2019 meeting.

3.17. Theatre: Course outlines
Review with changes including title and prerequisites: THEA 360, 401

This item was postponed to the March 29, 2019 meeting.

3.18. Media Arts: Program changes
Change to program requirements: Bachelor of Media Arts

MOTION:
To approve the changes to the Bachelor of Media Arts program requirements as presented, effective September 2019.
CARRIED

4. INFORMATION ITEMS

4.1. Minor course changes (outlines will be available at
www.ufv.ca/calendar/courseoutlines)
BUS 439
CYC 101
NURS 301
PNUR 140, 141, 142, 143, 144, 145, 146, 150, 151, 152, 153, 154, 155, 156

5. ADJOURNMENT

The meeting was adjourned at 12:25 pm.