



## UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

March 29, 2019  
10:00 AM - A225  
Abbotsford Campus

### APPROVED MINUTES

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**PRESENT:** Adrianna Bakos, Sue Brigden, Heather Compeau, Peter Geller, Shirley Hardman, Everett Igobwa, David Johnston, Gilmour Jope, Bruce Kirkley, Elaine Newman, Samantha Pattridge, Teresa Piper, Kirsten Robertson, Eric Spalding, and Ben Vanderlei  
**ABSENT:** Donna Alary, Courtney Boisvert, Rajdeep Dhaliwal, Vlad Dvoracek, Ceilidh Hart, Bobby Jaswal, Esther Jimenez Atochero, Amber Johnston, and David McGuire  
**GUESTS:** Sarah Graham, Michael Maschek, Marlene Murray, Christine Slavik, Nadia Tudhope, and Melissa Walter  
**RECORDER:** Amanda Grimson

#### 1. APPROVAL OF THE AGENDA

#### 2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: March 1, 2019

**MOTION:**

To approve the draft minutes as presented.  
CARRIED

#### 3. COURSES AND PROGRAMS

##### 3.1. English: Course outlines

Changes including prerequisites: ENGL 208, 211, 212, 213, 215

There was concern over the 25% "workshop participation" for ENGL 208, as participation is often difficult to evaluate. M. Walter (English department head) indicated that this could be changed to "workshop activities", and that the components of a creative writing workshop are well understood within the discipline. Instructors should already have a rubric for how this is evaluated.

**MOTION:**

To approve the ENGL course outlines as amended:

- ENGL 208 evaluation: "workshop participation" will be changed to "workshop activities", and additional details will be removed.
- ENGL 211, 212, and 213, learning outcome #4: "Access and employ" will be changed to "Employ".

##### 3.2. English: Program changes

Change to program requirements: English Honours, Creative Writing

Change to program requirements: English major, Creative Writing concentration

Change to program requirements: Creative Writing extended minor

Change to program requirements: Creative Writing minor

**MOTION:**

To approve the changes to the English Honours Creative Writing, English major Creative Writing concentration, Creative Writing extended minor, and Creative Writing minor program requirements as presented, effective September 2019.  
CARRIED

**3.3. Theatre: Course outlines**

Review with changes including title and prerequisites: THEA 360, 401

**MOTION:**

To approve the THEA course outlines as presented.  
CARRIED

**3.4. Arts: Program changes**

Changes to program requirements: Associate of Arts general, Media and Communications, and Theatre options

**MOTION:**

To approve the changes to the Associate of Arts general, Media and Communications, and Theatre options as presented, effective September 2019.  
CARRIED

**3.5. Child, Youth, and Family Studies: Course outlines**

Changes to prerequisites: CYC 167, 168, 210, 220, 395

Review with changes including prerequisites: CYC 310

Review with changes including prerequisites and total hours: CYC 402, 410, 411

Discontinuation: CYC 394

CYC 395: learning outcomes should be written in a way that describes what the students are able to do upon successful completion, such as "advise youth..." This should not delay approval of the proposed prerequisite changes, but the department was asked to review the learning outcomes for this course and submit revisions to UEC within six months.

**MOTION:**

To approve the revised CYC course outlines as amended:

- CYC 168 evaluation: assignments will be changed to 70%, and the three detailed assignments will be removed
- CYC 395 should be returned to UEC within six months with revised learning outcomes
- CYC 402 evaluation: repeated details will be removed

CARRIED

**MOTION:**

To approve the discontinuation of CYC 394 as presented.  
CARRIED

**3.6. Child, Youth, and Family Studies: Program changes**

Change to program requirements: Bachelor of Arts in Child and Youth Care

Change to program requirements: Certificate in Extended Studies in Child and Youth Care: Child Protection specialization

The requirements for the Child Protection specialization appears to add up to less than 120 credits. The calendar language will be adjusted to correct this.

It was noted that the Extended Studies certificate framework was discontinued when the Subsequent and Concurrent Bachelor Degree policy (98) was created. Most other extended studies certificates have already been discontinued.

**MOTION:**

To approve the changes to the Bachelor of Arts in Child and Youth Care program requirements as amended, effective September 2019:

- Child Protection specialization program requirements:
  - #3 changed from "Eight relevant elective courses..." to "Relevant elective credits..."
  - Addition of #4, "120 credits, including at least 48 upper-level credits."

CARRIED

**MOTION:**

To approve the changes to the Certificate in Extended Studies in Child and Youth Care: Child Protection specialization program requirements as presented, effective September 2019, as a temporary measure pending discontinuation of this program as per policy 98.

CARRIED

**3.7. Economics: Course outlines**

New course: ECON 299, Selected Topics in Economics

New course: ECON 499, Selected Topics in Economics

**MOTION:**

To approve the new ECON course outlines as presented.

CARRIED

**3.8. Physics: Course outlines**

Review with changes including prerequisites: PHYS 101

Discontinuation: ENPH 360

Discontinuation: PHYS 484, 485

**MOTION:**

To approve the PHYS 101 course outline as presented.

CARRIED

**MOTION:**

To approve the discontinuation of ENPH 360 as presented.

CARRIED

**MOTION:**

To approve the discontinuation of PHYS 484 and 485 as presented.

CARRIED

**3.9. Communications**

Discontinuation: CAP 110, 130

**MOTION:**

To approve the discontinuation of CAP 110 and 130 as presented.  
CARRIED

**4. OTHER BUSINESS/DISCUSSION ITEMS**

**4.1. Changes relating to B.C. High School curriculum changes**

Registrar D. Johnston circulated a proposal for suggested changes resulting from the changes to the high school curriculum. These will come to UEC next month for decision.

**4.2. Admissions Subcommittee report**

**4.3. Transfer Credit Subcommittee report**

**4.4. Policy Subcommittee report**

**4.5. Senate report**

**5. INFORMATION ITEMS**

**5.1. Minor course changes** (outlines will be available at  
[www.ufv.ca/calendar/courseoutlines](http://www.ufv.ca/calendar/courseoutlines))  
PHYS 312, 412

**5.2. Correction**  
Credits: DMFG 201

**5.3. New calendar copy template for new minors**

**5.4. Program suspensions and discontinuations**  
Renewal of suspension: Substance Abuse Counselling certificate  
Discontinuation: Aviation diploma (one-year program)  
Discontinuation: Family Child Care certificate  
Discontinuation: Graduate certificate in Teacher Leadership and Mentorship

**6. ADJOURNMENT**

The meeting was adjourned at 11:41 am.