



## UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

April 26, 2019  
10:00 AM - A225  
Abbotsford Campus

### APPROVED MINUTES

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**PRESENT:** Heather Compeau, Rajdeep Dhaliwal, Vlad Dvoracek, Ceilidh Hart, Bobby Jaswal, David Johnston, Gilmour Jope, Bruce Kirkley, David McGuire, Teresa Piper, Eric Spalding, and Ben Vanderlei  
**ABSENT:** Donna Alary, Adrianna Bakos, Courtney Boisvert, Sue Brigden, Peter Geller, Shirley Hardman, Everett Igobwa, Esther Jimenez Atochero, Amber Johnston, Elaine Newman, Samantha Patridge, and Kirsten Robertson  
**GUESTS:** Susan Francis, Claire Hay, Wayne Henry, Heather Hurtubise, Sabrina Ngo, Liana Thompson, and Nadia Tudhope  
**RECORDER:** Amanda Grimson

#### 1. APPROVAL OF THE AGENDA

#### 2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: March 29, 2019

**MOTION:**

To approve the draft minutes as presented.

CARRIED

#### 3. COURSES AND PROGRAMS

##### 3.1. Child, Youth, and Family Studies: Course outline

Revised learning outcomes: CYC 395

As requested at the March 29 UEC meeting, the department has submitted revised learning outcomes for this course.

**MOTION:**

To approve the revised learning outcomes for CYC 395 as presented.

CARRIED

##### 3.2. Geography: Course outlines

New course: GEOG 316, Geography of Food II: Fermentation

New course: GEOG 481, Directed Readings

Discontinuation: GEOG 101, 102, 131, 211, 250, 270

The course outlines for GEOG 316 and 481 were inadvertently omitted from the agenda package. UEC reviewed these outlines onscreen, and had previously received them as part of Campus-Wide Consultation (CWC).

**MOTION:**

To approve the GEOG 316 and 481 course outlines as presented.  
CARRIED

**MOTION:**

To approve the discontinuation of GEOG 101, 102, 131, 211, 250, and 270 as presented.  
CARRIED

**3.3. Continuing Education: Course changes**

Review with changes including title and total hours: HLTH NC01

Review with changes including title, prerequisites, and total hours: HLTH NC02, NC03, NC04, NC05, NC06, NC07, NC08, NC09, NC10, NC11, NC12

**MOTION:**

To approve the HLTH NC course outlines as presented.  
CARRIED

**3.4. Continuing Education: Program changes**

Change to program and entrance requirements: Nursing Unit Clerk certificate

**MOTION:**

To recommend the changes to the Nursing Unit Clerk certificate program and entrance requirements as amended, effective September 2019:

- Successful completion of the Nursing Unit Clerk assessment will be moved from "other requirements" to become #4 of the entrance requirements.

CARRIED

**3.5. Chemistry: Course outline**

New course: CHEM 499, Honours Research and Thesis in Chemistry

This item was postponed to the May meeting at the request of the department.

**3.6. Chemistry: New program**

New program: Chemistry Honours

This item was postponed to the May meeting at the request of the department.

**3.7. Philosophy: Course discontinuation**

Discontinuation: PHIL 370

**MOTION:**

To approve the discontinuation of PHIL 370 as presented.  
CARRIED

**3.8. Philosophy: Program changes**

Change to program requirements: Philosophy major

**MOTION:**

To approve the changes to the Philosophy major as presented, effective January 2020.

CARRIED

**3.9. Biology: Course discontinuations**

Discontinuation: BIO 270/CRIM 270, BIO 470/CRIM 470

**MOTION:**

To approve the discontinuation of BIO 270/CRIM 270 and BIO 470/CRIM 470 as presented.

CARRIED

**3.10. Arts: Course discontinuations**

Discontinuation: FD 113, 115, 163, 164, 171, 172, 174, 180, 182, 192, 193, 263, 271, 281, 283, 290, 291, 292, 296, 297, 298, 320, 345, 360, 364, 371, 382, 384, 390, 396, 397, 398

Discontinuation: LING 270, 275

**MOTION:**

To approve the discontinuation of the FD courses as presented.

CARRIED

**MOTION:**

To approve the discontinuation of LING 270 and 275 as presented.

CARRIED

**3.11. General Studies**

Correction: General Studies diploma

The program requirements for the General Studies diploma that were approved by UEC in December incorrectly included the numeracy requirements for the Bachelor of Integrated Studies. The requirement "One of: STAT 104, STAT 106, or PSYC 110" should not have been included.

**MOTION:**

To approve the following correction to the General Studies diploma:

- "One of STAT 104, STAT 106, or PSYC 110" will not be included in the Use and Interpretation of Numerical Data requirements.

CARRIED

**4. OTHER BUSINESS/DISCUSSION ITEMS**

**4.1. Changes relating to B.C. High School curriculum changes**

**MOTION:**

That UEC approve the changes in course prerequisites as described on the presented charts.

CARRIED

**MOTION:**

That UEC approve the List of Approved Courses as described on the presented charts, and including Halq'eméylem 12.

CARRIED

**MOTION:**

That UEC recommend the changes to University Admission requirements as described in the presented charts.

CARRIED

**MOTION:**

That UEC approve changes to the English Language Proficiency requirements as follows:

- **For the Entry Level English Language Proficiency Standards:** "English Studies 12 or English First Peoples 12. Students may also present English 12, English Literature 12, English 12 First Peoples, International Baccalaureate English A (standard level or higher level), Advanced Placement English, or equivalent."
- **For the Degree/diploma level English language proficiency standards:** "English Studies 12 or English First Peoples 12 with a minimum C+ grade. Students may also present English 12, English Literature 12, English 12 First Peoples; all with a minimum C+ grade, International Baccalaureate English A (standard level or higher level), Advanced Placement English, or equivalent."

CARRIED

#### **4.2. UEC Terms of Reference**

All standing committees of Senate are asked to review their Terms of Reference on an annual basis and recommend any changes to the Senate Governance Committee. UEC members suggested that the circumstances under which proposals are recommended to APPC be clarified, requested that two Ex Officio members be able to appoint designates, and noted some required updates to the membership listing.

**MOTION:**

To recommend the following revisions to the UEC Terms of Reference:

- Item #6 revised to: Advise the Academic Planning & Priorities Committee on proposals for new **programs**, and ~~revised programs~~ **revisions** that **may** occasion a change to the alignment of programs with institutional priorities.
- "International Education" changed to "UFV International".
- Titles updated for both the Associate Vice-President of Institutional Research and Integrated Planning and the Associate Director of Program Development and Quality Assurance.
- Allow Ex Officio members from both UFV International and IRIP to appoint a designate to the committee.

CARRIED

#### **4.3. Admissions Subcommittee report**

There was no report from this subcommittee.

#### **4.4. Transfer Credit Subcommittee report**

This subcommittee has three requests to review, which will be reported on at a future meeting.

**4.5. Policy Subcommittee report**

This subcommittee should plan to meet after the May UEC meeting to discuss upcoming work.

**4.6. Senate report**

There was nothing of note to report back from Senate.

**4.7. International admissions**

Registrar D. Johnston distributed information regarding adjustments to the admission processes for international students.

**5. INFORMATION ITEMS**

**5.1. Minor course changes** (outlines will be available at [www.ufv.ca/calendar/courseoutlines](http://www.ufv.ca/calendar/courseoutlines))

AH 230  
BIO 350  
VA 283

**6. ADJOURNMENT**

The meeting was adjourned at 12:03 pm.