



## UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

October 30, 2020

10:00 AM - A225

Zoom

### APPROVED MINUTES

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**PRESENT:** Donna Alary, Adrianna Bakos, Sue Brigden, Vlad Dvoracek, Claire Hay, Bobby Jaswal, David Johnston, Gilmour Joep, Bruce Kirkley, Rashad Mammadov, David McGuire, Elaine Newman, Samantha Patridge, Teresa Arroliga-Piper, Tripat Sandhu, Shelley Stefan, Sven Van de Wetering, Martin Warkentin

**ABSENT:** Garry Fehr, Peter Geller, Kelly Guiaya, Shirley Hardman, Jonathan Hughes, Amber Johnston, Neeraj Kumar, Linda Pardy.

**GUESTS:** Geetanjali Gill, Sarah Graham, Hayli Millar, Marlene Murray, Stephen Piper.

**RECORDER:** Amanda Grimson

#### 1. APPROVAL OF THE AGENDA

#### 2. APPROVAL OF UEC MINUTES

##### 2.1. UEC draft minutes: October 2, 2020

**MOTION:**

The draft minutes were approved as amended:

- Minutes will indicate that PHYS 482 will be PHYS 483, as 482 has already been used.

CARRIED

#### 3. COURSES AND PROGRAMS

##### 3.1. Criminology and Criminal Justice

Changes including title and prerequisites: CRIM 335

An error on the memo was noted: "effect individual, community, and organizational *challenges*" should have been "effect individual, community, and organizational *changes*".

**MOTION:**

To approve the CRIM 335 course outline as presented.

CARRIED

##### 3.2. Global Development Studies

New course: GDS 260, Gender and Global Development

**MOTION:**

To approve the GDS 260 course outline as amended:

- Prerequisites changed to "None".

CARRIED

#### **4. OTHER BUSINESS/DISCUSSION ITEMS**

##### **4.1. Calendar year discussion**

Registrar D. Johnston presented a draft plan for moving back to a single calendar year, but with regular updates. Points for consideration as this moves forward:

- Timing of updates will need to be considered and made clear.
- How and when new programs are added.
- Coding for degree audit will need to be updated if courses are added.

Any additional feedback should be sent to the Registrar.

##### **4.2. English Language Proficiency Requirements**

Extension of Duolingo

The committee agreed that use of the Duolingo English proficiency test could be extended for Summer and Fall 2021 intakes, but more data is needed before this is extended for the Winter 2022 intake.

##### **MOTION:**

That the use of Duolingo be extended for the Summer and Fall 2021 intakes.

CARRIED

##### **4.3. Official course outline and memo changes**

There have been some discussions regarding the reflection of indigenization on course memos and official course outlines. The course memo template should be reworded to generate more explicit responses, and faculty should be provided with a document outlining the three principles of curriculum, creating awareness, and access. Other areas of the course outline form may also need to be revised.

##### **MOTION:**

To establish an ad-hoc committee to advise the Chair, Vice-Chair, and Assistant on revisions to the official course outline and memo template.

CARRIED

##### **4.4. Senate report**

UEC did not present any items for the last Senate meeting.

#### **5. ADJOURNMENT**