



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

June 18, 2021
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Donna Alary, Adrianna Bakos, Sue Brigden, Shirley Hardman, Claire Hay, Carl Janzen, Bobby Jaswal, David Johnston, Gilmour Jope, Rashad Mammadov, David McGuire, Elaine Newman, Linda Pardy, Samantha Pattridge, Teresa Arroliga-Piper, Tripat Sandhu, Shelley Stefan, Sven Van de Wetering, and Martin Warkentin
ABSENT: Vlad Dvoracek, Garry Fehr, Peter Geller, Kelly Guiaya, Amber Johnston, and Bruce Kirkley
GUESTS: Zoe Dennison, Geetanjali Gill, Sarah Graham, Karen Klenk, Dana Landry, Zina Lee, Vanessa Radzmiski, Catherine Smith, Greg St. Hilaire, Donna Tafreshi
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: April 23, 2021

MOTION:

To approve the draft minutes as presented.
CARRIED

3. COURSES AND PROGRAMS

3.1. Computer Information Systems

Discontinuation: CIS 104, 124, 141, 160, 162, 165, 180, 185, 262

MOTION:

To approve the discontinuation of CIS 104, 124, 141, 160, 162, 165, 180, 185, and 262 as presented.
CARRIED

3.2. Criminology and Criminal Justice

Changes including course content: CRIM 100

MOTION:

To approve the CRIM 100 course outline as presented.
CARRIED

3.3. Global Development Studies

New course: GDS 270, Fundamentals of Global Health and Development

New course: GDS 330/ANTH 330, Humanitarianism and Complex Emergencies

MOTION:

To approve the GDS 270 and GDS 330/ANTH 330 course outlines as presented.
CARRIED

3.4. Psychology

New course: PSYC 311, Qualitative Methods in Psychology

MOTION:

To approve the PSYC 311 course outline as amended:

- Calendar description: "psychological research problems" changed to "research problems in psychology".
- Course content changed from weeks to bullets.

CARRIED

3.5. Social Work and Human Services

Discontinuation: HSER 261, 264

MOTION:

To approve the discontinuation of HSER 261 and 264 as presented.
CARRIED

3.6. Upgrading and University Preparation

Review with changes including prerequisites: ENGL 071, 081, 091

Discontinuation: MATH 094, 095

The department clarified that the note on ENGL 071 and ENGL 081 that they are "not designed for English Language Studies students" does not preclude ELS students from taking these courses, but rather indicates that the courses do not provide comprehensive support for all language skills.

MOTION:

To approve the ENGL 071, 081, and 091 course outlines as presented.
CARRIED; 1 OPPOSED

MOTION:

To approve the discontinuation of MATH 094 and 095 as presented.
CARRIED

3.7. Arts Studies

New course: UNIV 102, University Studies Tutorial

Students will not be required to take this course, but will be informed that it is available for additional help.

MOTION:

To approve the UNIV 102 course outline as presented.
CARRIED

3.8. Health Studies

Changes to entrance requirements: Certified Dental Assistant certificate

MOTION:

To recommend the changes to the Certified Dental Assistant certificate entrance requirements as presented, effective January 2022.
CARRIED

4. OTHER BUSINESS/DISCUSSION ITEMS

4.1. English Language Proficiency Requirements

Extension of Duolingo

MOTION:

That the use of Duolingo be extended through to the Winter 2023 intake.
CARRIED

4.2. Course outline form and memo template revisions

The Course Outline Subcommittee has completed revisions to the course outline form and the accompanying memo templates, and recommended requiring the new forms for any courses coming to UEC's January 2022 meeting.

4.3. APPC report

APPC has not met recently.

4.4. Senate report

- Course Repeat policy (86) was discussed at Senate, but will be undergoing further consultation.
- Two new schools were created, pending Board approval: the School of Social Justice and Global Stewardship and the School of Culture, Media, and Society.
- Senate approved the proposal to return to a single year academic calendar, effective 2021/22. A single annual calendar will be published in the spring, with updates in the fall and winter.

4.5. Senate Teaching and Learning Committee report

This committee did not meet this month.

4.6. Policy Subcommittee report

- Transfer Credit policy (107) is in the final stages of consultation.
- Work has begun on the English Language Proficiency Requirement policy (99), and should be completed in the next year.
- Final revisions are being made to the Undergraduate Directed Studies, Special Topics, and Independent Study Courses policy (207), and this should be ready to come back to UEC early in the fall.
- Grading System policy (101) is up for regular review; the committee is in the process of gathering information to begin work on this policy.

4.7. UEC Chair, 2021/22

Samantha Pattridge was nominated and acclaimed as Chair for 2021/22.

4.8. UEC Subcommittees

- Screening Subcommittee
- Policy Subcommittee
- Admissions Subcommittee
- Transfer Credit subcommittee

Screening Subcommittee

- One UEC Chair: Samantha Pattridge
- Registrar (or designate): David Johnston
- UEC Assistant: Amanda Grimson
- UEC Faculty member (two-year term): Adrianna Bakos
- UEC Advisor (two-year term): Bobby Jaswal
- CFO/SBC representative: Mark Brosinski

Policy Subcommittee

- One UEC Chair: Samantha Pattridge
- Registrar (or designate): David Johnston
- Two UEC Faculty members (two-year term): Carl Janzen, *vacant*
- One UEC Advisor: Bobby Jaswal
- One IR representative: *vacant*
- One Dean: *vacant*
- One UEC at large members (two-year term): Claire Hay

Admissions Subcommittee

This subcommittee has been dormant, but will be revisited in the coming year. Membership composition is likely to be similar to in the past, but any members interested in this committee were invited to contact the Registrar. David McGuire expressed interest in this subcommittee.

Transfer Credit Subcommittee

- Registrar or designate: David Johnston
- Two UEC members: Carl Janzen, *vacant*
- At least two additional faculty (as diverse a representation as possible):
Samantha Pattridge, *vacant*
- One advisor: *vacant*

5. INFORMATION ITEMS

5.1. Minor course changes (outlines will be available at

www.ufv.ca/calendar/courseoutlines)

BIO 083

CHEM 083

HIST 161/LAS 161, 205, 221, 318, 324, 359/LAS 359, 457/LAS 457, 458/LAS 458, 459/LAS 459, 460/LAS 460

MATH 105

SOWK 311

5.2. Health Care Assistant certificate

5.3. UEC membership, 2021/22

5.4. UEC meeting schedule, 2021/22

6. ADJOURNMENT

The meeting was adjourned at 11:48 am.