



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

October 1, 2021
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Ian Affleck, Adrianna Bakos, Jennifer Browne, Claire Carolan, Claire Hay, Nicholas Johnson, Amber Johnston, David Johnston, Gilmour Jope, Selena Karli, Randy Kelley, Dana Landry, Theresa Mulder, Sarbjot Nijjar, Linda Pardy, Samantha Patridge, Vanessa Radzimski, Ravneet Sohal, Shelley Stefan, and Sven Van de Wetering
ABSENT: Vlad Dvoracek, Shirley Hardman, Carl Janzen, David McGuire, and Elaine Newman
GUESTS: Zoe Dennison, Sarah Graham, Bobby Jaswal, Zina Lee, Marlene Murray, Christina Neigel, Christine Slavik
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: September 8, 2021

MOTION:

To approve the draft minutes as presented.

CARRIED

3. COURSES AND PROGRAMS

3.1. Criminology and Criminal Justice

Change to prerequisites: CRIM 281

There was some discussion regarding external evaluators for practicums. Zina Lee (Director, School of Criminology and Criminal Justice) clarified that the Career Development Coordinator meets with all site supervisors to ensure they have the skills necessary to evaluate students.

MOTION:

To approve the CRIM 281 course outline as presented.

CARRIED

3.2. Child, Youth, and Family Studies

Review with changes including prerequisites and corequisites: ECE 123, 124

Review with changes including corequisites: ECE 125

Review with changes including title, prerequisites, and corequisites: ECE 213

MOTION:

To approve the ECE course outlines as recommended.

CARRIED

3.3. Information Studies

Review with changes including title, pre/corequisites, and total hours: LIBT 130, 135, 220

Review with changes including pre/corequisites, and total hours: LIBT 162

Review with changes including title and total hours: LIBT 230

MOTION:

To approve the LIBT course outlines as amended:

- LIBT 135 outcome #5: "resources" changed to "library resources that are".
- LIBT 162 evaluation: assignments changed to 100%, which will be for approximately 10 site visit reports.
- LIBT 220 outcome #4 changed to "Create a basic and searchable library catalogue using appropriate library software and basic database design".
- LIBT 230 outcome #5 split into "Develop library programs for children" and "Evaluate library programs for children".

CARRIED

3.4. Psychology

Review with changes including prerequisites: PSYC 110

MOTION:

To approve the PSYC 110 course outline as amended:

- Prerequisites: MATH 084 and MATH 085 minimum grades should be C- rather than C.

CARRIED

4. OTHER BUSINESS/DISCUSSION ITEMS

4.1. UEC Admissions Subcommittee revisions

Revisions to the Admissions Subcommittee were presented. Department Heads should be made aware that this subcommittee is available for consultation, ideally prior to Faculty Council. The Procedures for Undergraduate Program and Course Approval should also be updated to indicate that this subcommittee should be consulted on changes to admission requirements.

- Associate Registrar, Admissions and Recruitment: Sarah Graham
- University Registrar or designate: David Johnston
- Two UEC members from the faculty complement: Amber Johnston, Vanessa Radzimski
- One from International Education: *vacant*
- One Associate Dean: Ian Affleck
- Two additional members, including at least one Academic or Program Advisor: Claire Hay, *vacant*
- Manager of Admissions (non-voting): Daniel Goertz

MOTION:

That UEC approve the revised Terms of Reference for the UEC Admissions Subcommittee as presented.

CARRIED

4.2. UEC subcommittee vacancies

- Policy Subcommittee
- Transfer Credit Subcommittee

The Policy Subcommittee has a vacancy for one UEC faculty member, and the Transfer Credit Subcommittee has a vacancy for one faculty member.

4.3. Calendar deadlines

Details regarding calendar deadlines will be available for the next UEC meeting.

4.4. Policy Subcommittee report

This committee has not met recently.

4.5. APPC report

A major in Communications is in the initial approval stages.

4.6. Senate report

The changes to the Certified Dental Assistant certificate were approved. Senate also discussed a proposal to change the Faculty of Access and Continuing Education (FACE) to the Faculty of Education, Community, and Human Development (FECHD).

4.7. Senate Teaching and Learning Committee report

This committee has not met recently.

4.8. Virtual/hybrid options for meetings

UEC functions best face-to-face whenever possible, but virtual participation will be available as needed. Subcommittees can typically meet virtually.

5. INFORMATION ITEMS

5.1. Minor course changes: ECE 223, 224, 282

5.2. Official undergraduate course outline form (revised Sept. 8, 2021)

5.3. Revised templates for new degree proposals

5.4. Trades

Harmonization: Automotive Collision Repair and Refinishing Technician

5.5. Program suspension: Automation and Robotics Technician diploma

6. ADJOURNMENT

The meeting was adjourned at 11:20 am.