



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

October 29, 2021
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Ian Affleck, Adrianna Bakos, Jennifer Browne, Claire Carolan, Claire Hay, Nicholas Johnson, Amber Johnston, David Johnston, Gilmour Jope, Selena Karli, Randy Kelley, Dana Landry, David McGuire, Theresa Mulder, Sarbjot Nijjar, Linda Pardy, Samantha Pattridge, Vanessa Radzimski, Ravneet Sohal, Shelley Stefan, and Sven Van de Wetering
ABSENT: Vlad Dvoracek, Shirley Hardman, Carl Janzen, and Elaine Newman
GUESTS: Sarah Graham, Bobbi Jaswal, Lin Long, Marlene Murray, Barbara Salingre, Jason Thomas
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: October 1, 2021

MOTION:

To approve the draft minutes as presented.

CARRIED

3. COURSES AND PROGRAMS

3.1. Teacher Education

Review with changes including prerequisites: EDUC 481, 482, 483

MOTION:

To approve the EDUC course outlines as presented.

CARRIED

3.2. Chemistry

Change to program requirements: Chemistry Honours

Change to program requirements: Chemistry major

MOTION:

To approve the changes to the Chemistry Honours as presented, effective May 2022.

CARRIED

MOTION:

To approve the changes to the Chemistry major as presented, effective May 2022.

CARRIED

3.3. Physics

Change to program requirements: Physics major

MOTION:

To approve the changes to the Physics major program requirements as presented, effective May 2022.

CARRIED

4. OTHER BUSINESS/DISCUSSION ITEMS

4.1. Academic calendar changes and deadlines

Deadlines for the annual calendar and Fall and Winter updates were discussed. For consistency, the deadlines for new programs, program discontinuance, and program suspension will be tied to specific UEC meeting dates. To accommodate the heavier February and March UEC meetings, additional time will be scheduled for these meetings.

4.2. APPC report

APPC has not met since UEC's last meeting.

4.3. Senate report

There were no items from UEC at the last Senate meeting. Senate discussed which programs will be moving to the Mission campus, the Posthumous Credentials policy (199), and the Student Academic Misconduct policy (70).

There is still a need for a records retention and disposition schedule to guide faculty retention of student misconduct records. In the meantime, the Registrar advised that records should typically be kept until the student graduates or until 36 months after their last registration.

The Academic Misconduct Report will be included as an information item in the November 26 UEC agenda package.

4.4. Senate Teaching and Learning Committee report

This committee has elected a chair, established members of the Teaching Excellence Award committee, and discussed a new course evaluation form.

4.5. Policy Subcommittee report

This subcommittee will be meeting again after this UEC meeting. Policies updates:

- Policy 21 (Undergraduate Course and Program Approval) has been submitted to SGC with feedback and should be finalized soon.
- Policy 101 (Grading System) will be sent for wider consultation.
- Policy 107 (Transfer Credit) will go to SGC shortly.
- Policy 207 (Undergraduate Directed Studies, Special Topics & Independent Study Courses) has been discussed and sent for consultation, but some additional suggestions will be considered.
- Policy 99 (English Language Proficiency Requirement) has been sent to deans and UFV International for initial feedback.

5. INFORMATION ITEMS

- 5.1. Minor course changes** (outlines will be available at
www.ufv.ca/calendar/courseoutlines)
GEOG 130

6. ADJOURNMENT

The meeting was adjourned at 10:31 am.