



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

June 16, 2023
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Ian Affleck, Donna Alary, Teresa Arroliga-Piper, Claire Carolan, Shirley Hardman, Carl Janzen, Bobby Jaswal, David Johnston, Selena Karli, Randy Kelley, Dana Landry, Linda Pardy, Samantha Hannah, and Vanessa Radzimski
ABSENT: Vlad Dvoracek, Claire Hay, Olivia Jackson, Nicholas Johnson, Amber Johnston, Catherine Liao, William Maher, David McGuire, Ravneet Sohal, and Shel Stefan
GUESTS: Chris Campbell, Rashad Mammadov, Carrie Paproski, Jessica Price, Noah Schwartz
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: April 21, 2023

MOTION:

To approve the draft minutes as presented.

CARRIED

3. COURSES AND PROGRAMS

3.1. Adult Education

Review with changes including prerequisites: ADED 390

MOTION:

To approve the ADED 390 course outline as presented.

CARRIED

3.2. Communications

Review with changes including prerequisites: CMNS 280

MOTION:

To approve the CMNS 280 course outline as presented.

CARRIED

3.3. Political Science

New course: POSC 297, Introduction to Public Policy

New course: POSC 315, Canadian Public Policy

MOTION:

To approve the new POSC course outlines as amended:

- POSC 315 course description will be expanded.

CARRIED

4. OTHER BUSINESS/DISCUSSION ITEMS

4.1. Terms of Reference

Several changes to the Terms of Reference were discussed:

- Specify that faculty membership will include at least one member from each Faculty. This information was previously suggested in a footnote, but broad representation is becoming increasingly important in the committee's work.
- Revise deans' representation to specify at least one dean in the deans/associate deans role, to ensure representation from Deans' Council.
- Addition of optional non-voting UEC Liaisons from Faculty Council Curriculum Committees, to better facilitate collaboration and communication between the levels of institutional curriculum committees.
- Update Senior Advisor in Indigenous Affairs to Associate Vice-President, Indigenous.

There was also a concern that some membership applications may have been missed. The UEC Chair and Assistant will follow up with the Secretariat office on this, and to discuss a more concerted effort to ensure diverse representation.

MOTION:

To recommend approval of the following changes to the UEC Terms of Reference:

- Faculty representation changed to "Nine faculty members, including at least one from each Faculty and at least two who are members of Senate, approved by Senate"
- Deans representation changed to "Two deans, or one dean and one associate dean, approved by Senate"
- Optional non-voting UEC Liaisons added: "Representatives of Faculty Council Curriculum Committees not otherwise represented, nominated by the FCCC"
- "Senior Advisor in Indigenous Affairs" updated to "Associate Vice-President, Indigenous"

CARRIED

4.2. UEC Chair, 2023/24

Vice-Chair David Johnston took over the Chair for this item. Samantha Pattridge was nominated and seconded. As there were no other nominations, Samantha Pattridge was acclaimed as UEC Chair for 2023/24.

4.3. Transfer Credit Subcommittee report

The subcommittee recently approved the following requests from the School of Business:

- Recognition of Transport Canada as an educational institution for transfer credit purposes.
- Assignment of transfer credits for Transport Canada certifications:

- Private Pilot License (PPL): 6 credits of AV 1xx
- Commercial Pilot License (CPL): 24 AV credits, broken down as:
 - 6 credits of AV 2xx
 - 18 credits of AV 3xx
- Multi-Engine Rating (ME): 3 credits of AV 3xx
- Instrument Rating (IFR): 3 credits of AV 3xx
- Flight Instructor Rating: 3 credits AV 3xx

These decisions will not be credential-specific, and will be valid for a period of five years. Additional items to be determined by Registrar include retroactive credits, effectiveness date, and possible application of these credits in programs other than Aviation.

4.4. APPC report

The main business at the May meeting was restructuring the School of Land Use and Environmental Change (SLUEC), which will be split into two departments. Enrolment management was also further discussed.

4.5. Senate report

Recent business included approval of graduates, program reviews for Chemistry and Social Work, and restructuring of SLUEC.

4.6. Senate Teaching and Learning Committee report

The committee has not met recently; the next meeting is scheduled for October.

4.7. Policy Subcommittee report

Course Repeat policy (86) and English Language Requirement policy (99) are currently open for university-wide feedback. The English Language standards will be reviewed once the policy has been completed. Grading System policy (101) will be sent to Senate Governance Committee for consultation shortly, and discussion of Course Credits policy (105) is continuing.

5. INFORMATION ITEMS

5.1. Annual report to Senate

5.2. 2023/24 UEC membership and meeting schedule

5.3. Policies submitted for university-wide consultation (feedback due June 21, 2023)

- Course Repeat policy (86)
- English Language Requirement policy (99)

5.4. Minor course changes CIVI 202

6. ADJOURNMENT

