



## UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

May 23, 2025  
10:00 AM - A225  
Abbotsford Campus

### APPROVED MINUTES

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**PRESENT:** Afeef Alam, Donna Alary, Michael Batu, Chris Campbell, Vlad Dvoracek, Joy Enyinnaya, Claire Hay, Bobby Jaswal, David Johnston, Selena Karli, Dana Landry, Carolyn MacLaren, Stan Manu, David McGuire, Lisa McMartin, Sylvie Murray, Cindy Schultz, and Susan Stoneson  
**ABSENT:** Thais Amorim, Rhonda Colwell, Samantha Hannah, Shirley Hardman, Amber Johnston, Pavandeep Judge, Allyson Jule, and Shel Stefan  
**GUESTS:** Avril Alfred, Sebastian Huebel, Andrea Hughes, Leanne Joe, Nicole Kungle, Curtis Magnuson, Catherine McLean, Barbara Messamore, Eiji Okawa, Tracy Porter, Ian Rocksborough-Smith, Beth Watters  
**RECORDER:** Amanda Grimson

#### 1. APPROVAL OF THE AGENDA

#### 2. APPROVAL OF UEC MINUTES

##### 2.1. UEC draft minutes: April 25, 2025

**MOTION:**

To approve the draft minutes as presented.  
CARRIED

#### 3. COURSES AND PROGRAMS

##### 3.1. History

Review with changes: HIST 100, 115, 331, 385

Review with changes including title: HIST 420

Review with changes: HIST 431

**MOTION:**

To approve the HIST course outlines as presented.  
CARRIED

##### 3.2. Psychology

Review with changes: PSYC 101, 102, 309

Review with changes including title: PSYC 429

**MOTION:**

To approve the PSYC course outlines as presented.  
CARRIED

##### 3.3. Social Work and Human Services

Discontinuation: SOWK 302

**MOTION:**

To discontinue SOWK 302.  
CARRIED

Review with changes: SOWK 380

**MOTION:**

To approve the SOWK 380 course outline as presented.  
CARRIED

Changes to entrance and program requirements: Social Service Worker diploma

The primary program change is to include a statement that HSER and SOWK courses older than 10 years cannot be used to meet program requirements. This is similar to a restriction that already exists for the Bachelor of Social Work.

**MOTION:**

To recommend approval of the Social Service Worker diploma changes as presented.

**4. OTHER BUSINESS/DISCUSSION ITEMS**

**4.1. 2025/26 UEC Chair**

Dana Landry was acclaimed by unanimous consent as UEC Chair for 2025/26.

**4.2. Memo templates**

Revised templates: New courses, course changes

Revised course memo templates were reviewed and discussed. Additional changes were suggested, including an item relating to the use of artificial intelligence in course development/revision.

**MOTION:**

To approve the revised course memo templates.  
CARRIED

**4.3. UEC Liaison reports**

There were no reports.

**4.4. Policy Subcommittee report**

The subcommittee is continuing to actively work on the Course Credits (105), Subsequent and Concurrent Bachelor Degree (98), and Credentials (64) policies.

**4.5. APPC report**

APPC has recently recommended the Medical Laboratory Assistant certificate to Senate.

**4.6. Senate report**

Senate did not meet in May due to a lack of agenda items.

**4.7. Senate Teaching and Learning Committee report**

The working group has met to continue defining holistic assessment. STLC will next meet in June.

**5. ADJOURNMENT**

The meeting was adjourned at 11:32 am.