UNDERGRADUATE PROGRAM ADVISORY COMMITTEE (UPAC) MEETING
Friday, November 25, 2005
9:30 AM – Room A225
Abbotsford Campus

APPROVED MINUTES
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Regrets: H. McCullough

Guests: J. Andersen, J. Durand (Coastal Pacific Aviation), D. Francis, M. Gaetz, B. Moon, W. Podrouzek, K. Polowek, S. Vanderburgh, R. Welch

Recorder: P. Cruickshanks

1. APPROVAL OF UPAC AGENDA

MOTION: J. Snodgrass/G. Mimmack
To approve the UPAC agenda with the following amendments:
3.2 Biology minor for the Bachelor of Kinesiology
   (page 37 of biology submission)– DEFERRED TO DECEMBER 7 UPAC MEETING
3.10 Computer Information Systems – DEFERRED TO DECEMBER 7 UPAC MEETING

CARRIED

2. APPROVAL OF UPAC MINUTES

2.1 UPAC Minutes: October 28, 2005. B. Salingre and E. Harris to review section 3.7 of the Calendar Copy and advise UCC Administrative Assistant of changes.

MOTION: E. Dennis/M. MacDougall
To approve the minutes of October 28, 2005 with amendments as noted in the handout and already incorporated plus the following:
Page 13 of Calendar Copy:
3.7 Business Administration
   Students wishing to declare an Econ Minor will need to be enrolled in the Bachelor of Business Administration major. Once enrolled in an approved major program of study, students may apply to the Business Administration program for the business minor or the econ minor offered.

CARRIED

Over the past few months the calendar committee has reviewed the process of how material approved by UPAC and UCC is entered into the calendar. One of the items they have been working on is developing a program template for use institution wide. B. Salingre reported that D. Francis representing Science and H. McCullough representing Trades both used the template to assess how well it worked for their respective departments. H. McCullough felt confident that they could make it work for Trades. D. Francis felt that for the Science Department, switching the order of the “Departmental Introduction” and the “Program Introduction” would be useful. E. Dennis will also be meeting with B. Salingre to review the template and provide feedback. Overall, feedback has been positive as it will make it easier to present program information in a consistent format.

3. UPAC BUSINESS

3.22A Visual Arts – Bachelor of Fine Arts Proposal
The Visual Arts proposal for the Bachelor of Fine Arts requires a full program proposal that goes through UPAC, UCC, the Board of Governors, the Degree Quality Assurance Board, and external consultation. UPAC is basically concerned with the program curriculum.
J. Nolte provided a handout of the template used for the Visual Arts submission and reviewed the changes for UPAC members. Discussion ensued regarding changes to the document.

**MOTION:**

\[ \text{S. Fisher/B. Salingre} \]

To approve the Visual Arts – BFA proposal with the following amendments:

2. Entrance Requirements
   - Option 2: University entrance for students who have attended some post-secondary school:
     - Completion...
     - Or
     - A UCFV Visual Arts, Fashion Design, Graphic Design or Theatre Arts Diploma with a cumulative GPA of 2.0 on all courses attempted.

6. Program Requirements
   A. Courses to be completed...
      - At least 6 credits must come from BFA programs or BFA related courses, namely Film Studies, Theatre, Graphic Design, Fashion Design, MACS, LAS 100; LAS 201, ENGL 211, 212, 213, 215, CIS 145, CIS 146, CIS 180, CIS 245. Students with a UCFV diploma in Fashion Design, Graphic Design or Theatre will typically have 30 credits that apply to the degree. They must meet all program requirements.
      - Two 300 level Art History courses (8 credits) from which may include:
        - AH 311: Arts in Context: The Italian Renaissance
        - AH 313: Arts in Context: Romanticism
        - AH 314: Arts in Context: Modernism
        - AH 315: Arts in Context: Contemporary
        - AH 316: Arts in Context: Gender, Art and Society
        - AH 320: Art & Culture: Special Topics
        - AH 360: Museum Principles and Practice
      - FD 340: Fashion In Art/Fashion As Art
      - FD 341: Addressing Clothing Piece By Piece
      - Philosophy 100 or at least three credits from each of the following lists:
        - Humanities List
          - Art History 205, 316
          - Communications 250, 360
          - English 150, 364
          - History 300
          - Math 355
          - Theatre 201, 453
        - Social Sciences List
          - Anthropology 301
          - Economics 100
          - Geography 241, 452
          - Math 104
          - Psychology 202*, 408
          - SCMS 255
          - Sociology 350
      - * This requirement may be met by PSYC 210 if previously completed.

    **Writing requirement** (6)
    - Six credits from:
      - English 105 or above
      - English 210 or Communications 155.

7. Program Regulations
   **Probation/Academic Warning:** A student who has a GPA for AH/VA courses lower than 2.33 or lower than 2.0 overall or has not completed 6 credits in Art History with a minimum cumulative grade of 2.33 by the end of the second year will be placed on Academic Warning for the next semester. A student on Academic Warning may not register in a course overload. A student on Academic Warning who achieves a single semester GPA for AH/VA courses of at least 2.33 and at least 2.0 on all courses will continue on Academic Warning until the GPA for AH/VA courses equals or exceeds 2.33 or equals or exceeds 2.0 for all courses. Warning will take place in accordance with UCFV Policy on Academic Warning Policy No. 340.03.
**e. Graduation requirements**

**Graduation:** It is the student’s responsibility to ensure that all program requirements are met. This should be done by regular consultation with the BFA Program Advisor. **Degree candidates who qualify to receive a UCEV degree must be approved by the UCEV Arts division and the University College Board.** Students must apply for graduation by completing a request to graduate form, available at the Admissions and Records office. This should be done in the first month of the final semester. The final deadline for students who wish to attend the graduation ceremony is April 1, with all program requirements completed by April 30.

CARRIED

RECOMMENDED TO UCC FOR APPROVAL

3.1 Aviation

**Changes to Courses:**

[Course Descriptions-wording only] AV 150, AV 162, AV 201, AV 211

**MOTION:** S. Brigden/E. Dennis

To approve changes to courses for AV 150, AV 162, AV 201, AV 211.

CARRIED

Changes to Courses: [Course Descriptions- prerequisites & wording] AV 302, AV 312, AV 322, AV 332, AV 401, AV 411, AV 412, AV 413, AV 414, AV 415, AV 421, AV 422, AV 431, AV 432, AV 451, AV 452

**MOTION:** S. Brigden/E. Dennis

To approve the changes to course descriptions for AV 302, AV 312, AV 322, AV 332, AV 401, AV 411, AV 412, AV 413, AV 414, AV 415, AV 421, AV 422, AV 431, AV 432, AV 451, AV 452.

CARRIED

Aviation to re-examine the switching AV 404 in Semester VII with VIII AV 405 in with Semester VIII and bring it to UPAC in the future for approval. They will also examine Semester VIII MATH 111 requirement, possibly replacing it with MATH 115. Aviation to notify UCC Administrative Assistant by the end of November if they will be bringing items to the December 14 meeting.

**Calendar Copy Changes**

**MOTION:** B. Salingre/S. Fisher

To approve the following correction in the Note under Semester VII & VIII Professional Flight Instructor Option (page 118 of the calendar):

GEOG 101 or GEOG 201 102 be taken to replace one of the required Social Science electives.

CARRIED

3.2 Biology

**Changes to Course(s):** BIO 105, BIO 106, BIO 111, BIO 112

**MOTION:** G. Mimmack/J. Snodgrass

To approve BIO 105, BIO 106, BIO 111 and BIO 112 with the following amendments:

BIO 106:

Calendar Description

Note: Students with credit for any Biology course numbered above 110 are not allowed to take Biology 106 for further credit.

BIO 111:

Prerequisites: Biology 12 and Chemistry 11 OR Biology 11 and Chemistry 12. Biology 12 (provincially examined) or Biology 093, and Chemistry 11 or Chemistry 083; or Biology 11 or Biology 083, and Chemistry 12 (provincially examined) or Chemistry 093

CARRIED

New Course: BIO 430

**MOTION:** J. Snodgrass/G. Mimmack

To approve new course BIO 430 as presented.

CARRIED
3.3 **KPE**


The new process allows departments to make changes to the non-UPAC items without requesting approval. The departments just need to advise UPAC so the outlines can be updated.

**MOTION:**

R. Kelley/M. MacDougall

To approve the minor changes to the course outlines KPE 160, KPE 161, KPE 163, KPE 170, KPE 215, KPE 260, KPE 261, KPE 268, KPE 315, KPE 350, KPE 362, KPE 365, KPE 368, KPE 370, KPE 400, KPE 435, KPE 463, KPE 465, KPE 480, KPE 490.

CARRIED

Changes to Course(s): KPE 462, KPE 180 & KPE 181 (for deletion), KPE 421

**MOTION:**

J. Snodgrass/S. Brigden

To approve KPE 462 with the following amendment:

Course to be reviewed: September 2010 November 2009
Course Descriptive Title: Advanced Fitness Testing and Exercise Prescription

To delete course outlines KPE 180 and KPE 181.

To approve KPE 221 (renumbered from KPE 421) with the following amendments:

Methods of obtaining PLAR:

1. Examination

CARRIED

Changes to Course(s): KPE 270

KPE 270 has a prerequisite change that will take effect September 2007 in order to comply with the rule of giving 18 months notice of a prerequisite change.

**MOTION:**

R. Morrison/P. O’Brien

To approve KPE 270 with the following amendment:

Prerequisites: KPE 170 or Bio 111/112 with a “C+” or better, and 30 university-level credits.

NOTE: Effective September 2007: KPE 170 or Bio 111/112 with a “C+” or better, and 30 university-level credits.

CARRIED

New Courses: KPE 220C, KPE 220D

Renumbering of: KPE 220 to KPE 220B

Reactivation of: KPE 220A

Using letters as part of the course number can be confusing as some departments have two part courses that are reflected in using A and B and some departments use letter designations to signify ‘special topics’. It is recommended that the department review the use of the letter designation before these courses come up for review again in 4 years. KPE 221 will serve as a pre or co requisite to the 220 series performance based courses.

**MOTION:**

S. Brigden/L. Howe

To approve the following course outlines with amendments as noted:

KPE 220C: Teaching Swimming and Track & Field

KPE 220AD Teaching Basketball and Volleyball

Former Course Number: KPE 220A

Synonymous Courses: Replaces: N/A KPE 220A

KPE 220BE Teaching Dance and Gymnastics

KPE 220F Traditional Chinese Movement

Calendar Description: Note: This course is only offered as part of China Tour.

CARRIED
New Courses: KPE 450A, KPE 450B

As these courses can be taken separately the letter designations will be changed (from 450A to 450C and 450B to 450D) the A and B designation indicates a continuing course whereby they each need to be taken to receive credit.

**MOTION:**
J. Snodgrass/S. Brigden
To approve KPE 450A and KPE 450B with the following amendments: KPE 450A C and KPE 450B D

CARRIED

Changes to Program: Kinesiology and Physical Education Degree

**MOTION:**
J. Snodgrass/E. Dennis
To approve the following changes to program:
- removal of the Certificate in Fitness and Exercise Management
- reduced credits for entry from university from nine to seven specific KPE courses, starting September 2007
- reduced breadth courses by eliminating reasoning requirements
- new program plans for both the Pedagogy and Exercise Science streams

CARRIED

RECOMMENDED TO UCC FOR APPROVAL

KPE Department advised UPAC that three of the 220 series will be core courses.

3.4 Science

Changes to Program: Addition of Arts Majors and Extended Minors as a program option. This is only a possibility for BSc students who are pursuing a science major and wish to add an arts major or extended minor.

D. Francis, B. Salingre and E. Harris to provide revised wording for calendar copy to the UCC Administrative Assistant. *(This was done and incorporated in the calendar copy of these minutes)*

**MOTION:**
J. Snodgrass/P. O’Brien
To approve the inclusion of Arts major and extended minor programs within the BSc program.

CARRIED

RECOMMENDED TO UCC FOR APPROVAL

New Program Proposal:
Certificate of Extended Studies in Arts: Psychology Major
Certificate of Extended Studies in Arts: Psychology Extended Minor

Discussion followed regarding the 2.33 GPA. The psychology submission is consistent with other extended studies certificates. However if a student can complete with a 2.0 GPA then it is out of step with the ones that say 2.33. This issue needs to be addressed. The GPA requirement for extended studies certificates in the Arts will be placed on the agenda for the December 14 UPAC meeting.

**MOTION:**
J. Snodgrass/S. Brigden
To approve the extended studies certificates in Arts for Psychology major and extended minor.

CARRIED

RECOMMENDED TO UCC FOR APPROVAL

New Courses: PSYC 356, PSYC 368, PSYC 495

**MOTION:**
P. O’Brien/J. Snodgrass
To approve PSYC 356, PSYC 368, and PSYC 495 with the following amendments:

PSYC 356:
Calendar description: this course…..Topics will include problems such as conduct, attentiona,
Course Content: 9. Attentional disorders

CARRIED
3.6 Math and Stats

New Course: MATH 339

4 Year Course Reviews: [No Changes] MATH 094, MATH 095, MATH 105

**MOTION:**

To approve MATH 339, MATH 094, MATH 095, MATH 105

CARRIED

Course Review: MATH 439

**MOTION:**

To approve MATH 439 with the following amendment:

MATH 439: Prerequisites: MATH 221 or MATH 339 (effective September 2007 MATH 339 with a C or better will be required)

CARRIED

BA and Liberal Arts Diploma: Revision of Bachelor of Arts Reasoning Requirement

**MOTION:**

To approve the change to the Reasoning requirement for the BA degree and the Liberal Arts diploma: replace MATH 355 with MATH 265.

CARRIED

MATH 265:

**MOTION:**

To approve the following change to MATH 265:

Course Description: With such a course in hand, Upon completion of this course students will be better prepared to take upper-level mathematics courses.

CARRIED

3.7 Criminology

Changes to Program: CRIM 260 (combine CRIM 160 & 260)

There were some concerns with CRIM 260 (renumbering as opposed to assigning a new number, calendar description). It was decided that the Criminology department would review this course again and bring it back to UPAC on December 14.

Changes to Program: CRIM 240 (renumber CRIM 460 to 240), CRIM 460 will be dropped and replaced with any one of CRIM 410-419.

**MOTION:**

To approve CRIM 240 with the following amendments:

CRIM 240:

Calendar Description: Note: Students with credit for CRIM 460 may not take CRIM 240 for further credit.

Will transfer credit be requested: No Yes

Methods: Oral Presentation: Students cannot select compare….

CARRIED

RECOMMENDED TO UCC FOR APPROVAL

**MOTION:**

To approve the removal of CRIM 460 and replace it on the program plan with any one of CRIM 410-419. This will apply to the minor, extended minor and the BA in Criminal Justice.

CARRIED

New Courses: CRIM 421, CRIM 430

CRIM 421 and 430 are intended for BGS Police Studies students.

**MOTION:**

To approve CRIM 421 and CRIM 430 with the following amendments:

CRIM 421:
Calendar description: Move paragraph two, under point 3 of the Learning Objectives to under the calendar description.

Course Content: Module 12: What would you do differently if starting your proposal over?

CRIM 430:
Methods of Obtaining PLAR: contact the department for guidelines.

CARRIED

Change to Entrance Requirements to the Criminal Justice diploma program:

MOTION: L. Howe/S. Brigden
To approve the change as follows to entrance requirements for the Criminal Justice diploma program:
Be willing to undergo an initial security clearance check and further checks as may be required in individual courses.
Provide an initial security clearance check in a sealed, police stamped envelope with your application and be willing to undergo further checks as may be required in individual courses.

CARRIED

Proposed addition to the Criminal Justice Minor/Extended Minor and the Minor in Criminal Justice for the BA

MOTION: E. Dennis/R. Morrison
To approve the following addition to the residency requirement for the Criminal Justice program; extended minor and minor for the BA as follows:

Note: “At least 25% of the course work must be completed at UCFV. However, students must complete at least 50 percent of the upper-level Criminology credits required for the degree at UCFV.”

CARRIED

3.8 Communications

New Courses: CMNS 251, CMNS 351.

MOTION: E. Dennis/R. Kelley
To approve CMNS 251 and CMNS 351 with the following amendments:
CMNS 251:
Transfer Credit exists in BCCAT Transfer Guide – Yes No
CMNS 351:
Prerequisites: A C or higher in CMNS 251; and one of: CMNS 115, 125, 155, 145, 165, ENGL 105

CARRIED

R. Welch noted that replacing CMNS 250 with CMNS 251 will affect twelve programs. He will contact the program heads and bring a single request to make the changes to the December 14 meeting. (This information will be added to the December 14 Calendar Copy portion of the minutes.)

3.9 Geography

Changes to Program: Geography Major/Extended Minor: Deletion of GEOG 251

MOTION: S. Brigden/E. Dennis
To approve the changes to the Geography major and extended minor by deleting GEO 251 from the requirements, and delete GEOG 251 from the prerequisites for GEOG 270, 271, and 352.

CARRIED

Changes to Program/New Course: Geography Major/GEOG 307

MOTION: E. Dennis/S. Brigden
To approve GEOG 307 with the following amendment:
Learning Objectives: This course is..... 2) demonstrate an ability to collect and analyze...
And add GEOG 307 to the list of physical geography courses in the upper level geography major requirement.

CARRIED

New Course: GEOG 353

MOTION: E. Dennis/R. Kelley
To approve GEOG 353 as presented.

CARRIED

Change to Course: GEOG 360 (Co requisite changed from GEOG 344 to None)

MOTION: S. Brigden/G. Mimmack
To approve GEOG 360 with the following amendments:
Course to be reviewed date: November 2009
Methods of Obtaining PLAR: Challenge examination and/or portfolio assessment.

CARRIED

3.10 Computer Information Systems – DEFERRED TO DECEMBER 7
New Courses: CIS 104, CIS 138, COMP 138, CIS 185, CIS 140, CIS 162, CIS 165

3.11 Trades & Technology
Changes to Program: [Calendar Copy/Name Change] Electronics Technician Program

MOTION: S. Brigden/G. Mimmack
To approve the change to calendar copy and a name change from Electronics Core certificate to Electronics Technician certificate.

CARRIED

RECOMMENDED TO UCC FOR APPROVAL

3.12 Social, Cultural & Media Studies – DEFERRED TO DECEMBER 7
New Courses: SOC 245, SOC 431, SOC 433/EDU 433, SOC 435, SOC 445

3.13 English
New Courses: ENGL 380, ENGL 382

MOTION: R. Kelley/G. Mimmack
To approve ENGL 380 and ENGL 382 with the following amendment: ENGL 380:
Methods of Obtaining PLAR: Challenge examination or portfolio of work.

TO BE CONTINUED DECEMBER 7 or 14

3.14 History
Change to Course: HIST 310

3.15 Nursing
Changes to Courses: NURS 201, NURS 203, NURS 204, NURS 206, NURS 301, NURS 303, NURS 304, NURS 306
New Course: NURS 211
Calendar Copy Changes

3.16 Chemistry
Changes to Courses: [4 Year Reviews]: CHEM 408, CHEM 409, CHEM 412
Calendar Copy Changes

3.17 Theatre
New Courses: THEA 215, THEA 315, THEA 305, THEA 450, THEA 451
Delete Course: THEA 453 (THEA replaces THEA 453)
3.18 Modern Languages
New Courses: PUNJ 101, PUNJ 102

3.19 Arts: Declaration of Majors, Minors and Extended Minors

3.20 Business Administration
Changes to Program:
Business Minor-addition to Economics courses available under the minor

3.21 Physics
Changes to Program: Physics Honours, Physics Major
Changes to Courses: PHYS (ASTR) 103, PHYS (ASTR) 104, PHYS 322, PHYS 351, PHYS 451, PHYS 481
Changes to Courses [4 Year Reviews]: ENG 255, PHYS 083, PHYS 093, PHYS 100, PHYS 221, PHYS 222, PHYS 231, PHYS 302, PHYS 311, PHYS 321, PHYS 382, PHYS 484, PHYS 485, ENGR 113, ENGR 122, ENGR 151, ENGR 152, ENGR 257, PHYS 252, PHYS 332, PHYS 342, PHYS 352, PHYS 381, PHYS 452, PHYS 455, PHYS 462, PHYS 472

3.22 Visual Arts
New Courses: AH 214, FILM 220, VA 117, VA 170, VA 180, VA 360
Changes to Courses: VA 171, VA 172, VA 371, VA 372, VA 471, VA 472

3.23 Philosophy [4 year reviews – no changes]
PHIL 210, PHIL 310, PHIL 312, PHIL 315, PHIL 325

Political Science [4 year reviews – no changes]
POSC 320, POSC 330, POSC 335

4. INFORMATION ITEMS

4.1 College and Career Prep: New Course: COMP 081 was approved at the September 30, 2005
UPAC meeting. B. Cooke, UPAC Chair granted approval for the following revision on October 13,
2005: Implementation Date: September 2005 January 2006
Review Date: June 2010 September 2009

5. ADJOURNMENT
CALENDAR COPY CHANGE

3.22A Visual Arts Bachelor of Fine Arts Template

1. PROGRAM INTRODUCTION
   
a. **Program title and credential (UPAC)**
      Bachelor of Fine Arts (Visual Arts)
   
b. **Program introduction**
   
c. **Program duration and total number of credits (UPAC)**
      Four years, 120 credits
   
d. **Location**
      University College of the Fraser Valley
      Abbotsford
   
e. **Career opportunities**

2. ENTRANCE REQUIREMENTS
   
a. **General (A&R – eg, ELP, 19 years or high school)**
   
b. **Program (UPAC)**
      OPTION 1 for students with high school graduation only: (to be implemented as from Sept 07):
      
      B.C. Secondary school graduation or equivalent
      And
      "B" in English 12, and interview and portfolio required
   
      Option 2: University entrance for students who have attended some post-secondary school:
      
      Completion of a minimum of 15 Visual Arts/Art History university level credits (including 3 credits of Art History) with a minimum of 2.33 GPA, and an overall cumulative GPA of 2.0 on all courses attempted.
      Or
      Completion of a minimum of 9 Visual Arts/Art History university-level credits (including 3 credits of Art History) with a GPA of 3.0 or better, and an overall cumulative GPA of 2.33 on all courses attempted.
      Or
      A UCFV Visual Arts, Fashion Design, Graphic Design or Theatre Arts Diploma with a cumulative GPA of 2.0 on all courses attempted.

3. HOW TO APPLY
   
a. **General (A&R)**
      Submit the application fee, along with your UCFV application for admission form, to the Admissions and Records (A&R) office. Application forms are available from any A&R or Student Services office. You can also print an application form from our website at www.ucfv.ca/ar, or you can apply directly through the internet at www.pas.bc.ca. See the Program Charts for a complete list of application dates and general information.

b. **Program (UPAC)**

4. FEES
a. **General (A&R)**  
   See the [Fees and Other Costs section](#)

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## 5. ADDITIONAL PROGRAM FEES

### a. Program (Department)

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## 6. PROGRAM REQUIREMENTS (UPAC)

### a. Courses to be completed – course title, credit value, special notes

The 120 credits required consist of,

- 60 credits studio with 30 at the upper level,
- 33 credits arts and lab science with 12 of these being upper level credits

   This includes a writing requirement 6 credits, a lab science requirement 3 credits,
   a reasoning requirement 3 credits and 21 credits in Art History.

- 27 credits electives of university-transferable coursework at a 100 level or higher, with a minimum of 3 of these credits being upper level. A maximum of six may be from visual arts/art history. A maximum of 24 credits may be from applied arts. At least 6 credits must come from BFA programs or BFA related courses, namely Film Studies, Theatre, Graphic Design, Fashion Design, MACS, LAS 100, LAS 201, Eng 211, 212, 213, 215, CIS 145, CIS 146, CIS 180, CIS 245.

Students with a UCFV diploma in Fashion Design, Graphic Design or Theatre will typically have 30 credits that apply to the degree. They must meet all program requirements.

**Core and required courses:**

- **VA 113 (Introduction to Drawing)** (3 credits)
- **VA 115 (Intro Studio I: Material Processes)** (3)
- **VA 116 (Intro Studio II: Space, Form and Time)** (3)

**Three of:**

- VA 123 (Painting I);
- VA 131 (Sculpture I);
- VA 183 (Photography I);
- VA 151 (Print Media I);
- VA 171 (Interdisciplinary Media I) (9)

**Three of:**

- VA 124 (Painting II);
- VA 132 (Sculpture II);
- VA 184 (Photography II);
- VA 152 (Print Media II);
- VA 172 (Interdisciplinary Media II) (9)

**AH/VA 205: Art Practices and Popular Culture I** (3 credits)

**Three of:**

- VA 321 (Painting III);
- VA 331 (Sculpture III);
- VA 383 (Photography III);
- VA 351 (Print Media III);
- VA 371 (Interdisciplinary Media III) (9)

**Three of**

- VA 322 (Painting IV);
- VA 332 (Sculpture IV);
- VA 352 (Print Media IV);
- VA 384 (Photography IV);
- VA 372 (Interdisciplinary Media IV) (9 credits)

(Theatre Minor students may substitute THEA 370 for one of these)

**AH 101: History of Western Art to 1400** (3 credits)
**AH 102: History of Western Art, 1400 to the Present** (3 credits)
(Fashion Minor students may substitute AH 101 with FD 193 History of Fashion)
One 200 level Art History course (3)

Two 300 level Art History courses (8 credits) which may include:

- AH 311: Arts in Context: The Italian Renaissance
- AH 313: Arts in Context: Romanticism
- AH 314: Arts in Context: Modernism
- AH 315: Arts in Context: Contemporary
- AH 316: Arts in Context: Gender, Art and Society
- AH 320: Art & Culture: Special Topics
- AH 360: Museum Principles and Practices
- FD 340: Fashion In Art/Fashion As Art
- FD 341: Addressing Clothing Piece By Piece

Senior Seminars (7)
- VA/AH 401; VA/AH 403

Senior Studios (6)
- VA/AH 402; VA/AH 404
  (Theatre Minor students may substitute THEA 370 for one of these)

Prof Practices (3)
- VA 360: Professional Development and Practices

**Reasoning requirement** (3)

- Philosophy 100 or at least three credits from each of the following lists:
  - **Humanities List**
    - Art History 205, 316
    - Communications 250, 360
    - English 150, 364
    - History 300
    - Math 255, 265
    - Theatre 201, 453
  - **Social Sciences List**
    - Anthropology 301
    - Economics 100
    - Geography 241, 452
    - Math 104
    - Psychology 202*, 408
    - SCMS 255
    - Sociology 350

* This requirement may be met by PSYC 210 if previously completed.

**Writing requirement** (6)

Six credits from:

- English 100 or above
- English 210 or Communications 155.

**Lab Science requirement** (3)

Three credits from:

- Biology, 100-level or higher
- Chemistry, 100-level or higher
- CIS 145, CIS 146, CIS 180, CIS 185, CIS 245
- Geography 101 or 102
- Kinesiology/Physical Education 163 or 170
- Physics, 100-level or higher
- Psychology 202*

* This requirement may be met by PSYC 210 or PSYC 220 if previously completed.

**Electives**

27 credits of university-transferable coursework at a 100-level or higher. A maximum of six may be from visual arts/art history. A maximum of 24 credits may be from applied arts. Three of the 27 credits must be upper level.
At least 6 credits must come from BFA programs or BFA related courses:
- Film Studies
- Theatre
- Graphic Design
- Fashion Design
- MACS
- LAS 100; LAS 201
- ENGL 211, 212, 213, 215
- CIS 145, CIS 146, CIS 180, CIS 185, CIS 245

b. **Course Descriptions**
For complete details on courses see the course descriptions section.

c. **Specializations or options of the program (all details)**

### 7. PROGRAM REGULATIONS

* UCFV GENERAL PROGRAM REGULATIONS APPLY UNLESS SUPERCEDED BY ANY REGULATIONS SPECIFIC TO THIS PROGRAM. (SEE BELOW)

a. **Continuance and Probation**

**Standing Required for Continuance**: All students accepted into the BFA program at UCFV are expected to maintain acceptable standards of scholarship. Specifically, they are expected to maintain a minimum 2.33 CGPA on all AH/VA courses. **6 Credits in Art History with a minimum cumulative grade of 2.33 must be attained by the end of the second year of the BFA (Visual Arts).**

**Probation/Academic Warning**: A student who has a GPA for AH/VA courses lower than 2.33 or lower than 2.0 overall or has not completed 6 credits in Art History with a minimum cumulative grade of 2.33 by the end of the second year will be placed on Academic Warning for the next semester. A student on Academic Warning may not register in a course overload. A student on Academic Warning who achieves a single semester GPA for AH/VA courses of at least 2.33 and at least 2.0 on all courses will continue on Academic Warning until the GPA for AH/VA courses equals or exceeds 2.33 or equals or exceeds 2.0 for all courses. Warning will take place in accordance with UCFV Policy on Academic Warning Policy No. 340.03.

**Requirement to Withdraw**: Students who do not achieve a semester GPA of at least 2.0 with a GPA for all VA/AH courses of at least 2.33 while they are on Academic Warning will be required to withdraw from the program. Students who have been required to withdraw from the BFA program may continue to take courses as a General Studies student; however, they may not register for any upper-level courses.

b. **Number of repeated courses**

**Course Repetition**: Students may not register for a course more than twice. No more than five course duplications will be permitted. Where a course has been repeated, only the higher grade will be counted in the GPA calculation.

c. **Readmission**

**Re-admission**: A student who is required to withdraw from the BFA program must submit an appeal for readmission to the Visual Arts Department Head if he/she wishes to resume studies in the degree program. Students who have been required to withdraw will be advised to complete a further nine credits of academic work or to repeat a similar amount of academic work taken previously in order to demonstrate their academic abilities. Appeals must be received at least three months before the start of the semester for which a student has applied. Readmission is not automatic. If readmitted, students will be placed on Academic Warning again, subject to the conditions for Academic Warning as described above.

d. **Residency**

A student must complete at least 60 credits of the credits required for the BFA at UCFV. At least 15 of these credits must be at the upper-level. Transfer credits and credits earned through prior learning assessment, which includes course challenge, do not meet this requirement.

e. **Graduation requirements**

**Graduation**: It is the student’s responsibility to ensure that all program requirements are met. This should be done by regular consultation with the BFA Program Advisor.
who qualify to receive a UCFV degree must be approved by the UCFV Arts division and the University College Board. Students must apply for graduation by completing a request to graduate form, available at the Admissions and Records office. This should be done in the first month of the final semester. The final deadline for students who wish to attend the graduation ceremony is April 1, with all program requirements completed by April 30.

| f. Maximum length of time to complete program |
| g. Other (eg. Nursing manual – link to document or on to dept website) |

8. SPECIAL NOTES

| a. If applicable (Department) |
| Students with a UCFV FD Diploma will be able to apply 30 credits and will be required to complete the core courses |
| Students with a UCFV GD Diploma will be able to apply 33 credits and will be required to complete the core courses |
| Students with a UCFV Theatre Arts Diploma will typically have 33 credits applied to the degree and will be required to complete the core courses |
### 3.1 Aviation

#### Semester VII & VIII Professional Flight Instructor Option

Note: GEOG 101 or GEOG 204/102 may be taken to replace one of the required Social Sciences electives.

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**Aviation**

The seats in these courses are normally reserved for students in an Aviation program.

**AV 150**

**Fitness**

*Insert -- Offered as AV 150A and AV 150B*

Prerequisite(s): Acceptance to the Aviation program

Pilots must be in good physical health to maintain the medical requirements of a commercial licence. Fitness training is therefore an integral part of the Aviation program. Each fitness course consists of two physical fitness evaluations; a self-paced theory component assessed by quizzes, projects, and a final written exam; and a minimum attendance requirement of two sessions per week at a local fitness centre. The aim is to improve physical fitness and to develop good fitness habits for the future.

* AV 150 is a full-year course. AV 150A is normally offered Sept-Dec, and AV 150B follows. AV 150B must be taken in the same academic year as 150A. Students must take both to receive credit.

**AV 162**

Flight Training, Private

Offered as 162A/162B

Prerequisite(s): Acceptance to the Aviation program

This course provides the aircraft and simulator training toward the private pilot licence. Completes all of Transport Canada's minimum licensing requirements for the private pilot licence including cross country and instrument hours. The simulator portion introduces students to basic instrument flying and to radio aids to navigation. Flight Training, Private, is a full year course. **AV 162A goes from Sept -- Dec, and AV 162B follows. AV 162B must be taken in the same academic year as AV 162A** – should be deleted – identical to the following….

* AV 162 is a full-year course. AV 162A is normally offered Sept-Dec, and AV 162B follows. AV 162B must be taken in the same academic year as 162A. Students must take both to receive credit.

**AV 201**

Aviation Theory I

Prerequisite(s): Acceptance to the Aviation program

A review of the theory received in the private pilot licence training, and an introduction to the subject matter that a commercial pilot must know in the areas of theory of flight, aircraft systems, and replace with Canada Air Regulations, meteorology and navigation.

**AV 211**

Simulator (change Simulator to Simulation) -- Instrument Procedures I

Prerequisite(s): Acceptance to the Aviation program

In this course students are introduced to attitude instrument flying, basic instrument procedures, and navigation using computer based training. This course includes 12 sessions dual instruction and 12 sessions solo assignments in the flight training device.

**AV 302**

Aviation Theory II

Prerequisite(s): Acceptance to the Aviation program and AV 201 (to be added)

This course contains theory in the subject areas of aeronautics, meteorology, navigation, and power plants to bring students to a commercial pilot standard and prepare them for the Transport Canada commercial written examination, and an introduction to the concepts underlying the flying of an aircraft by reference solely to the instruments. During this course students will write the Transport Canada Commercial Pilot written exam.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Credit Hours</th>
<th>Course Title</th>
<th>Prerequisite(s)</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AV 312</td>
<td>1 credit</td>
<td><strong>Simulator (change Simulator to Simulation)</strong> -- Instrument Procedures II</td>
<td>Acceptance to the Aviation program and AV 211 (to be added)</td>
<td>This course is a continuation of AV 211. It continues to develop the student's instrument flying skills in the simulator (change 'simulator' to flight training device) to a single-engine instrument flight test standard. This course includes 12 sessions dual instruction and 12 sessions solo assignments in the flight training device.</td>
</tr>
<tr>
<td>AV 322</td>
<td>1.5 credits</td>
<td>Aircraft -- Commercial II</td>
<td>Acceptance to the Aviation program and AV 221 (to be added)</td>
<td>A continuation of AV 221 and prepares the student for the commercial pilot flight test. This course includes 20 sessions dual instruction and 25 sessions of solo assignments in the single-engine aircraft.</td>
</tr>
<tr>
<td>AV 332</td>
<td>1 credit</td>
<td>Human Factors II</td>
<td>Acceptance to the Aviation program and AV 231 (to be added)</td>
<td>This course is a continuation of Human Factors I. One of the topics covered is the judgement and decision-making skills used in landing and other aspects of commercial and instrument flying. Also discussed are search and rescue, defensive flying, survival sense training, search and rescue techniques, and cockpit resource management concepts.</td>
</tr>
<tr>
<td>AV 401</td>
<td>3 credits</td>
<td>Aviation Theory III</td>
<td>Acceptance to the Aviation program and AV 302 (to be added)</td>
<td>This course contains theory in: flight operations to provide students with professional insight into the proper handling of multi-engine aircraft; instruments and avionics, to review the aircraft instruments required for flight with emphasis on those required for instrument flight; instrument flying techniques, to increase students' understanding of instrument flight procedures; meteorology, to give a detailed study of weather as it affects instrument flight; and navigation, beginning with a detailed look at the concepts underlying navigation, including the shape of the earth and the various map projections and a survey of flight planning considerations for northern areas.</td>
</tr>
<tr>
<td>AV 402</td>
<td>3 credits</td>
<td>Aviation Theory IV</td>
<td>Acceptance to the Aviation program and AV 401 (to be added)</td>
<td>This course provides students with insight into systems of complex, turbine-powered aircraft, an understanding of the implications of flying faster and larger aircraft, mastery of the instrument flying knowledge and techniques, an introduction to the weather of the upper atmosphere as well as significant problems such as wind shear and thunderstorms, and a discussion of the regulations (delete 'regulations' and replace with Canada Air Regulations) and procedures that are involved in commercial flying and air carrier operations and the responsibilities of a commercial pilot. During this course students will write the Transport Canada Instrument Rating written (delete word 'written') exam and Intermediate Airline Transport Rating Exam (to be added) and will learn many of the topics covered on the Airline Transport Pilot Licence exam.</td>
</tr>
<tr>
<td>AV 403</td>
<td>1 credit</td>
<td>Jet Transportation systems and Operations</td>
<td>AV 402 / Co-Req AV 413 and AV 414 (to be added)</td>
<td>This course will provide a basic understanding of the normal operating procedures and checklists used in a jet transport aircraft. It introduces the systems of the Boeing 747 which are required to perform basic flight manoeuvres.</td>
</tr>
<tr>
<td>AV 411</td>
<td>1 credit</td>
<td><strong>Simulator (change simulator to Simulation)</strong> -- Multi-Engine</td>
<td>Acceptance to the Aviation program and AV 312 (to be added)</td>
<td>This course is to introduce students to multi-engine procedures, to review instrument flying procedures and also to introduce students to two person crew concepts. This course includes 14 sessions dual instruction and 13 sessions solo practice in multi-engine simulators.</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Name</td>
<td>Credits</td>
<td>Prerequisite(s)</td>
<td>Description</td>
</tr>
<tr>
<td>------------</td>
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<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>AV 412</td>
<td>Simulator (change simulator to Simulation) -- Crew Operations</td>
<td>1 credit</td>
<td>Acceptance to the Aviation program and AV 411 (to be added)</td>
<td>This course continues to develop two person crew procedures and also develops advanced instrument flying skills. This course includes 16 sessions dual instruction and eight sessions solo practice in multi-engine simulators, and includes turbine operations.</td>
</tr>
<tr>
<td>AV 413</td>
<td>Simulator (change simulator to Simulation) -- Jet Transport Operations I</td>
<td>1 credit</td>
<td>AV 412 and AV 422 / Co-Req AV 403 and AV 404 (to be added)</td>
<td>In this course students will apply in the simulator what has been learned in AV 403. It is an introduction to the basic handling of large transport category jet aircraft. Students will carry out the multi-crew functions to accomplish the preflight preparations, the takeoff, climb, enroute, arrival, approach, and flight completion phases in the Boeing 747 jet transport simulator. This course includes five sessions in each position (Captain, First Officer, and Second Officer) in the simulator.</td>
</tr>
<tr>
<td>AV 414</td>
<td>Simulator (change simulator to Simulation) -- Jet Transport Operations II</td>
<td>1 credit</td>
<td>AV 413 and AV 412 and AV 422 / Co-Req AV 403 and AV 404 (to be added)</td>
<td>In this course students will develop further skills in the operation of jet transport aircraft, and will understand the aerodynamic implications of flying such aircraft: including importance of high and low speed limitations, the use and the limits of aerodynamic high lift devices, the effect of center of gravity position on flight performance and characteristics, and other implications. This will be completed on specific flight exercises completed in the B747 simulator. This course includes five sessions in each position (Captain, First Officer, and Second Officer) in the simulator.</td>
</tr>
<tr>
<td>AV 415</td>
<td>Simulator (change simulator to Simulation) -- Jet Transport Operations III</td>
<td>2 credits</td>
<td>AV 414 / Co-Req AV 405 (to be added)</td>
<td>This is the concluding course in jet transport operations. In this course the function and operation of systems will be experienced and student will also learn how to use long range navigation equipment and other automation and safety equipment on board jet transport aircraft. Students will be expected, as crew members, to conduct line-oriented simulations, keeping in mind airline operating considerations. This will be accomplished in 10 sessions in each position (Captain, First Officer, and Second Officer) in the B747 simulator.</td>
</tr>
<tr>
<td>AV 421</td>
<td>Aircraft -- Multi-Engine</td>
<td>1.5 credits</td>
<td>Acceptance to the Aviation program and AV 322 (to be added)</td>
<td>This course introduces students to multi-engine aircraft, provides opportunity to develop skills to fly multi-engine aircraft in normal and abnormal situations, and prepares them for the multi-engine flight test. This course includes 13 sessions dual instruction and a flight test in multi-engine aircraft as well as one session dual instruction and seven sessions solo practice in single engine aircraft.</td>
</tr>
<tr>
<td>AV 422</td>
<td>Aircraft -- Instrument/Multi-Engine</td>
<td>1.5 credits</td>
<td>Acceptance to the Aviation program and AV 421 (to be added)</td>
<td>This course provides students with the opportunity to develop instrument flying skills in multi-engine aircraft and prepares them to pass the instrument flight test. This course includes 15 sessions dual instruction in multi-engine aircraft and eight sessions solo practice in single engine aircraft.</td>
</tr>
<tr>
<td>AV 431</td>
<td>Advanced Airmanship I</td>
<td>1 credit</td>
<td>Acceptance to the Aviation program and AV 332 (to be added)</td>
<td>In this course students are introduced to concepts needed to safely fly with a two or more person crew. Included are subjects such as effectively managing all the resources available to a crew, crew coordination, and the use of standard operating procedures. Aircraft systems are discussed and accident reports are analyzed to support the points made. This course serves as a preparation for simulator training and introduces psychological factors involved in flight training and social psychology as it relates to flight crew cooperation.</td>
</tr>
</tbody>
</table>
AV 432
Advanced Airmanship II
Prerequisite(s): Acceptance to the Aviation program and AV 431 (to be added)
This course continues the concepts introduced in Advanced Airmanship I. Included are cockpit resource
management topics such as the effect of fatigue and stress on crew performance, communication, management
styles and strategies and assertiveness. Documentation, ergonomics, and passengers are other points of
discussion. Standard operating procedures as they relate to the King Air and King Air systems are also
discussed. As well, there is a review of pilots' liability and responsibility to themselves, their passengers, their
company, and to others.

AV 451
Theory -- Instructor
Offered as AV 451A/451B
Prerequisite(s): Acceptance to the Aviation program and AV 302 and a commercial licence (aeroplane) or
higher (to be added)
This course provides students with the knowledge and skills needed to teach flying subjects and prepares the
student for the Transport Canada Class IV Instructor Rating written exams and the ground portion of the
Instructor Rating flight test.
* AV 451 is a full-year course. AV 451A is normally offered Sept-Dec, and AV 451B follows. AV 451B must be
taken in the same academic year as 451A. Students must take both to receive credit.

AV 452
Flight Instructor Practicum
Offered as 452A/452B
Prerequisite(s): Acceptance to the Aviation program, AV 312, AV 322 and a commercial licence (aeroplane) or
higher (to be added)
This course provides students with the knowledge and experience needed to instruct students how to fly aircraft
and to meet the standards of the Transport Canada Class IV Flight Instructor Rating flight test. This course
includes 30 sessions of dual instruction on single engine aircraft.
* AV 452 is a full-year course. AV 452A is normally offered Sept-Dec, and AV 452B follows. AV 452B must be
taken in the same academic year as 452A. Students must take both to receive credit.
### 3.3 KPE

DELETE KPE 180 AND KPE 181 FROM CALENDAR
DELETE KPE 450 FROM THE CALENDAR
KPE 421 IS NOW KPE 221 AND WILL SERVE AS A PREREQUISITE TO THE 220 SERIES

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Kinesiology and Physical Education

Movement is pervasive in our society.....

......UCFV currently offers two distinct programs in kinesiology and physical education:

- **Fitness and Exercise Management certificate**
- **Bachelor of Kinesiology degree**
- **Adventure Tourism Training certificate**

The Fitness and Exercise Management certificate program is designed for people who wish to pursue a career in the fitness and exercise industry. They would be particularly suited to the educational needs of people who want to work in health club settings or corporate fitness facilities, or as personal trainers, or who want to start their own fitness/exercise-related business.

The Bachelor of Kinesiology degree provides both breadth and depth of knowledge in understanding the field of kinesiology, and prepares students to pursue a variety of career options. In particular, the Exercise Science option prepares students for registration as a kinesiologist, graduate school, and/or professional school (such as physiotherapy, medicine or chiropractics). The Pedagogy option prepares students for careers as a coach, personal trainer, or entrace into a teachers certification program.

The Adventure Tourism Training certificate program provides students with an introduction to the adventure tourism industry. Contact coordinator Roger Friesen at 604-504-7441, local 4297 for more information.

**Fitness and Exercise Management certificate**

Note: There will be no intake to this certificate program for the 2006/07 academic year.

**Entrance requirements**
1. B.C. secondary school graduation or equivalent.
2. C+ or better in: (i) English 12; (ii) two of: Biology 11, Chemistry 11, Physics 11; (iii) 300 to 500 word statement identifying goals and objectives and knowledge of the fitness industry. 4. Physical Education 11/12 are recommended.

**Note:** 1. Par-Med-X health screen. While completion of the Par-Med-X is not part of the admission process, passing this health screen is required prior to enrolling in the program. The forms will be provided to the applicants who are admitted to the program.

2. While the CPT is not an entrance requirement to this program, prerequisites for CMNS 165 must be met. A CPT score of 48, or better, will meet the prerequisites.

**How to apply**

The following documents must be submitted to the Admissions and Records office, along with the application form, in order to process your application: (i) proof of B.C. secondary school graduation or equivalent; (ii) transcript (or interim transcript) showing grade/course achievement as per entrance requirements; (iii) 300- to 500-word statement. (See entrance requirements.) 2. If you are not admitted to the program you will be given an opportunity to register as a general studies student. In cases where interim transcripts are submitted, an admission decision may be made conditional upon completion of academic requirements. Proof of completion of entrance requirements is due the end of the first week in August.

**Certificate program outline (35 credits)**

**Kinesiology courses:** Credits KPE 103 Active Health 3 KPE 155 Work Experience 1.3 KPE 163 Contemporary Health Issues 3 KPE 164 Biodynamics of Physical Activity 4 KPE 170 Basic Human Anatomy 4 KPE 180 Fitness Testing and Exercise Prescription 3 KPE 181 Exercise Guidelines and Stress Management 3 Business courses: Credits CMNS 165 Professional Communications for Kinesiology 3 BUS 100 Introduction to Business or BUS 102 Management 3 plus one of: CIS 100 Intro to Computer Information Systems or COMP 100 Intro to Computing or BUS 160 Computerized Business Applications 3 Human Services courses: Credits HSER 120 Intro to Interpersonal Communications 3 Note: In addition to completing the courses listed above, students will be expected to obtain CPR and First Aid certification.

**Adventure Tourism Training (ATT)**

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Bachelor of Kinesiology degree

Note: Applications open October 1 for the following September intake.

**Entrance requirements**

**Option 1. Direct Entry from High School**

Admission to first year of Bachelor of Kinesiology program (a limited number of seats may be available for this option)

Applicants must have completed the following requirements, including provincial exams where
applicable:
• B.C. Secondary School graduation or equivalent
• English 12 with a B or better
• Principles of Math 12 with a C or better
• Biology 12 with a C+ or better
• Chemistry 12 with a C+ or better
• Physics 11 with a C+ or better
• Physical Education 11 and/or 12 with a B or better

Option 2
Second Year Entry from University
Admission to second year of Bachelor of Kinesiology
Program. Applicants must have completed the following requirements:
• KPE 170 (or equivalent) with a C+ or better
• an additional seven nine credits from KPE with an average grade of C+ or better (KPE 161 and 163 will be required as of September 2007)
• three credits of a university-level English or Communications course
• an additional 15 university-level credits (either KPE or non-KPE)
• an overall GPA of 2.65 or better on all required Courses

Program requirements
The Bachelor of Kinesiology degree requires the completion of at least 120 credits applicable to the program, of which a minimum of 48 credits must be at the upper level (300/400). A minimum program GPA of 2.0 is necessary to graduate.

The Bachelor of Kinesiology degree requires the completion of at least 120 credits applicable to the KPE program plan, of which a minimum of 48 credits must be at the upper level (300/400). Within the 120 credits, students must complete 30 credits of university-level credits (including at least 12 upper level credits) outside of the KPE course offerings. A minimum program GPA of 2.0 is necessary to graduate.

Students must complete either the exercise science or the pedagogy option.

Program outline
Students must complete courses in each of four modules
Students must complete all of the KPE Core courses, and complete a minimum of 30 university-level credits (including at least 12 upper level credits) outside of the Kinesiology and Physical Education course offerings.

Note: Selection of these courses must be done in consultation with the KPE department or an educational advisor to insure that they meet the requirements of the student’s career ambition.

Module 1 — Kinesiology discipline
(all courses required)
Kinesiology Core Course Requirements:
(all courses required; 47 credits)
KPE 160 — Contemporary Health Issues 3
KPE 161 Introduction to Kinesiology 3
KPE 163 Biodynamics of Physical Activity 4
KPE 170 Basic Human Anatomy 4
KPE 215 Introduction to Biomechanics 3
KPE 261 Socio-cultural Aspects of Physical Activity 3
KPE 266 Exercise and Sport Psychology 3
KPE 268 Introduction to Motor Learning and Control 3
KPE 270 Human Physiology I 4
KPE 362 Theoretical Exercise Physiology 3
KPE 365 Physical Growth and Motor Development 3
KPE 366 Applied Counselling Skills for Fitness Professionals 3
KPE 370 Human Physiology II 4
KPE 371 Introduction to Athletic Injuries 4
or KPE 315 Advanced Biomechanics
KPE 345 Research Project
KPE 450C Undergraduate Thesis I
or KPE 455 Professional Experience in Kinesiology 3

Module 2 — Support disciplines
Students must complete a minimum of 30 university level credits (including at least 12 upper level credits) outside of the Kinesiology and Physical Education course offerings.

Note: Selection of these courses must be done in consultation with the KPE department or an educational advisor.

Module 3 — Lifelong learning skills
(12 credits minimum)
Students must complete four courses, one to satisfy each of the following learning outcomes:
• Numeracy
• Computer Literacy
• Communications
• Critical Reasoning

Note: In selecting the courses for this module, the KPE departmental assistant must be consulted.

Module 4 — Applied kinesiology electives
Students must complete 25 KPE credits (a minimum of 13
Credits must be upper level) from the following list of courses:

**Course Title Credits**
- KPE 103 Active Health 3
- KPE 131 Land-Based Recreation 3
- KPE 180 Fitness Testing and Exercise Prescription 3
- KPE 220 Teaching Dance and Gymnastics 3
- KPE 260 Topics in Human Nutrition 3
- KPE 262 Advanced Fitness Testing and Exercise Prescription 4
- KPE 315 Advanced Biomechanics 4
- KPE 350 Stress and Chronic Disease 3
- KPE 363 Lab-Based Exercise Physiology 3
- KPE 365 Physical Growth and Motor Development 3
- KPE 371 Introduction to Athletic Injuries 4
- KPE 421 Instructional Design and Analysis of PE and Sport Programmes 3
- KPE 435 Ergonomics/Occupational Biomechanics 3
- KPE 445 Health Promotion andFitness Program Planning and Evaluation 3
- KPE 460 Nutrition Applications: Sport and Disease 3
- KPE 462 Advanced Fitness Testing and Exercise Prescription 3
- KPE 463 Therapeutic Exercise 3
- KPE 465 Adapted Physical Activity 3
- KPE 466 Psychological Skills for Sport and Life 3
- KPE 468 Pathophysiology 3
- KPE 480 Pathophysiology 3

**Note:** Students must ensure that all prerequisites for each course have been completed.

**Mandatory Course Work**
- BIO 111 Introductory Biology I 5
- BIO 112 Introductory Biology II 5
- KPE 435 Ergonomics/Occupational Biomechanics 3
- KPE 462 Advanced Fitness Testing and Exercise Prescription 4

**KPE Electives (14 Credits)**
- Note: 10 must be upper level credit, and must include one course with a lab (4 credits).
- KPE 260 Topics in Human Nutrition 3
- KPE 315 Advanced Biomechanics 4
- KPE 350 Stress and Chronic Disease 3
- KPE 363 Lab-Based Exercise Physiology 3
- KPE 365 Physical Growth and Motor Development 3
- KPE 368 Advanced Motor Learning and Control 4
- KPE 450D Undergraduate Thesis II 3
- KPE 460 Nutrition Applications: Sport and Disease 3
- KPE 463 Therapeutic Exercise 3
- KPE 465 Adapted Physical Activity 3
- KPE 466 Psychological Skills for Sport and Life 3
- KPE 480 Pathophysiology 3

**Non-KPE Electives (39 Credits)**
- Credits must be taken from Biology, Chemistry, Math, Physics and/or Psychology and must include at least 12 credits at the upper level. Please note that depending on what professional program and institution you are applying to, admission requirements can include specific Biology, Chemistry, Math, Physics and/or Psychology courses. Please consult an educational advisor to be certain that your choice of electives provides you with the right academic and non-academic requirements to fit your career choice.

**Option 1 — Exercise Science**
- The exercise science option provides preparation for those pursuing careers as a registered kinesiologist, those planning to go to graduate school, or for those who are using their kinesiology degree in preparation for admittance to a professional program such as physiotherapy, occupational therapy, massage therapy, medicine or chiropractics.

**Mandatory Course Work**
- KPE 103 Active Health 3
- KPE 160 Contemporary Health Issues 3

**Breadth Requirements**
- Literacy (ENGL 105 or CMNS 100 level of higher) 3
- Numeracy (Math 100 level or higher, PSYC 110) 3-4

**Option 2 — Pedagogy**
- The pedagogy option provides preparation for those pursuing careers in instructional settings in both the public and private domains. Although many graduates from this option will pursue a teaching credential, many others will find opportunities in community recreation facilities as instructors, personal trainers or administrators (depending on the outside courses chosen).

**Mandatory Course Work**
- KPE 103 Active Health 3
- KPE 160 Contemporary Health Issues 3
KPE 221 Instructional Design and Analysis of PE and Sport Programs 3
KPE 360 Concepts in Health Promotion and Health Education 3
KPE 365 Physical Growth and Motor Development 3

**Activity Classes**
Choose three from the following:
- KPE 220C Teaching Swimming and Track & Field 3
- KPE 220D Traditional Chinese Movement 3
- KPE 220E Teaching Dance and Gymnastics 3
- KPE 220F Teaching Basketball & Volleyball 3

**KPE Electives (12 Credits)**
**Note:** 10 must be upper level credit, and must include one course with a lab (4 credits).
- KPE 131 Land-Based Recreation 3
- KPE 132a Introduction to Mountaineering 1.5
- KPE 132b Introduction to Winter Mountaineering 1.5
- KPE 133a Introduction to Flatwater Paddling 1.5
- KPE 133b Water-Based Recreation: Introduction to Ocean Kayaking 1.5
- KPE 260 Topics in Human Nutrition 3
- KPE 315 Advanced Biomechanics 4
- KPE 350 Stress and Chronic Disease 3
- KPE 368 Advanced Motor Learning and Control 4
- KPE 435 Ergonomics/Occupational Biomechanics 3
- KPE 450d Undergraduate Thesis II 3
- KPE 460 Nutrition Applications: Sport and Disease 3
- KPE 462 Advanced Fitness Testing and Exercise Prescription 4
- KPE 465 Adapted Physical Activity 3
- KPE 466 Psychological Skills for Sport and Life 3
- KPE 480 Pathophysiology 3

**Non-KPE Electives (39 Credits)**
Courses may be selected from any field of study that support your career objective. Out of the 39 credits, 12 credits must be at the upper-level. Please note that if you are intending to teach at the elementary, middle or secondary level, a second teachable area may be required. Please consult with an educational advisor to make sure that you have met all academic and non-academic requirements for a Teacher Education Program or PDP. Education 200 and 300 are strongly recommended for those pursuing teaching; those pursuing Personal Training may wish to pursue a Business Minor.

**Bachelor of Kinesiology combined with an existing minor/extended minor**
A student completing requirements for the Bachelor of Kinesiology may combine ..........
### 3.4 Science

<table>
<thead>
<tr>
<th><strong>Science major with an Arts, Business Administration, or Kinesiology minor</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>A student completing the requirements for a major in biology, chemistry, mathematics, or physics may combine this with any arts minor (see page 59), kinesiology minor (see page 180), or any business administration minor (see page 127). The combination(s) of a mathematics major with an arts minor in mathematics/statistics, or any science minor with a minor in kinesiology for the BSc degree, are excluded. When a minor outside the science faculty is completed, the transcript will specify both the science major and the applicable arts, business administration, or kinesiology minor.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Science major with an Arts major, Arts extended minor, Arts minor, Business minor, or Kinesiology minor</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>A student completing the requirements for a major in biology, chemistry, mathematics, or physics may combine the science major with any arts major, extended minor or minor (see page 59), kinesiology minor (see page 180), or any business administration minor (see page 127). The combination(s) of mathematics major with an arts mathematics major or minor, or minor in mathematics/statistics are excluded. When a major, extended minor or minor outside the science faculty is completed, the transcript will specify both the science major and the applicable arts major, extended minor or minor, business administration minor, or kinesiology minor.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Science minor with a non-science minor</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>A non-science minor (including the Kinesiology minor) cannot be used as one of the two science minors to complete a double minor BSc.</td>
</tr>
</tbody>
</table>
### 3.5 Psychology

#### Extended Studies in Arts: Major in Psychology

This program uses the framework for Extended Studies in a Program to allow students who have completed a Bachelor’s degree to complete the requirements for the major in Psychology.

The credential to be awarded is a type B certificate:
- Certificate in Extended Studies in Arts: Major in Psychology

### Admission Requirements

To be admitted students must have:
1. A Bachelor’s degree from a recognized university.
2. A minimum of 18 credits in Psychology courses to include PSYC 110 and PSYC 202 (or equivalents) with a grade point average of 2.33 or higher on all Psychology courses attempted.
3. A letter of intent including professional or personal reasons for applying to the program, whether it’s intended to complete the program on a full-time or part-time basis, and, if known, the specific courses anticipated taking.

The department may interview applicants to assess their particular needs. Admission will be granted on the basis of the Psychology Department’s ability to meet the student’s needs. The number of applicants accepted to the program may be restricted.

#### Program requirements

Students must complete the lower-level and upper-level requirements for the Psychology major set out in the UCFV Calendar.

A minimum cumulative GPA of 2.0 in all courses/credits attempted, a minimum GPA of 2.0 in all Psychology courses/credits, and a minimum GPA of 2.0 in all upper-level courses/credits are required.

At least 16 of the upper-level credits must be completed at UCFV.

The general requirements for the Bachelor of Arts degree set out in the UCFV Calendar will also apply to this certificate. These include: standing required for continuance, academic warning, course repetition, required to withdraw, appeals for readmission, standing on readmission, and graduation.

A program plan outlining the courses required to complete the program will be created for each student by the Arts Advice Centre, in consultation with the Psychology Department and the student. It is the student’s responsibility to ensure that the program plan is followed and all program requirements are met. This should be done by regular consultation with the UCFV Bachelor of Arts advisor. Any changes to the program plan must be approved by the Psychology Department and the Arts Advice Centre.
### Extended Studies in Arts: Extended Minor in Psychology

This program uses the framework for Extended Studies in a Program to allow students who have completed a Bachelor’s degree to complete the requirements for the extended minor in Psychology.

The credential to be awarded is a type B certificate:
- Certificate in Extended Studies in Arts: Extended Minor in Psychology

#### Admission Requirements

To be admitted students must have:

4. A Bachelor’s degree from a recognized university.
5. A minimum of 12 credits in Psychology courses to include PSYC 110 and PSYC 202 (or equivalents) with a grade point average of 2.33 or higher on all Psychology courses attempted.
6. A letter of intent including professional or personal reasons for applying to the program, whether it’s intended to complete the program on a full-time or part-time basis, and, if known, the specific courses anticipated taking.

The department may interview applicants to assess their particular needs. Admission will be granted on the basis of the Psychology Department’s ability to meet the student’s needs. The number of applicants accepted to the program may be restricted.

#### Program requirements

Students must complete the lower-level and upper-level requirements for the Psychology extended minor set out in the UCFV Calendar.

A minimum cumulative GPA of 2.0 in all courses/credits attempted, a minimum GPA of 2.0 in all Psychology courses/credits, and a minimum GPA of 2.0 in all upper-level courses/credits are required.

At least eight of the upper-level credits must be completed at UCFV.

The general requirements for the Bachelor of Arts degree set out in the UCFV Calendar will also apply to this certificate. These include: standing required for continuance, academic warning, course repetition, required to withdraw, appeals for readmission, standing on readmission, and graduation.

A program plan outlining the courses required to complete the program will be created for each student by the Arts Advice Centre, in consultation with the Psychology Department and the student. It is the student’s responsibility to ensure that the program plan is followed and all program requirements are met. This should be done by regular consultation with the UCFV Bachelor of Arts advisor. Any changes to the program plan must be approved by the Psychology Department and the Arts Advice Centre.
3.6 Math and Stats: BA and Liberal Arts Diploma

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3. Reasoning requirement
Philosophy 100 or at least three credits from each of the following lists:

**Humanities List**  **Social Sciences List**
Art History 205, 316  Anthropology 301
Communications 250, 360  Economics 100
English 150, 364  Geography 241, 452
History 300  Math 104
Math 355  Psychology 202*, 408
Math 265  SCMS 255
Theatre 201, 453
Sociology 350

*This requirement may be met by PSYC 210 if previously completed

3.7 Criminology

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**Criminal Justice extended minor requirements**

**Lower-level requirements: 18 credits**
- Criminology 100
- Criminology 103
- Criminology 104 or Criminology 105
- Criminology 220
- Criminology 230
- One other 100- or 200-level Criminology course (excluding Criminology 201/202/203)
- Criminology 240

**Upper-level requirements: 15 credits**
Fifteen credits in 300- and 400-level Criminology as follows:
- Two of Criminology 310, 311, 330, 335
- Criminology 450
- Elective: Any one of CRIM 410-419
- One other 300- or 400-level Criminology course

**Criminal Justice minor requirements**

**Lower-level requirements: 12 credits**
- Criminology 100
- Criminology 103
- Criminology 104 or Criminology 105
- Criminology 230

**Upper-level requirements: 15 credits**
Fifteen credits in 300- and 400-level Criminology as follows:
- Two of Criminology 310, 311, 330, 335
- Criminology 450
- Elective: Any one of CRIM 410-419
- One other 300- or 400-level Criminology course

**Note:** At least 25% of the course work must be completed at UCFV. However, students must complete at least 50 percent of the upper-level Criminology credits required for the minor or extended minor at UCFV (subject to final approval).
Entrance requirements

1. Criminal Justice diploma program

All applicants must have a B.C. secondary school graduation or equivalent. In addition, applicants must:

- Have English 12 ……………..
- Provide an initial security clearance check in a sealed, police stamped envelope with your application and be willing to undergo further checks as may be required in individual courses.
- Be willing to undergo an initial security clearance check and further checks as may be required in individual courses ……………..

How to apply

1. Submit the application fee along with your UCFV application for admission form to the Admissions and Records (A&R) office. ……………

- The complete names, addresses, and telephone numbers of three references
- Initial security clearance check in a sealed, police stamped envelope with your application
- A 300- to-500-word statement ……………

Program outlines

Criminal Justice diploma

Semester II

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRIM 104</td>
<td>Sociological Explanations of Criminal and Deviant Behaviour</td>
<td>3</td>
</tr>
<tr>
<td>CRIM 105</td>
<td>Psychological Explanations of Criminal and Deviant Behaviour</td>
<td>3</td>
</tr>
<tr>
<td>CRIM 160</td>
<td>Problem Management Skills for Criminal Justice Interventions</td>
<td>3</td>
</tr>
<tr>
<td>Elective General</td>
<td>any 100/200 level university transferable non-criminology course</td>
<td>3</td>
</tr>
</tbody>
</table>

CRIM Elective 3
CMNS/ENGL one of:

- CMNS 125 Business Communications
- CMNS 155 Communications for Human Services
- ENGL 105 The Reading and Writing of Prose

Semester III

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRIM 201</td>
<td>** Physical Fitness Training I</td>
<td>2</td>
</tr>
<tr>
<td>CRIM 260</td>
<td>Methods of Intervention in Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>Elective</td>
<td>Arts (UCFV) 200-level or higher (non-criminology)</td>
<td>3</td>
</tr>
<tr>
<td>Elective general: Any 100/200 level university transferable non-criminology course</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CRIM 240</td>
<td>Comparative Criminal Justice Systems</td>
<td>3</td>
</tr>
<tr>
<td>CRIM Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>
| CMNS/ENGL one of:
- CMNS 250 Report Writing for Business
- Information Technologies
- Social & Human Services | 3 |
- ENGL 120–170 or higher* | 3 |

BA (Criminal Justice) degree

Semester II

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRIM 104</td>
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<td>3</td>
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<tr>
<td>CRIM 105</td>
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<td>3</td>
</tr>
<tr>
<td>CRIM 160</td>
<td>Problem Management Skills for Criminal Justice Interventions</td>
<td>3</td>
</tr>
<tr>
<td>Elective General - any 100/200 level university transferable non-criminology course</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

CRIM Elective 3
CMNS/ENGL one of 3
- CMNS 125 Business Communications
- CMNS 155 Communications for Human Services
- ENGL 105 The Reading and Writing of Prose

<table>
<thead>
<tr>
<th>Semester III</th>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRIM 240</td>
<td>Comparative Criminal Justice Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CRIM 260</td>
<td>Methods of Intervention in Criminal Justice</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Elective CRIM</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elective Arts (UCFV) 200-level or higher (non CRIM)</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elective General: any 100/200 level university transferable non-criminology course</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>CMNS/ENGL</td>
<td>one of:</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CMNS 250</td>
<td>Report Writing for Business, Information Technologies Social and Human Services</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**Upper-Level BA (Criminal Justice) degree**

**Note:** Students must have a cumulative GPA of 2.67 in order to continue into upper level.

<table>
<thead>
<tr>
<th>Semester VII</th>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRIM 420</td>
<td>Research Project Seminar</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>CRIM 460</td>
<td>Comparative Criminal Justice Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Elective any one of CRIM 410-419</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUS 203*</td>
<td>Organizational Behaviour</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Elective General: Any university transfer course</td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
3.8 Communications
CMNS 250 is being replaced by CMNS 251. Please do a global search to ensure all instances are changed.

3.9 Geography
GEOG 251 will be removed from the Geography major and extended minor lower-level requirements

Page 66
Geography major requirements
Lower-level requirements: 22 credits
- Geography 101
- Geography 102
- Geography 140
- Geography 201 or 202
- Geography 241 or 242
- Geography 251 or 253.

Geography extended minor requirements
Lower-level requirements: 21–23 credits
- Geography 101
- Geography 102
- Geography 140
- Geography 251 or 253
- any two other 200-level geography courses.

GEOG 307 is a new course that will be added to the list of physical geography courses for the Geography major upper level requirements

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Upper-level requirements: 32 credits
Geography 352
One course in physical geography
(GEOG 301, 302, 304, 307, 401, or 402)

Prerequisite change required
GEOG 270 – GEOG 251 will be deleted from prerequisites
GEOG 271 – GEOG 251 will be deleted from prerequisites
GEOG 352 – GEOG 251 will be deleted from prerequisites
3.11 Trades
Page 211

Please replace the Electronics Core certificate with the following:

**Electronics Technician certificate**

**Entry-level trades training**
The program is designed to prepare people with no electronics background for a range of entry-level technical service positions.

This program is recognized by the International Electronics Technician Articulation Committee. This recognition allows students national and global mobility in pursuing employment and further education in the electronics field.

The Electronics Technician program is the common core pre-requisite for advanced electronic technician specialty programs at post-secondary institutions throughout British Columbia and around the world.

Graduates will have fundamental skills and knowledge in analyzing, troubleshooting, repairing, and constructing analog and digital circuits.

**Employment Opportunities**
Graduates may find employment with:
- manufacturers of electronic equipment
- telecommunication centres
- instrumentation service centres
- business equipment service centres
- cable companies
- commercial sound companies

Most graduates will continue their education while specializing in any number of diverse fields such as business equipment, computer hardware and networking, industrial instrumentation, telecommunications and more.

**Entrance Requirements**
1. B.C. secondary school graduation or equivalent.
2. Application or Principles of Math 11 or UCFV's Math 085.

If you think you have the equivalent courses or acceptable technical background, contact the instructor at 604-504-7441, local 4754, to make an appointment.

**How to apply**
1. Read the program description and information carefully. If you wish to speak to the instructor, call Randy Kelley at 604-504-7441, local 4754 or Email: electronics@ucfv.ca

2. Submit a UCFV application form, along with the $45 application fee to the Admissions and Records office. Applicants currently in Grade 12 may apply during their Grade 12 year. A statement from the school counselor or principal, indicating that you are likely to meet graduation requirements by June, must be presented.

3. Prior to classes starting in September, applicants will be notified by telephone of the registration procedures. Applicants who cannot be reached by telephone after three attempts will be removed from the waitlist.

**Fees and other expenses**
Fees stated are in effect for 2005/06 and are subject to change for 2006/07

The program fees are approximately $102 per week, which includes tuition fees plus 10% of the tuition for ancillary fees. In addition, each semester (fall, winter, and summer) students will pay a $25 Student Union Society membership fee, $4.50 Cascade student newspaper fee and a $3 per semester radio station fee.

A Health and Dental fee ($199.92 for 2005/06) is charged annually in Fall semester to students enrolled full-time to provide extended medical and dental insurance for September – August. Check with the
Student Union Society or at [www.studentcare.net/works](http://www.studentcare.net/works) for details.

**Note:** A deposit (currently $200) must be paid at the time of registration, which typically takes place one or two months before the start of each semester. The balance of fees must be paid by the end of the second week of the semester.

Electronics Technician students should also budget approximately $150.00 for basic tools, $990.00 for required textbooks.

**Location**
The Electronics Technician program is located in the Trades & Technology Centre at the Abbotsford campus. Reception is open 8 a.m. to 3:30 p.m., Monday to Friday. Classes and shops are in session 7:30 a.m. to 1:30 p.m., Monday to Friday.

**Dates & attendance requirements**
The Electronics Technician program starts in September and ends the following June.

The Electronics Technician program requires continuous attendance through all three semesters to successfully complete all requirements for the program. Students will be expected to attend classes five days per week for the duration of the entire program.

Students who fail to meet the attendance requirements as outlined in their individual program guides may be subject to a failing grade or academic warning.
- See UCFV Policy 340.03 (Academic Warning)
- See UCFV Policy 310.03 (Attendance)

**Program requirements**
Students must complete all requirements with a minimum of 70% or better to receive a Credit (CR) grade in order to graduate.

Students who do not receive a Credit (CR) grade in all required areas by June, may apply to their instructor for re-entry into the program. Students who reapply may register as upgrading students and must complete all program requirements no later than June of the following year.

See upgrading policy for more details.

**Graduation**
Students must apply for graduation by completing a Request to Graduate form available at the Trades & Technology Centre. We recommend this be done at the beginning of your final semester.

**Academic warnings**
Trades & Technology students who demonstrate poor academic performance will be placed on Academic Warning.
- See UCFV Policy 340.03 (Academic Warning)

Poor academic performance may, at the discretion of the instructor, include poor attendance, slow progress in theory and practical tasks and/or lack of satisfactory participation in class activities.
- See UCFV Policy 310.02 (Attendance)

Trades & Technology students are expected to conduct themselves in a mature and responsible manner, and will be held responsible for their actions, whether acting alone or in a group.
- See UCFV Policy 310.12 (Student Conduct)

**Withdrawal policy**

**Student-initiated Withdrawal (Discontinuing)**
If a student wishes not to continue or return for the next semester, the Trades Centre will advise Admission & Records and initiate a withdrawal from the student’s current Trades program.

**Required to Withdraw (Failed grades)**
Failed grades may result in withdrawal from the program.

**Required to Withdraw (Academic Warning)**
Students may be required to withdraw from a course or program for failing to comply with any of the following three policies.
- UCFV Policy 340.03 (Academic Warning)
UCFV Policy 310.02 (Attendance)  
UCFV Policy 310.12 (Student Conduct)

**Upgrading policy**
An upgrading student will be enrolled for no more than 15 weeks. Upgrading students will not displace anyone registered in the next intake.

The upgrading program allows those currently or recently employed in the industry to complete their certificate requirements or to become proficient in specific processes or techniques.

Upgrading students are expected to be properly prepared for their training through previous enrolment or proof of industry experience approved by the program instructor.

**Readmission Policy**
Students who begin a trades program, but withdraw before completing the program, may contact the department to request re-entry to the program provided their absence is less than two years. Re-entry is subject to space availability.

If you are absent more than two years you will be required to apply for re-admission.
- An Application for admission form and Application fee will be required
- Trades & Technology entrance exams will need to be retaken

**Program outline**
The program will focus on electronics as applied to:
- Computers
- Networking
- Home technology integration
- Automotive applications.

Skill development will consist of learning activities that provide hands-on lab work mixed with classroom-based activities including lectures, group activities, reading assignments and practice problems.

UCFV’s Electronic Technician program is organized into the following areas of concentration:
- Introduction to AC and DC Circuits
- Discrete Semiconductor Circuits
- Linear Electronic Circuits
- Digital Electronic Circuits
- Microprocessors/Microcontrollers

**Faculty**
Randy Kelley, Computer Maintenance Technology Diploma. Instructor Diploma, Adult Education Diploma (VCC), MEd (SFU)