UNIVERSITY COLLEGE of the FRASER VALLEY

APPROVED: MAY 26, 2006

UNDERGRADUATE PROGRAM ADVISORY COMMITTEE (UPAC) MEETING

Friday, March 31, 2006
9:30 AM – Room A203b
Abbotsford Campus

Approved Minutes

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Present: S. Brigden, B. Cooke, E. Dennis, E. Harris, L. Howe, R. Kelley, H. McCullough, G. Mimmack, R. Morrison, P. O'Brien, B. Salingré, J. Snodgrass

Regrets: M. MacDougall

Guests: G. Bubb, D. Chapman, G. Gould, B. Moon, S. Murray, J. Nolte, T. Piper, C. Puder, G. Ramsden, M. Silverstein, G. Wolfson

Recorder: P. Cruickshanks

1. APPROVAL OF UPAC AGENDA

To approve the agenda with the following additions:
3.5 MAND 101, 102, 201, 202: change to textbooks
3.9 Exhibit Replacement
3.13 Change to Program: Non-KPE Electives (from 30 to 39 credits)
3.14 Nursing (change implementation date of NURS 304 and 306)
4.1 Discussion of UPAC process

2. APPROVAL OF UPAC MINUTES

2.1 UPAC Draft Minutes: March 3, 2006

MOTION: **P. O'Brien/S. Brigden**
To approve the minutes of March 3, 2006 with the following amendment:
3.7 UPAC Process Discussion (fourth paragraph) June ~~2007~~ 2006.

CARRIED

3. UPAC BUSINESS

3.1 Adult Education

Four Year Course Reviews: ADED 310, 320, 330, 370, 470, 480

It was decided to include the following note in the ADED program information:
* Note: For BA Adult Education students it is highly recommended they take this course early in the program.

MOTION: **P. O'Brien/B. Salingré**
To approve ADED 310, 320, 330, 370, 470, 480 with the following amendments:
ADED 310
Calendar Description: Note: For BA Adult Education students it is highly recommended they take this course early in the program
Prerequisites: ~~It is highly recommended that students enroll in this course during the first and second term of the program.~~

ADED 320
Calendar Description: Note: For BA Adult Education students it is highly recommended they take this course early in the program
Prerequisites: ~~It is highly recommended that students enroll in this course during the first and second term of the program~~.

ADED 330
Prerequisites: Admission to the BA Adult Education program, or instructor's permission.

CARRIED
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3.2 Biology

New Course: BIO 410

MOTION: **H. McCullough/e. Dennis**

To approve new course BIO 410 with the following amendment:
Prerequisites: BIO 210, and one of BIO ~~303~~ 307 (formerly 303), BIO 330 or BIO 340.
Learning Objectives: f) demonstrate how ~~GSP~~ GPS

CARRIED

3.3 Business

Changes to a Program: BBA – Option in Accounting
There was some confusion about the program notes (pages 5 and 9 of the package). The department advised UPAC that they have made some revisions to the notes for clarity and improved format. UPAC would like to see the finalized version of the program. It was decided at this meeting to consider the program content for approval.

B. Cooke informed Business that he would advise them what is required for the submission to UCC, namely the list of minimum elements required and then ensure UCC received the documentation in time for the next UCC meeting deadline.

MOTION: **L. Howe/S. Brigden**

To approve the BBA Option in Accounting as presented.

CARRIED
RECOMMENDED TO UCC FOR APPROVAL

Change to a Program: Concentration: Operations Management/Management Information Systems
Change to Course: Replacing BUS 404 with BUS 350

MOTION: **S. Brigden/E. Dennis**

To approve the replacement of BUS 404 with BUS 350 under the Operations Management/Management Information Systems.

CARRIED

4 Year Course Reviews with No Changes: BUS: 201, 223, 224, 247, 261

The Business department has advised UPAC that they have completed their four year review of these courses and that no changes have been made.

The point was raised that departments periodically update textbooks for their course outlines and do these changes need to come to UPAC for approval? Since the course outlines are on the public drive and in future will be on the website we need to determine a method for updating textbooks and if that information needs to be approved and if not how the information is then updated in the outlines.

Request to remove the accounting concentration from the BBA

MOTION: **P. O'Brien/E. Dennis**

To remove the accounting concentration from the BBA.

CARRIED

3.4 Early Childhood Education/Child and Youth Care

Change to Courses: [Prerequisites] CYC 268, CYC 321, CYC 341

MOTION: **H. McCullough/G. Mimmack**

To approve the changes to prerequisites as amended:
CYC 268:
Prerequisites: Departmentally approved related certificate or diploma, 30 university-transfer credits, or the permission of Department Head. Effective September 2007 CYC 267 with a C+ or higher will be required.

CYC 321:
Prerequisites: Admission to the CYC degree program, ~~successful completion of~~ and all CYC 200-level core courses, ~~successful completion of~~ and effective September 2006 CYC 320 will be required.

CYC 341:
Prerequisites: Admission to the CYC degree program, ~~successful completion of~~ and all CYC 200-level core courses, ~~successful completion of~~ and effective September 2006 CYC 340 will be required.

CARRIED

3.4 Modern Languages
New Course: SPAN 210

MOTION: **S. Brigden/P. O'Brien**
To approve SPAN 210 as presented.

CARRIED

T. Piper, MOLA Department Head decided to defer the request to add SPAN 210 to the Language Proficiency Certificate for Spanish until they are ready to bring SPAN 320 to UPAC for approval.

Change to Courses: MAND 101, 102, 201, 202 changes to textbooks
The UCC Administrative Assistant will revise MAND 101, 102, 201, and 202 as per the submission from the MOLA department.

3.6 History
New Courses: HIST: 220, 243, 265, 321, 324, 357, 375, 424

MOTION: **G. Mimmack/E. Dennis**
To approve HIST: 220, 243, 265, 321, 324, 357, 375, 424 with the following amendments:

HIST 220:
Prerequisites: None. HIST 101 and HIST 102~~,~~ or AH 214~~,~~ recommended.

CARRIED

There was discussion about the Learning Objectives/Outcomes on these History course outlines. The Learning Outcomes should be from the point of view of what the students will learn. S. Murray, history Department Head agreed to revise the Learning Outcomes.

3.7 Mathematics & Statistics
Change to Course: BUS 162

MOTION: **P. O'Brien/E. Dennis**
To approve the change to BUS 162 with the following amendment:
BUS 162:
Prerequisite: ~~A~~ C or better in one of…..

CARRIED

New Course: MATH 345

MOTION: **R. Morrison/R. Kelley**
To approve MATH 345 with the following amendment:
MATH 345:
Prerequisite: ~~Math~~ MATH 265, ~~Math~~ MATH 211 and MATH 221, all with a C or better.

CARRIED

3.8 Graphic Design
Change to Courses: GD: 157, 161, 258

MOTION: **S. Brigden/J. Snodgrass**
To approve GD: 157, 161, 258 with the following amendments:
GD 157:
Prerequisites: None
Maximum Enrollment: 24
Expected frequency of Course Offerings: Once per year

GD 161:
Prerequisites: None
Total Hours Per Term: ~~59~~ 60

Field Experience: ~~5~~ 6
Maximum Enrollment: 24
Expected frequency of Course Offerings: Once per year

GD 258:
Prerequisites: None
Calendar Description: Emphasis will be on portfolio development for both online and CD.
Maximum Enrollment: 24
Expected frequency of Course Offerings: Once per year

CARRIED

3.9 Fashion Design
Certificate in Extended Studies: Textiles Option

MOTION: **R. Kelley/H. McCullough**
To approve the Certificate in Extended Studies in Fashion Design: Textiles Option with the following amendments:
Certificate in Extended Studies in Fashion Design: Textiles Option
Program Requirements: The following sections that apply to the Fashion Design diploma ~~Bachelor of Arts degree~~ will also apply to this certificate:
Graduation: ~~Students must complete the following courses: FD 172, FD 174, FD 271, & FD 272.*~~ A ~~minimum cumulative GPA of 2.0 in all courses/credits attempted, and a minimum~~ GPA of 2.0 in Fashion Design courses/credits is required for the credential to be awarded. It is the student's responsibility to ensure that all program requirements are met. This should be done in consultation with the Fashion Design Program Advisor.
~~*Prerequisites may be involved~~.

~~Certificate in Extended Studies: Marketing Option~~
Certificate in Extended Studies in Fashion Design: Marketing Option
Program Requirements: The program requirements are those of the marketing option as listed in the UCFV calendar. The following sections that apply to the Fashion Design diploma ~~Bachelor of Arts degree~~ will also apply to this certificate:
Graduation ~~Students must complete the four following courses: BUS 100 or BUS 102, BUS 120, BUS 223, & BUS 224.*~~ A minimum GPA of 2.0 is required for the credential to be awarded. It is the student's responsibility to ensure that all program requirements are met. This should be done in consultation with the Fashion Design Program Advisor.
~~*Prerequisites may be involved.~~

CARRIED

3.10 School of Social Work and Human Services
New Courses: EDUC 275, FNST 275, EDUC 290, EDUC 291

MOTION: **E. Dennis/H. McCullough**
That EDUC 275, FNST 275, EDUC 290 and EDUC 291 be approved with the following amendments:

EDUC 275:
Calendar Description: This course is also offered as FNST 275. Students cannot take FNST 275 for further credit.
Prerequisites: ~~HIST 103 or FNST 201 or ANTH 111 or ANTH 112 and 30 University Transfer Credits~~.
30 University Transfer Credits which must include one of: HIST 103 or FNST 201 or ANTH 111 or ANTH 112.
Methods of Obtaining PLAR: ~~All FNST 1st and 2nd year courses (with exception of FNST 230) are open to PLAR~~.
~~Challenge~~ PLAR options are to be discussed, by appointment, with the department head.

FNST 275:
Calendar Description: This course is also offered as EDUC 275. Students cannot take EDUC 275 for further credit.
Prerequisites: ~~HIST 103 or FNST 201 or ANTH 111 or ANTH 112 and 30 University Transfer Credits~~.
30 University Transfer Credits which must include one of: HIST 103 or FNST 201 or ANTH 111 or ANTH 112.
Methods of Obtaining PLAR: ~~All FNST 1st and 2nd year courses (with exception of FNST 230) are open to PLAR~~.
~~Challenge~~ PLAR options are to be discussed, by appointment, with the department head
EDUC 290:
Course Implementation Date: ~~2006~~ January 2007
Pre or Corequisites: HALQ 102

Maximum enrollment: 24
EDUC 291:
Course Implementation Date: ~~2006~~ September 2007
Prerequisites: ~~FNST 290 /~~ EDUC 290

CARRIED

Change to Course: HSER 192

MOTION: **P. O'Brien/J. Snodgrass**
To approve HSER 192 with the following amendments:
Course Descriptive Title: Supporting Learner~~'s~~ Development
Prerequisites: HSER190~~, or FNST 290 / EDUC 290 for ACLS Students~~
Pre or Corequisites: SOWK 225 and PSYC 250, or EDUC 290

CARRIED

New Courses: FNST: 230

MOTION: **R. Morrison/E. Dennis**
To approve FNST 230 with the following amendment:
Calendar Description: Students will have the opportunity to practice skills ~~and~~ gained in prerequisite courses and will receive feedback about ~~your~~ competencies…
Prerequisites: ~~FNST 291 /~~ EDUC 291, HALQ 201 and instructor's permission
Pre or Corequisites: EDUC 275 or FNST 275

CARRIED

New Courses: EDUC 292, FNST 290, 291

These courses were withdrawn at this time and will come back at a later date.

Minimum Program Elements: Aboriginal Culture and Language Support
UPAC's main concern with the program is the minimum program elements as outlined on pages 52-55 of the submission.

MOTION: **E. Dennis/G. Mimmack**
To approve the minimum program elements for the Aboriginal Culture and Language support program with the following amendments:

Minimum Program Elements: Aboriginal Culture and Language Support

Duration:

2 years full time study – 4 semesters
63-65 credits

Admissions or Entrance Requirements:

A. Academic Entrance Requirements:

1. B.C. secondary school Dogwood Diploma or equivalent (ABE Provincial, Advanced). Mature students, 19 years or older, who have completed at least two of these courses ~~the Arts courses from the ACLSW course outline~~: HSER 120, HSER 200, ENGL 105, ENGL 170, HIST 103, MATH 105 or the lab Science elective.
2. Completion of the prerequisite for UCFV MATH 105 ~~(Principles of Math 11 with at least a C, or Math 085 with at least a C, or Applications of Math 11 with at least a C+).~~
3. ~~3.~~ Completion of the prerequisite for ENGL 105 ~~A CPT score of 48 or better, or a grade of C or better in ENGL 099 or CMNS 099, or C+ in CCP ENGL 081 or 091, or a grade of C or better in CMNS 099, or success in a previous university transfer English course.~~
4. ~~A CGPA of 2.0 or higher~~.

B. Other Entrance Requirements:

1. Students must be at least 19 by October 31 of their first year.
2. Physical and emotional preparedness to undertake a program of studies.
   Personal suitability of applicants will be assessed using a point rating system. Points are awarded for past academic education, all work or volunteer experience (social services or other), demonstrated writing ability, reference letters, personal statement, and the group interview.

The group interview generally consists of four to six student applicants and two SWHS department members. Applicants should be prepared to discuss their career goals and knowledge of the field, and are expected to demonstrate appropriate interpersonal and life skills.

3. Willing to undergo a criminal records check. ~~Successful completion of a criminal record~~.
4. Suitability for working with Aboriginal youth in an educational setting.
5. Able to substantiate strong ties to an Aboriginal community.
6. Students will ~~may~~ be required to attend at a group interview.

Program Outline*:

Semester 1 - Fall 2006	**credits ~~hours~~**	**15**
HALQ 101	3	
HSER120	3	
ENGL 105	3	
HIST 103	3	
FNST 101	3	
Semester 2 – Winter 2007 credits ~~hours~~		**17**
HALQ 102	3	
HSER 200	3	
MATH105	4	
ENGL 170	3	
~~FNST 290 /~~ EDUC 290	4	
Semester 3 – Fall 2007credits ~~hours~~		**16-~~17~~ 18**
HALQ 201	3	
~~HSER 192 /~~EDUC 292	3	
~~FNST 291 /~~ EDUC 291	4	
FNST 201	3	
LAB SCIENCE ~~ELECTIVE~~**	3-~~4~~ 5	
Semester 4 - Winter 2008 credits ~~hours~~		**15**
HALQ 202	3	
FNST 202	3	
FNST 275 / EDUC 275	3	
FNST 230 (Practicum)***	6	

Total credits for Aboriginal Culture and Language Support Worker = 63-65

* Some courses will be dependant upon enrollment and may be cost recovery.

** Students should choose a lab science course that is acceptable to the education program they wish to pursue. Please consult an Education Advisor. ~~A lab science transferable to Education. A list of courses that meet this requirement will be available at the office~~.

*** A program ~~C~~GPA of 2.0 is required for practicum placement.

Program Regulations:
A program ~~C~~GPA of 2.0 (C average) is required for practicum placement and graduation.

- failing a practicum based course: EDUC ~~FNST~~ 290, EDUC ~~FNST~~ 291, FNST 230
- failing to maintain a 2.0 program ~~C~~GPA

Practicum Regulations:
Acceptance into the program does not guarantee practicum placement. Placement into the practicum will be at the discretion of the instructor. A ~~C~~ program GPA of 2.0…

Graduation Requirements:
A program ~~C~~GPA of 2.0 (C average) and successful completion of FNST 230 (practica) is required for graduation.

CARRIED

3.11 IBT in University Foundation Program admission requirement

MOTION: **B. Salingré/S. Brigden**
To approve the use of IBT and scores shown as an alternative to the two versions of the TOEFL.

CARRIED

3.12 Criminal Justice

Change to Program: Criminology/Criminal Justice Entrance Requirements

MOTION: **B. Salingré/S. Brigden**

To approve the change to entrance requirements by removing the requirement for the interview.

CARRIED

3.13 Kinesiology and Physical Education

Change to Program: Non-KPE Electives (from 30 to 39 credits)

MOTION: **S. Brigden/G. Mimmack**

To approve the following changes:

KPE Program Requirements:
Within the 120 credits, students must complete at least 30 credits of university-level credits (including 12 upper level credits) outside of the KPE course offerings.

Program Outline:
Students must complete all of the KPE Core courses, and complete at least 30 university level credits (including 12 upper level credits) outside of the KPE course offerings.

CARRIED

3.14 Nursing

Change to Course: NURS 304 and 306

Change the implementation date of NURS 304 and 306 to January 2007.

4. **INFORMATION ITEMS**

4.1 Discussion of UPAC Process was deferred

5. ADJOURNMENT

CALENDAR COPY

3.1 Adult Education

Program requirements

The BA (Adult Education) program requires completion of 120 credits with a minimum grade point average of 2.0. A minimum of 30 credits must be from UCFV credit offerings. At least 45 credits must be from upper-level courses.

Program elements

A. All of:

Course	Title	Credits
*ADED 310	Introduction to Adult Education[1]	3
*ADED 320	Adult Learning[1]	3
ADED 340	Program Planning and Evaluation	3
ADED 360	Adult Education in the Canadian Context: History and Trends	3
ADED 390	Selecting, Evaluating, and Using Adult Education Research	3

* Note: For BA Adult Education students it is highly recommended they take this course early in the program.

3.3 Business

Changes to a Program:

BBA – Option in Accounting

This option is designed to equip students with the skills and abilities necessary for a successful career in accounting and/or financial management of corporations or organizations.

The program requires a minimum of 18 courses at the 300/400 level in business and economics, ENGL 105, MATH 111 or 115.

Program outline

Students electing the Option in Accounting will be required to select only two general electives to meet the BBA requirements, these may be chosen from:

a) One natural Science (lab) course
b) One humanities course other than English
c) One social science course
(Students may not take two from the same discipline.)

Third Year

Semester V

Course	**Title**	**Credits**
ENGL 105	The Reading and Writing of Prose	3
MATH 115	Differential and Integral Calculus I (see Note1)	4
or MATH 111	Calculus I	4
BUS 301	Economic and Business Statistics	4
BUS 343	Intermediate Acct. I	3
BUS 348	Management Accounting II	3
Semester VI		
BUS 320	Business Research Methods	3
BUS 344	Intermediate Acct II	3
BUS 345	Income Tax I	3
BUS 349	Financial Management I	3
ECON 307	Managerial Economics	4

Fourth Year

Semester VII

BUS 305	Industrial Relations	3
BUS 346	Income Tax II	3
BUS 347	Auditing Principles	3

BUS 439	Advanced Financial Acct	3
BUS 440	Information Management Systems	3

Semester VIII

BUS 400	Business and Society	3
BUS 403	Strategic Management	3
BUS 404	Management Science	3
BUS 430	Management of Innovation	3
BUS 433, 434, 435 or 449		3

Request to remove the accounting concentrations from the BBA

CGA stream

The Business Administration department and the Certified General Accountants Association of B.C. have determined a process by which students working towards their CGA designation can also complete a Bachelor of Business Administration degree at UCFV. Students who are accepted by the CGA association, and who have a two-year Business diploma or its equivalent (60 credits and CGPA of 2.67 or higher) from a recognized post-secondary institution, will ladder into our BBA degree program. Thirty of the 60 credits required in the degree program will be given transfer credits for courses taken with the CGA Association and the remaining 30 credits will be earned by courses taken at UCFV. For further information, please contact the program advisor at 604-854-4551.

Concentrations

Students in the third and fourth years of the program may choose to concentrate in a functional area of business by taking a selection of specialized courses as their upper-level electives. Students are strongly advised to consult the program advisor for information on course sequencing and availability prior to starting a concentration.

~~**Accounting REMOVED**~~

~~**Core:** None~~

~~**Electives:** Any **four** of the following:~~

~~Course~~	~~Title~~	~~Credits~~
~~BUS 338~~	~~Accounting Information Systems~~	~~3~~
~~BUS 343~~	~~Intermediate Accounting I~~	~~3~~
~~BUS 344~~	~~Intermediate Accounting II~~	~~3~~
~~BUS 345~~	~~Income Tax I~~	~~3~~
~~BUS 346~~	~~Income Tax II~~	~~3~~
~~BUS 347~~	~~Auditing Principles~~	~~3~~
~~BUS 348~~	~~Management Accounting II~~	~~3~~
~~BUS 439~~	~~Advanced Financial Accounting~~	~~3~~
~~BUS 440~~	~~Management Information Systems~~	~~3~~

Financial Management

Core: None

Electives: All four of the following

Course	Title	Credits
BUS 433	Investments	3
BUS 434	Risk Management and Financial Engineering	3
BUS 435	International Finance	3
BUS 449	Financial Management II	3

Accounting and Financial Management

Core: None

~~Electives: Four courses taken from either the Accounting concentration or the Financial Management concentration, with at least one course taken from each of the two concentrations~~.

Electives Four courses taken from either the Finance Courses or Accounting Courses with at least one course taken from each of the two areas.

Finance Courses

BUS 433	Investments	3
BUS 434	Risk Management	
And	Financial Engineering	3
BUS 435	International Finance	3
BUS 449	Financial Management II	3

Accounting Courses

BUS 338	Accounting Information Systems	3
BUS 343	Intermediate Accounting I	3
BUS 344	Intermediate Accounting II	3
BUS 345	Income Tax I	3
BUS 346	Income Tax II	3
BUS 347	Auditing Principles	3
BUS 348	Management Accounting II	3
BUS 439	Advanced Financial Accounting	3
BUS 440	Management Information Systems	3

Marketing

Core: None

Electives: Any *four* of the following:

Course:	**Title**	**Credits**
BUS 321	Business to Business Marketing	3
BUS 323	Promotion Management	3
BUS 327	Consumer Behaviour	3
BUS 421	International Marketing	3
BUS 423	Services Marketing	3
BUS 425	Marketing Strategy	3

Human Resource and Organization Studies

Core:

BUS 304	Organization Theory and Application	3

Electives: Any *three* of the following:

Course:	**Title**	**Credits**
BUS 307	Selected Topics in Organizational Behaviour	3
BUS 308	Selected Topics in Applied Organization Theory	3
BUS 309	Selected Topics in Human Resources Management	3
BUS 327	Consumer Behaviour	3
BUS 407	Gender and Diversity Issues	3
BUS 408	Teamwork in Organizations	3
BUS 410	Government and Enterprise	3
CRIM 417	Leadership in Groups & Organizations	3

Note: Students may take one course at another institution to be counted as one elective in the HROS concentration. The course must be approved by the department as being eligible for transfer credit in the HROS concentration prior to the student enrolling in the course. Please contact the department for more details.

Operations Management/Management Information Systems

Core: none

Electives: Any four of the following:

Course:	**Title**	**Credits**
BUS 338	Accounting Information Systems	3
~~BUS 404~~	~~Management Science~~	~~3~~
BUS 350	Operations Management	3
BUS 440	Management Information Systems	
BUS 450	Probabilistic Models in Operations Analysis	3
BUS 451	Computer Simulation Models in Business	3
BUS 452	Computer Applications in Operations	3
BUS 453	Decision Theory for Business	3

Bachelor of Business Administration Honours degree

Students in the Bachelor of Business Administration program have the option of completing a Bachelor of Business Administration Honours degree. The following conditions apply to this program:

• Students must formally apply for entry to the program after completing no fewer than 60 credits and no more than 90 credits applicable to the BBA. The program chair's approval is required for admission. Applications after completion of more than 90 credits will only be considered under extenuating circumstances.

• A minimum CGPA of 3.5 on all courses applicable to the degree is required for admission, continuance and graduation.
• Students must complete an additional 12 credits beyond the 120 credits required for the BBA degree. These credits must come from upper-level (numbered 300-400) Business courses; upper-level courses from other areas may be counted toward this total with the program chair's approval.
• Students must also complete the requirements of at least one of the Business concentrations listed in the UCFV calendar.

Course listings
Complete details on courses see *Course descriptions* beginning on page 229.

3.9 Fashion Design

Certificate in Extended Studies: Textiles Option and Marketing Option

Certificate in Extended Studies in Fashion Design: Textiles Option

This is a certificate designed to allow qualified students to complete the requirements of a Textile Option in Fashion Design.

Admission Requirements

Applicants must have completed a Fashion Design diploma or a degree from UCFV or equivalent. The number of admissions may be affected by the space available.

1. Submit the application fee along with your UCFV application for admission form to the Admissions and Records (A&R) office. Applications will be accepted beginning October 1 for the following fall semester.

2. Submit a letter of intent to the Fashion Design department head. The number of applicants accepted to the certificate may be restricted.

Program Requirements

The program requirements are those of the textiles option as listed in the UCFV calendar. The following sections that apply to the Fashion Design diploma will also apply to this certificate: *Standing Required for Continuance*, *Academic Warning*, *and Course Repetition*, *Appeals for Readmission*, and *Standing on Readmission*.

Graduation

A GPA of 2.0 in all courses/credits attempted, and a minimum GPA of 2.0 in Fashion Design courses/credits is required for the credential to be awarded. It is the student's responsibility to ensure that all program requirements are met. This should be done in consultation with the Fashion Design Program Advisor.

Certificate in Extended Studies in Fashion Design: Marketing Option

This is a certificate program designed to allow qualified students to complete the requirements of a Marketing Option in Fashion Design.

Admission Requirements

Applicants must have completed a Fashion Design diploma or a degree from UCFV or equivalent. Applications by students with degrees outside of Fashion will be assessed for applicability by the Fashion Design department head. The number of admissions may be affected by the space available.

1. Submit the application fee along with your UCFV application for admission form to the Admissions and Records (A&R) office. Applications will be accepted beginning October 1 for the following fall semester.

2. Submit a letter of intent to the Fashion Design department head, indicating which courses will be taken. If necessary, the department will call applicants for an interview. The number of applicants accepted to the program may be restricted.

Program Requirements

The program requirements are those of the marketing option as listed in the UCFV calendar. The following sections that apply to the Fashion Design diploma will also apply to this certificate: *Standing Required for Continuance*, *Academic Warning*, *and Course Repetition*, *Appeals for Readmission*, and *Standing on Readmission*.

Graduation

A minimum GPA of 2.0 is required for the credential to be awarded. It is the student's responsibility to ensure that all program requirements are met. This should be done in consultation with the Fashion Design Program Advisor.

3.10 Social Work and Human Services

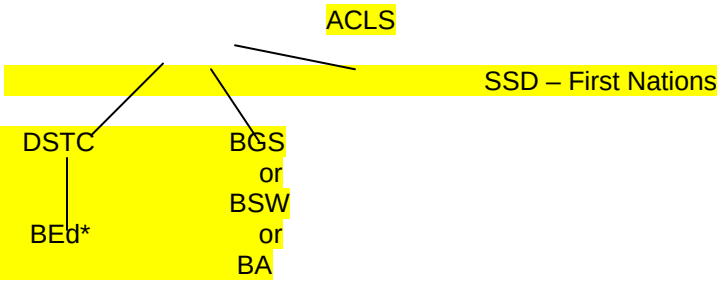
Minimum Program Elements for UPAC

Program Name / Title:
Aboriginal Culture and Language Support

Credential to be Awarded:
Diploma

Program Goals:
This program will meet the requirements of individuals currently employed or seeking employment in K-12 Aboriginal education, both in public and Band operated schools as First Nations Support Workers. This program is culturally relevant and responsive to the needs of the Aboriginal community.
The program is designed to ladder into the Developmental Standard Term Certificate (DSTC), a 90-credit certificate designed by the local Halq'emeylem language authority, Sto:lo Shxweli. The DSTC has been approved by the B.C. College of Teachers as a certification requirement to teach this Aboriginal language in elementary schools.

Students, upon completion of the ACLS program, are able to further their education in three ways. Those who have made the decision to ladder into the DSTC can continue their studies to complete a Bachelor of Education degree. As a second option, graduates of the ACLS diploma program may prefer to pursue a degree in General Studies, Social Work, or Arts. The third option is to transfer into the Social Services diploma – First Nations option



* Currently the BEd indicates transfer to SFU.
This program will eventually ladder into the UCFV BEd degree.

Duration:
2 years full time study – 4 semesters
63-65 credits

Admissions or Entrance Requirements:
A. Academic Entrance Requirements:
1. B.C. secondary school Dogwood Diploma or equivalent (ABE Provincial, Advanced). Mature students, 19 years or older, who have successfully completed at least two of these courses: HSER 120, HSER 200, ENGL 105, ENGL 170, HIST 103, MATH 105 or the lab Science elective.
2. Completion of the prerequisite for UCFV MATH 105.
3. Completion of the prerequisite for UCFV ENGL 105.

B. Other Entrance Requirements:
1. Students must be at least 19 by October 31 of their first year.
2. Physical and emotional preparedness to undertake a program of studies.
Personal suitability of applicants will be assessed using a point rating system. Points are awarded for past academic education, all work or volunteer experience (social services or other), demonstrated writing ability, reference letters, personal statement, and the group interview..
The group interview generally consists of four to six student applicants and two SWHS department members. Applicants should be prepared to discuss their career goals and knowledge of the field, and are expected to demonstrate appropriate interpersonal and life skills.
3. Willing to undergo a criminal records check.

4. Suitability for working with Aboriginal youth in an educational setting.
5. Able to substantiate strong ties to an Aboriginal community.

Students will be required to attend at a group interview.

Program Outline*:

Semester 1 - Fall 2006	**15 credits**
HALQ 101	3
HSER 120	3
ENGL 105	3
HIST 103	3
FNST 101	3

Semester 2 – Winter 2007	**17 credits**
HALQ 102	3
HSER 200	3
MATH 105	4
ENGL 170	3
EDUC 290	4

Semester 3 – Fall 2007	**16-18 credits**
HALQ 201	3
EDUC 292	3
EDUC 291	4
FNST 201	3
LAB SCIENCE**	3-5

Semester 4 - Winter 2008	**15 credits**
HALQ 202	3
FNST 202	3
FNST 275 / EDUC 275	3
FNST 230 (Practicum)***	6

Total credits for Aboriginal Culture and Language Support Worker = 63-65

* Some courses will be dependent upon enrollment and may be cost recovery.

** Students should choose a lab science course that is acceptable to the education program they wish to pursue. Please consult an Education Advisor.

*** A program GPA of 2.0 is required for practicum placement.

Program Regulations:
A program GPA of 2.0 (C average) is required for practicum placement and graduation.

All FNST courses must be completed with a grade of C or better. Students who are not making satisfactory progress may be required to withdraw from the program. Unsatisfactory progress can include:
- being placed on academic warning for inappropriate classroom conduct
- failing two or more courses in one semester
- failing a required course twice
- failing a practicum based course: EDUC 290, EDUC 291, FNST 230
- failing to maintain a 2.0 program GPA

Practicum Regulations:
Acceptance into the program does not guarantee practicum placement. Placement into the practicum will be at the discretion of the instructor. A program GPA of 2.0 is required for practicum placement. Students will be individually assessed during the third semester as to their readiness for the practicum, in terms of skills, attitudes, and

knowledge. The ability to pass a criminal records check is a prerequisite for most placements and a professional appearance is necessary. Practicum students must adhere to host school's dress code. Practica placement is not guaranteed in student's home community. Transportation for all practica is the student's responsibility.

Students currently working as an Aboriginal Support Worker with at least three years work experience in an educational setting may be able to challenge FNST 230**.** Challenge options are to be discussed, by appointment, with the Department Head.

Students who do not complete a prerequisite course may be allowed to register for a subsequent course at the discretion of the Department Head. UCFV reserves the right to cancel any course for which there is insufficient registration.

Graduation Requirements:
A program GPA of 2.0 (C average) and successful completion of FNST 230 (practica) is required for graduation.

3.11 Criminal Justice

Criminology/Criminal Justice
Entrance Requirements
1. Criminal Justice diploma program
All applicants must have a B.C. secondary school graduation or equivalent ….
- Students will be contacted regarding the orientation ~~and interview~~ process.

2. Bachelor of Arts (Criminal Justice) degree program
Applicants must have completed, by the end of the fall semester…
- Students will be contacted regarding the orientation ~~and interview~~ process.

A CGPA of 2.67 and attendance at an orientation ~~and an interview~~ are minimum requirements and do not guarantee admission to the program.

3.13 Kinesiology and Physical Education

KPE Program Requirements:
Within the 120 credits, students must complete at least 30 credits of university-level credits (including 12 upper level credits) outside of the KPE course offerings.

Program Outline:
Students must complete all of the KPE Core courses, and complete at least 30 university level credits (including 12 upper level credits) outside of the KPE course offerings.