

**UNDERGRADUATE PROGRAM ADVISORY COMMITTEE (UPAC)
MEETING**

Friday, April 25, 2008
9:30 a.m. – Room A225
Abbotsford Campus

APPROVED MINUTES
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**Present:** B. Cooke, K. Evans, S. Pattridge, S. Stegmuller, O. Steyn  
**Guest:** J. Bishop  
**Recorder:** A. Grimson

**1. APPROVAL OF UPAC AGENDA****MOTION:**

To approve the agenda with the addition of item 3.7, CIS certificate – discussion.

**CARRIED****2. APPROVAL OF UPAC MINUTES****2.1. UPAC Draft Minutes: March 28, 2008****MOTION:**

To approve the March 28, 2008 minutes as presented.

**O. Steyn/S. Stegmuller****CARRIED****3. UPAC BUSINESS****3.1. Agriculture Technology**

Change to program: Agriculture Technology diploma

**MOTION:**

To approve the change in course sequence for the Agriculture Technology diploma as presented.

**S. Stegmuller/K. Evans****CARRIED****3.2. Arts**

Change to program: Associate of Arts degree

When the Associate of Arts requirements were changed in 2000 to include Communication courses as options to satisfy the English requirement, CMNS 135 was included instead of CMNS 155. This was an error.

**MOTION:**

To replace CMNS 135 with CMNS 155 as an option in the Associate of Arts degree requirements as presented.

**S. Stegmuller/S. Pattridge****CARRIED**

### 3.3. French

Change to program: French minor

**MOTION:**

**K. Evans/O. Steyn**

To approve the addition of FREN 245 as an alternative to FREN 225 for the French minor, as presented.

**CARRIED**

### 3.4. Continuing Studies

New course codes: BKP, DMP, LMB

There was some question as to why new course codes are needed; the committee does not want to create a large number of codes without justification. The committee also questioned whether areas such as Fine Arts and ABT have been consulted about this change, as these courses appear to relate to those areas. The committee felt that it would be best to postpone a decision on this proposal until Continuing Studies is able to attend and respond to these questions.

*[This proposal was later withdrawn by the department.]*

### 3.5. Communications

Change to prerequisites: CMNS 175

Communications and CIS have requested that CMNS 175 be added to the English Language Continuance Proficiency policy, which would give it the same prerequisites as CMNS 125. (The current prerequisite already includes "same prerequisite as CMNS 125".) ASC has recently approved the addition of CMNS 175 to the policy.

CIS 145 will remain as a pre- or co-requisite. The current prerequisites includes "familiarity with computers", but this can be removed as CIS 145 contains the same prerequisite.

**MOTION:**

**O. Steyn/S. Pattridge**

To approve the change to prerequisites for CMNS 175 as presented.

**CARRIED**

### 3.6. Computer Information Systems

Change to programs: CIS minor, CIS extended minor, Computing Science minor

**MOTION:**

**S. Stegmuller/O. Steyn**

To approve the addition of COMP 152 as an alternative to COMP 150 for the CIS minor, CIS extended minor, and Computing Science minor, as presented.

**CARRIED**

### 3.7. Computer Information Systems

Discussion: CIS certificate

The CIS certificate currently consists of any 30 credits from the BCIS degree offerings, of which at least 15 must be CIS or COMP courses. When CIS proposed the Web Design and Animation option in the CIS certificate, several other options were also being developed. There were some core courses that were common to all options, which raised questions at the supporting area consultation about whether the CIS certificate itself should have some required core courses. When the Web Design and Animation option went forward, similar questions arose at UPAC and UCC about the lack of specific required courses in the CIS certificate. As a result, UCC asked the department to reexamine the certificate to bring some structure to it.

The CIS department has started to look at restructuring the certificate, but they do not have any guidelines to follow. A writing component, for instance, is included in most other programs, and might be a useful requirement. O. Steyn indicated that the department is willing to include some required courses, but they would like to still leave it as open as possible.

The committee felt it would be advisable for the department to specify three to four mandatory courses within the certificate, including or in addition to a communications course.

#### **4. INFORMATION: APPROVED COURSE OUTLINES**

The following courses have been approved according to policy 110.29.

##### **4.1. Biology**

New course: BIO 407: Applied Biotechnology has been approved.

##### **4.2. College and Career Preparation**

Change to prerequisites: ENGL 081, 090 have been approved.

##### **4.3. Computer Information Systems**

Change to prerequisites: COMP 155, 256 have been approved.

##### **4.4. Geography**

New course: GEOG 105: Natural Hazards and Hollywood has been approved.

New course: GEOG 250: Introduction to Geographic Techniques has been approved.

New course: GEOG 303: Principles of Hydrology has been approved.

New course: GEOG 315: Soil Process and Function has been approved.

##### **4.5. Mathematics**

Change to prerequisites: MATH 355 has been approved.

Change to prerequisites; revisions: MATH 439 has been approved.

##### **4.6. Political Science**

New course: POSC 350: Gender and Feminist Political Theory has been approved.

New course: POSC 332: The Politics of Multiculturalism has been approved.

New course: POSC 322: Introduction to American Politics has been approved.

Change to prerequisites: POSC 480, 481, 482, 483 have been approved.

##### **4.7. Visual Arts**

New course: VA 143: Professional Practices – Indigenous Art has been approved.

#### **5. ADJOURNMENT**

The meeting was adjourned at 10:30 am.