

**Draft Agenda**

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**Chair:** Maureen Wideman (acting)

**Committee:**

Darrell Fox	Ken Harmel	Mark Goudsblom	Jodi Noble
Ted Zak	Andrew Stahl	Sandra Smith	Grant Fritzke
Prabhpreet Singh	Claire Hay	Lorna Andrews	Priscilla Ang
Andrew Stahl	Rebecca Wassef	Stacie Dixon	Raji Balagopal

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1. Approve Agenda – June 24, 2020
  2. Approve Minutes – May 20, 2020
  3. Report from the Centre for Accessibility Services –Rebecca Wassef
  4. Chair / Vice Chair nomination for 2020-2021
  5. Accessibility Event in September 2020
  6. Other Business

**Next meeting: Sept 2020 tbc**

## Minutes Draft

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**In Attendance:** Maureen Wideman (Acting Chair), Raji Balagopal, Ted Zak, Ken Harmel, Stacie Dixon, Cheryl Van Nes, Sandra Smith, Andrew Stahl, Rebecca Wassef, Prabhpreet Singh, Lorna Andrews

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1. **Agenda** – May 20, 2020 - Approved

2. **Minutes** – Jan 29, 2020 – Approved

3. **Discussion** – Online Teaching and Learning

The following comments and suggestions were discussed.

- The BlackBoard calendar is not being properly utilized in online classes. This feature helps student know what assignments are coming up and without this, it is hard for students to prepare weeks in advance.
- In this time of getting classes online in a hurry, accessibility is not on the radar yet as faculty are trying to get comfortable first. Unfortunately, they are just throwing up documents that are blurry and not readable.
- Some instructors have scheduled synchronous time to meet with students but at the same time, students are dropping out.
- Students don't seem to be attending the synchronous sessions so a suggestion would be to record your lectures so students can still look a them and ask questions later.
- The ASC is in the process of revising their workshops into video format and adding close captioning. These workshops are available to staff and students.
- Ted Zak in Trades commented that he has all four years videos for his classes stored in Kultura. This made it easy for him to transition to fully online.
- People are not understanding challenges for students with accessibilities. Images can't be read by a reader, heavy graphics take too long to upload, and descriptions need to be added to pictures. Maureen commented that UFV is hoping to purchase Ally, a software that checks your digital content to make sure it is accessible. She is hoping it will be ready to start in September 2020.

- Find out how the International students are doing and what issues they are facing. Prabhpreet will look into this.

#### **4. Accessibility Awareness Virtual Event**

Host an event with a speaker in the Fall. The committee has \$5k to spend and we could hire a speaker that can talk about overcoming obstacles in the learning environment.

Ruby commented that she is submitting a proposal for a grant for \$500 from Sparc BC and that money can go toward the event. A suggestion was made to contact the old Mayor of Vancouver, Sam Sullivan, and see if he is available to speak.

**Action item:** Ruby Ord to contact Sam Sullivan

**Action Item:** Committee members think about volunteering for Chair or Vice Chair and we will vote at the June meeting.

**Action item:** Ruby Ord will send out an email asking for nominations for Chair / Vice Chair for 2020 -2021.