

Learning Environment Advisory Group

Agenda

May 19, 2026, 2:30 pm – 3:30 pm

MSTeams

Attendees: Lauren Couture, Michelle Johnson, Bryan Wilkinson, Brian Wright, Heather McAlpine, Awneet Sivia, Madison Soriano, Kristi Wood, Shannon Wilson, Kirsten Hargreaves, Renette AubinBoisclair, Monique Goerzen, Homa Rafiei Milajerdi, Mark Thomson, Gillian Mimmack, Monika Vondras, Fizza Haider

Welcome

- 1.0 Classroom Signage Project – Awneet Sivia
- 2.0 Designated Rooms – Awneet Sivia
- 3.0 Membership and Planning 2026/27 – Awneet Sivia
- 4.0 ITS Update – Bryan Wilkinson

Next meeting, September 2026.

Learning Environment Advisory Group
Minutes for Jan 2026
2:30 pm- 4 pm, Microsoft Teams

Present: Bryan Wilkinson, Awneet Sivia, Shannon Wilson, Mark Thomson, Kirsten Hargreaves, Michelle Johnson, Gillian Mimmack, David Stobbe, Homa Rafiei Milajerdi

Regrets: Renette AubinBoisclair, Heather McAlpine

Guest: Doran Hoge

1.0 Welcome

2.0 Design Guidelines Project (CPFM) – Doran Hoge

Doran presented the Design Guidelines Project and highlighted the following:

- a. What the design guidelines are and why they matter. These affect furniture, fixtures, layouts of equipment, maintaining spaces, renovations, and new builds.
- b. The consultant group working with UFV is Kasian.
- c. How guidelines will be developed
Four phases which started last Nov 2025 and hopefully will be completed by March 2026.
- d. What does this mean for UFV? More functional, accessible, sustainable spaces and a unified design language across all campuses.
- e. What do design guidelines mean for UFV? This is a starting point for good design, consistency, project clarity, and efficiency.

Comments:

- Please install dimmable lights
- No concrete floors
- Natural lights for health
- Podiums away from the walls
- Different classroom layouts are needed

3.0 Active Learning Classrooms (ALCs)

Three classrooms, D119, D124, and C1425, have been designated Active Learning Classrooms at the start of Winter 2026. This is to allow faculty who want to have desks set up in pods. A poster went up in these classrooms to

let all faculty using the room know this, and some links on the poster show research about Active Learning Classrooms. (see poster on page ? of the minutes)

Comment:

Some faculty are setting these desks up in all types of order and not putting them back at the end of their class. Send out a reminder email to faculty using these rooms to put desks back as they found them.

Action item – Awneet Sivia to email David Shaylor to see if Janitors can do a reset every night.

4.0 ITS Projects Update – Bryan Wilkinson

Bryan reported that two classrooms, A 301 and D123, will be getting highflex updates. These classrooms were selected for compatibility and acoustics and ease of getting services into the right areas and devices. Currently UFV only has D225 which is a standard highflex setup with two projectors, two video cameras, ceiling microphones, etc.

All the equipment for these two rooms has been purchased and now just waiting for Reading Break to do the installations. Once these rooms are set up, we will work with Shannon Wilson in Room Bookings for instructional docs and information.

Comment:

- Please engage with Learning Designers in the TLC for user manuals
- Learning Designers to have a tour when these rooms are ready
- TLC has made some great videos to demo D225 Hyflex room
- CYC is looking at hyflex rooms and how they might work for them

Bryan also reported that there are lots of upgrades in process at Trades in Chilliwack and in the B101 theatre on the Abbotsford Campus.

5.0 Room Bookings Update – Shannon Wilson
Already updated in 3.0

6.0 Information items

- 6.1 ConnectED 2026 is on April 29, 2026, in B101
<https://www.ufv.ca/connected/>. See the [call for proposals](#)
- 6.2 Next meeting, March 24, 2026.