

TEACHING AND LEARNING ADVISORY COUNCIL

Feb 10, 2026, 2:30 – 4 pm

Online

Agenda

Chair: Rita Dhungel

Vice Chair: Luisa Giles

Committee:

Voting members:

Michael Corman, Rita Dhungel (Chair), Kseniya Garaschuk, Luisa Giles (vice-Chair), Sian Hurley, Bobby Jaswal, Sameena Karin Jamal, Selena Karli, Heather McAlpine, Trevor Murray, Kim Norman, Lindsay Spielman, Marina Turlakis, Helen Twentyman, Mark Thomson

Non-Voting members:

Lara Duke, Garry Fehr, Michael Hitch, Teresa Kisilevich, Sylvie Murray, Chris Schinckus, Alisa Webb, Maureen Wideman

- **Call to Order**

- Territory Acknowledgement**

- **Items for adoption**

- Approval of Agenda— Feb 10, 2026

- Approval of Minutes— Nov 4, 2025

- 1. Check in: All

- 2. **Experiential Learning Sharing: Rita**

- <https://experientiallearninginstitute.org/what-is-experiential-learning/>

- Topic facilitation sheet reminder: **Luisa**

- https://docs.google.com/spreadsheets/d/1OoRetHek4_6dJ_kJoWgNSLct2yWjNMQvjVAMe_Z0A3s/edit?gid=0#gid=0

- 3. UFV Assessment Principles – **Awneet Sivia**

- 4. Enhancing OLO/OLM Courses – **Awneet Sivia**

- 5. AVP TLAC report - **Awneet Sivia (see page 2)**

- 6. What shall we report back to our respective faculties? **Rita/ Luisa**

Information Items

- Upcoming Events at TLC: <https://www.ufv.ca/teaching-and-learning/tlc-events/>
- **ConnectED—April 29, 2026 (call for proposals open now, see link**

Announcements

The next TLAC meeting is March 10, 2026, 2:30-4:00 pm.

TEACHING AND LEARNING ADVISORY COUNCIL

Nov 4, 2025

2:30 – 4 pm, MS Teams

Draft Minutes

Chair: *Rita Dhungel

Vice-Chair: *Luisa Giles,

Present: *Kim Norman, *Sameena Karim Jamal, *Selena Karli, *Trevor Murray, *Jatinder Mann,
*Kseniya Garaschuk, *Mark Thomson, *Sian Hurley, *Helen Twentymen, Maureen
Wideman, Claire Hay, Navneet Sidhu, Katherine Godfrey

Territory Acknowledgement

Items for adoption

Approval of Agenda – Nov 4, 2025. Approved

Approval of Minutes – Oct 7, 2025. Approved

1. OER Strategies – Claire Hay

- UFV is developing an **institutional strategy for Open Education** to support student learning and reduce financial barriers. This includes textbooks, test banks, videos, images, and other teaching materials.

Past initiatives:

- **Open Education Micro Grants Program** funded by Strategic Initiatives Fund.
- Over **\$150,000 in funding** received in the last five years, mostly benefiting students.

Current initiative:

- **Open Education in Action** funded by BC Campus (\$33,000).
- Goals: Create a formal strategy, launch an Open Education website, expand ZTC (Zero Textbook Cost) program.

ZTC Program:

- Soft-launched in Fall; 14% of courses marked ZTC.
- Winter 2026: Increased to 26% (due to awareness).
- ZTC courses marked in interactive timetable; awareness campaign with Student Union underway.

Open Education Coffee Conversations (drop in):

Thursday Nov 6 from 12-1pm G124

Friday Nov 7 from 1-2pm CEP Library

Thursday Nov 20 from 2-3pm G124

2. AI ethical considerations, limitations and benefits - Sameena Karim Jamal

Key ethical considerations:

- Academic integrity, privacy, bias, copyright, equitable access.

Limitations of AI:

- Hallucinations, lack of common sense, inconsistent quality, over-dependence on examples.

Risks:

- Environmental impact, deepfakes, privacy concerns.

Recommendations:

- Do not input student work into AI tools.
- Use AI cautiously for grant writing, course design, quizzes, and creative tasks.

Benefits for students:

- Accessibility, creativity, confidence building, employability.
- Emphasis on **critical thinking + AI skills** as top employer priorities.

Upcoming AI-related workshops through TLC:

AI Enhanced Faculty - <https://events.ufv.ca/tlc/events/tlc-workshop-series-ai-enhanced-faculty/>

Ai-Embedded Classrooms - <https://events.ufv.ca/tlc/events/tlc-workshop-series-ai-enhanced-faculty/>

Designing for Academic Integrity in the age of AI - <https://events.ufv.ca/tlc/events/tlc-workshop-series-ai-enhanced-faculty/>

3. **Roles of TLAC Chair at the STLC – Rita**

This was not discussed.

4. **Topic facilitation sheet reminder:** Luisa https://docs.google.com/spreadsheets/d/1OoRetHek4_6dJ_kJoWgNSLct2yWjNMQvjVAMe_Z0A3s/edit?gid=0#gid=0

5. **AVP Teaching and Learning Report – Maureen Wideman**

President's Installation – October 25, 2025

Members of the TLC team participated in the President's Installation Ceremony with a multilingual land acknowledgement. Each person said a line from a scripted Territory Acknowledgment in their first language, and it was shown on the PowerPoint in both English and the language they spoke. It was a powerful presentation.

Fall Forum – Regenerative Sustainability Oct 27, 2025

Congratulations to the Teaching and Learning team for the excellent one-day Fall Forum on Regenerative Sustainability featuring keynote, Dr. Shannon Leddy from UBC. TLC crafted a beautiful, inspiring, and educationally powerful day of learning about ways to embed and expand decolonizing possibilities, sustainability from an Indigenized lens, and care-full pedagogies of hope for all who attended. It was an outstanding day of learning.

UFV's New AI Principles and TLC Guidelines

The [UFV AI Guidelines](#) have been updated to align with the Principles developed by the UFV AI Task Force. Check out excellent, evidence-based strategies for addressing AI here:

- [The Curious Educator's Guide to AI](#)
- [The Artificial Intelligence Assessment Scale \(AIAS\)](#)
- [Five Principles for the Effective Ethical Use of Generative AI](#)

Leq'áleq'el Video Project - TLC's Leanne Joe and Victoria Surtees have been working on Internationalizing Indigenization for the Leq'áleq'el Video Project. This project is a multilingual video series where UFV faculty and staff share how they came to know and connect with the goals of Indigenization. They use their home and heart languages to share their personal journeys into this work – the relationships, the learning, and unlearning that has occurred on their path. They also share steps you can take to further your own journey.

UFV-FVI Course Coordination Handbook was launched on Oct 8 via Zoom. Victoria Surtees co-facilitated this with Peter Geller. The handbook provides guidance to UFV and FVI faculty on the role of coordination, the responsibilities of faculty, and practical tools and resources to build effective collaborative relationships.

Teaching Matters Newsletters for November, 2025 - [November TLC Newsletter](#)

Accessibility Matters

Fizza Haider served as a guest speaker for Smitty Millar's course LIBT- 240: Media in Information Centres. One of Smitty's weekly topics was supporting access and use of media in libraries and she conducted and recorded a one-on-one interview with Fizza to answer questions on how library materials and media can be made accessible. The 45-minute interview will serve as the material students will be required to view for the asynchronous session for that week. See link for interview

<https://youtu.be/NTToQXo3hi7c?si=z3-jbLTiTk1HfBl>

New Promotional Videos

[COIL Info Session](#)

[Regenerative Sustainability – Claire](#)

[Regenerative Sustainability – Victoria](#)

Fall 2025 Workshops see link here [TLC workshops](#)

Enhance your teaching and make the most of UFV's digital learning tools this fall! All **Fall 2025 workshops** are offered **online**, and you're welcome to join one or more sessions. Questions? Contact askTLC@ufv.ca for assistance.

Workshops include:

Turnitin: Support academic integrity and student writing through feedback on citations, paraphrasing, and grammar.

Zoom: Learn to set up online classes, office hours, and meetings directly within Brightspace.

- **Assignments & Quizzes:** Explore settings for creating, managing, and customizing individual or group activities, including question libraries and access options.
- **Intro to Brightspace & Content Creation:** Discover how to design and organize engaging course materials, use HTML templates, and build interactive content with Creator+.
- **Communications:** Facilitate collaboration through discussions, journals, and announcements to strengthen student connection.
- **Ally:** Ensure course content accessibility with alternative formats such as audio, electronic braille, and Immersive Reader.
- **Padlet:** Bring in-class activities online with this flexible, interactive tool for brainstorming and engagement.
- **Brightspace Media Library & Kaltura MyMedia:** Manage and share multimedia content seamlessly.
- **Grades:** Learn to set up and manage your Brightspace Gradebook for accurate and efficient grading.

6. **What should we report back to our respective faculties?** Rita/Luisa

Information item - Upcoming Events at TLC: <https://www.ufv.ca/teaching-and-learning/tlc-events/>

Next meeting, March 10, 2026

TLC Report to TLAC – February 2026
By Awneet Sivia, AVP Teaching and Learning

Launch Program for New Faculty:

Congratulations to Victoria Surtees and Michelle Johnson for facilitating an outstanding first half of the Launch Program for new faculty. They co-facilitated with Faculty and celebrated learning, growth, transformative experiences, and impactful teaching and learning with engaged participants. Here is a story of the Launch from one of this year's participants, Smitty Miller: [In the Beginning Was Launch – UFV Teaching and Learning Blog](#).



UFV's AI Principles and TLC Guidelines:

The [UFV AI Guidelines](#) have been updated to align with the Principles developed by the UFV AI Task Force. Check out excellent, evidence-based strategies for addressing AI here:

- [The Curious Educator's Guide to AI](#)
- [The Artificial Intelligence Assessment Scale \(AIAS\)](#)
- [Five Principles for the Effective Ethical Use of Generative AI](#)

Leq'áleq'el Video Project – Multilingual Storytelling for Indigenization by Leanne Joe and Victoria Surtees:

In this multilingual video series, UFV faculty and staff share how they came to know and connect with the goals of Indigenization. They use their home and heart languages to share their personal journeys into this work – the relationships, the learning, and unlearning that have occurred on their path. <https://www.ufv.ca/teaching-and-learning/inclusive-teaching/internationalization/leqaleqel/>

Teaching Matters Newsletters: [Teaching Matters Newsletter \(January 2026\)](#)

TIPP Fund Recipients:

The Teaching Inquiries into Pedagogical Practices fund has been issued, and instructors are exploring teaching approaches to embed Changemaker education and regenerative sustainability ideas into their Winter Semester courses. The projects are creative, innovative, and inspiring, and instructors are supported through a Community of Inquiry led by the TLC's Dr. Anna Griffith, Curriculum Developer (Changemaker Education/ILOs). See recipients and their projects here: <https://blogs.ufv.ca/tlc/2025/12/22/teaching-inquiries-into-pedagogical-practices-tipp-fund-regenerative-sustainability/>.

Brightspace Support:

The TLC LDs have continued to provide exceptional support to BSP users, including the creation of a BSP self-directed course. The modular course will be ready for use by Summer Semester sessional instructors and those new to Brightspace. As well, Learning Designers and Specialists focused on creating tutorial documents and videos on Brightspace to support instructors with the LMS change. This month, there was a high focus on gradebook setup in Brightspace and how to release final grades with UFV letter grades.

Brightspace Videos:

With thanks to Sabine DeCamp and Courtney Boisvert, more videos are available to support instructors in utilizing the features of Brightspace:

- Release the Final Grades: [Written](#) | [Video](#)
- Display the Letter Grade for the Final Grade: [Written](#) | [Video](#)
- Save the Class List as an Excel File: [Written](#) | [Video](#)
- Pin an announcement: [Video](#)
- Export Grades to an Excel File: [Video](#) | [Written](#)
- Create Office Hour Zoom Meeting in Brightspace: [Video](#)
- Create a Journal – Introduction: [Written](#) | [Video](#)
- Create a Journal – Option 1: [Written](#) | [Video](#)
- Create a Journal – Option 2: [Written](#) | [Video](#)
- Create a Journal – Option 3: [Written](#) | [Video](#)
- Create a Journal – Option 4: [Written](#) | [Video](#)
- [Brightspace Tutorials: How to Create a Welcome Window](#)

New Promotional Videos by Michelle Andrus:

- [ConnectED 2026 Call for proposals + save the date](#) - Jan 12
- [TIPP Fund Recipients 2025-2026 teaser video](#) – Jan 13
- [Online Course Guidebook](#) – Jan 15

Winter 2026 Workshops (check ufv.ca/tlc for others not listed!)

a) Workshops offered:

- Facilitator Development Workshop
- Assessment Design – online workshop
- Student Centred Syllabus workshop
- Community of Practice, Holistic Assessment (with Lorna Andres and Leanne Joe)
- Chat-S: Sqwelqwel and Reconcili-Action
- Territory Acknowledgement (Abbotsford)
- Chat-Reconciliation (Jan)
- Padlet

- Designing for Integrity in the Age of AI (with Claire Hay)
- Chat-Internationalization, Designing accountable discussion spaces
- Craft & Commiserate
- Community of Inquiry: Teaching Anti-racism (with Victoria Surtees)
- Community of Inquiry: Teaching with AI

Reach out to asktlc@ufv.ca to sign up and learn more about the TLC offerings.