
Chair: *Colleen Gingerich

Vice Chair: *Joanna Sheppard

Committee:

* Kseniya Garaschuk	* Maple Melder Crozier	* Claire Hay	* Anna Wauthy
* Hannah MacDonald	* Adrianna Bakos	* Samarjit Dhillon	* Sandra Smith
* Golfam Ghafourifar	* Eddie Campbell	* Diane Cruickshank	Mary Saudelli
* Jan Oosterhof-Contant	* Helen Twentyman	Navneet Sidhu	Michelle Johnson
Maureen Wideman	Gordon Jang	Everett Iglobwa	*voting member

1. ITEMS FOR ADOPTION

- a. Agenda – Jan 15, 2019
- b. Approval of minutes – Dec 4, 2018

2. ONLINE QUALITY ASSURANCE WORKSHOP – Everett Iglobwa

3. TLC REPORT – Maureen Wideman

4. ITEMS FOR DISCUSSION

- a. DMT Report Recommendations conversation continued in [Padlet](#)
- b. Instructor Responsibilities –creating faculty awareness ([UFV Policy](#) and [Faculty Handbook](#))

5. REPORTS (as available)

- a. Pro-D Report –
- b. RAC Report – Joanna Sheppard
- c. ETS Report – Gordon Jang

Next meeting: Feb 12, 2019

Vice-Chair: * Joanna Sheppard

Present: * Golfam Ghafourifar * Adrianna Bakos * Sandra Smith * Maple Melder Crozier
* Anna Wauthy * Helen Twentyman * Samarjit Dhillon * Kseniya Garaschuk
Gordon Jang Michelle Johnson Mary Saudelli Maureen Wideman
*voting member

Regrets: Eddie Campbell, Hannah MacDonald, Jan Oosterhof Contant, Diane Cruickshank, Sharanjit Sandra

1. ITEMS FOR ADOPTION

- a. Agenda for Jan 15, 2019 – Approved
-Add #6 ASC Services – Sandra Smith
- b. Minutes for Dec 4, 2018 – Approved

2. ONLINE QUALITY ASSURANCE WORKSHOP – Everett Igobwa

Postponed to February 2019

3. TLC REPORT – Maureen Wideman

- a. Dr. Peter Looker, Head of the Teaching, Learning and Pedagogy Division, Nanyang Technological University, will be speaking as part of the President's Lecture Series. Dr. Looker will be speaking on learning space design, changes in the education system, and where we are heading. Wed, Feb 27, 2019, 4:30 pm, Abbotsford campus at UHouse F124.
- b. Both the Canadian and BC Governments have had first readings of a new accessibility legislation which includes accessible education. As UFV's obligations under the new legislation will be increased we are looking for people to sit on the Accessibility Advisory Committee (AAC). Please email Ruby Ord ruby.ord@ufv.ca if you are interested in sitting on this important committee.
- c. UFV is participating in the NSSE and FSSE survey again in 2019. The Teaching and Learning Centre is sponsoring the FSSE survey. Notification of participation will be sent this week and we are hoping that as many faculty participate as possible.
- d. Maureen presented a prototype of a sleep pod that will be coming to the UFV campus in 2019. These pods can be used by students who need a quick rest in between classes and going to work. Stop by the Teaching and Learning Centre in G104 to view the prototype and give your feedback.

4. ITEMS FOR DISCUSSION

DMT report Recommendations for Teaching and Learning (conversation continued in Padlet)

- a. Online Resources - Digital Learning
 - add myClass faculty resources to the website like video tutorials, recommended apps
 - offer app per month similar to the 12 apps of Christmas
 - propose tips and tricks for teaching and learning
 - suggest ways students can write to their professor
 - add Open Ed resources to the website
 - create a bibliography of Open Resources
 - offer digital resources for online for Indigenous students

- b. Digital Showcase Events
Showcase what faculty can do and encourage faculty to come out and support their colleagues by offering badges, door prizes, food, credits towards course releases, and CCR. It could also be tied with professional development plans.
- c. Basic Coding, Computational thinking/training workshops
This would be helpful for faculty and would give them a little bit of knowledge of coding. Callysto is an app that walks you through little bits of coding, design thinking and computational skills and this is the program students in gr. 5 – 12 are using.
- d. Instructor Responsibilities
Think of ways of making faculty aware of the UFV policy and faculty handbook on responsibilities.

5. REPORTS

- a. Pro-D Report – Michelle Johnson
Our keynote speaker this year is Duncan Wardle, former Head of Innovation and Creativity at Disney, and a contract has been written up. We have invited the cities of Chilliwack, Abbotsford and Mission to join us for the day and this will help pay for the speakers costs. The day consists mainly of a large workshop on creative design from 8:30 am – 2 pm facilitated by Duncan to be held in Evered Hall. Lunch is free for attendees and a wine/beer social will follow at 3:30 pm. We hope to see you all there!
- b. RAC Report – Joanna Sheppard
No report at this time.
- c. Online Report – Gordon Jang
Want to learn Kaltura, a video repository in Blackboard that allows you to upload audio and video into your online course? Send an email to online@ufv.ca to request your personal tutorial!

6. ASC – Sandra Smith

- a. Track Tutoring – A system for instructors to encourage their students to access tutoring (see pages 4-5)
- b. Faculty Request – <https://www.ufv.ca/asc/faculty-requests/> Faculty can submit their requests for different types of services that the ASC offers including:
 - ✓ Bring your class to the ASC for an orientation
 - ✓ In-class orientation presentations
 - ✓ Faculty office hours can be conducted at an ASC location
 - ✓ Contribute resource materials to ASC
 - ✓ Tracked tutoring

Adjourned 3:45 pm.

Next meeting, Mar 12, 3 pm – 4:30 pm, B121