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Chair: Maureen Wideman

Present: Mark Pearson Cheryl Van Nes Deirdre Miles Barbara Salingre  
Ted Zak Seanna Takacs Chris Leach Lori Wirth  
Jodi Noble Rilla Apostolakis

Guest: Mark Goudsblom

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1. Welcome and Introductions

Maureen Wideman welcomed everyone and there was a round of introductions.

2. PPT Presentation from Mark Goudsblom

Mark shared a bit about his background in nursing and how he brings that into his work now as an administrator and this gives him a different way of looking at things. He briefly explained who Facilities is and described projects from 2014 - 2016. You can find out more information on projects here <http://www.ufv.ca/project-office/improved-accessibility/>. He encouraged the committee if they know of any areas of improvement, to please let Facilities know.

The committee asked questions and discussed topics such as adding more elevators, evacuation protocol, floor wardens, and areas of refuge. Also discussed was access for disabled faculty in such areas as the mailroom and eRooms.

**Motion:** Invite Brian Leonard to the next AAC meeting to speak on evacuation protocols, floor wardens and areas of refuge.

3. Presentation on Workplace Accessibility: What can we do – Maureen Wideman

Maureen showed a PowerPoint presentation on workplace accessibility (**put in appendix**) She then put everyone in small working groups and they discussed what they could do in their own spaces to improve accessibility.

*Comments/Suggestions*

- lower the desk in Assessment Services
- open up office spaces to accommodate wheelchairs better
- use accessible language and biases
- ask question, for example, “Do you have specific requirements?”
- work with disability students who are here

- want open comfortable spaces not dark – dimmer switches
- see student as a whole person rather than label with disability. Don't classify people based on their needs

Maureen thanked everyone for their feedback and noted that these comments will be put in the report that is made.

4. Professional development – What would you like to see for PD?  
Tabled till the next meeting.
5. Update: Trades and Students with Disabilities Online Module – Maureen Wideman  
Still in progress and will report out at the next meeting.
6. Other Business  
No other business to report.
7. Adjourn