
Chair: *Judy Larsen
Vice Chair: *Colleen Gingerich

Committee:

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|----------------------------------|-----------------------------------|-------------------------------|---------------------------------|
| *Eddie Campbell | *Daniel Smythe | *Claire Hay | *Anna Wauthy |
| *Satwinder Bains | *Maple Melder Crozier | *Samarjit Dhillon | *Nicola Mooney |
| *Hannah MacDonald | *Adrianna Bakos | *Diane Cruickshank | *Sandra Smith |
| *Godwin Choy Michelle Johnson | *Molleen Shilliday Gordon Jang | *Robin Kleiv Mary Saudelli | Navneet Sidhu *voting member |

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1. ITEMS FOR ADOPTION
 - a. Agenda – November 2016
 - b. Minutes – October 2016

 2. ITEMS FOR DISCUSSION
 - a. Blackboard Copyright Compliance – Martin Warkentin
 - b. The Future of Teaching Practices – Maureen Wideman
 - c. MakerSpace – Maureen Wideman
 - d. SOTL Community Work – Mary Saudelli

 3. REPORTS (as available)
 - a. PD Day Report – Claire Hay
 - b. TLC Report – Maureen Wideman
 - c. ETS Report – Gordon Jang
 - d. RAC Report – Satwinder Bains

Next meeting: January 10, 2017, 2:30 – 4:30 pm, A225

DRAFT MINUTES

Vice Chair: Colleen Gingerich

Present:

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|--------------------|------------------------|-----------------|--------------------|
| * Claire Hay | * Daniel Smythe | * Nicola Mooney | *Molleen Shilliday |
| * Samarjit Dhillon | * Maple Melder Crozier | *Anna Wauthy | Lucy Lee |
| Gordon Jang | Navneet Sidhu | | *voting member |

Guest: Larissa Horne

Regrets: Eddie Campbell, Adrianna Bakos, Robin Kleiv, Hannah MacDonald, Kyle Baillie, Godwin Choy, Michelle Johnson, Maureen Wideman, Mary Saudelli, Satwinder Bains, Sandra Smith, Judy Larsen

1. ITEMS FOR ADOPTION

a. Agenda – Nov 8, 2016

Approved

b. Approval of minutes – Oct 11, 2016

Approved

2. ITEMS FOR DISCUSSION

a. Experiential Education – Larissa Horne (Experiential Learning Coordinator UFV)

For her students, Larissa has had many years' experience planning guest lectures, field trips, scholarships, and summer jobs. For other faculty working with her, she has made herself available to speak in their classes sharing pedagogy with them. She has consistently incorporated these experiences in all her years of teaching and wants to put value to this. Larissa's new role at UFV comes with a broad mandate:

- Create a model of how Experiential Learning can be supported at UFV
- Build inventory of opportunities for students
- Build inventory of resources
- Create a list of best practices

To find out what motivates faculty and how to make classes relevant to student experiences, Larissa aims to get to know our student body, help the advising team, point to resources, nurture the students to future experiences, and create a sense of TLC community so people don't think they are alone.

Going forward, Larissa would like to know if the experiences we are supplying are authentic and measured. Is there a potential for curriculum integration and ePortfolio? She is hoping to genuinely discover who needs support but doesn't want to overlap with other departments in the university.

If you would like to discuss this further with Larissa, please email her at Larissa.horne@ufv.ca

b. Kaltura Demonstration – Gordon Jang

Gordon presented a demo on the updated version of Kaltura highlighting the new version is similar to YouTube where users can screen capture, create video quizzes, and do webcam recordings. Other new features mean that students can now upload their own video presentations into their courses and faculty can grade the assignments with video feedback.

A workshop is scheduled for Thurs, Oct 14 in G104. If you want more information on Kaltura, please email Gordon Gordon.jang@ufv.ca

c. The Future of Teaching Practices

This was postponed to the Dec meeting.

d. Student Transitions - OER– Colleen Gingerich

Colleen referenced Kyle Baillie's presentation from the October 2016 meeting on student transitions and then she presented the following link that highlights an online course which teaches students how they can prepare for university. <https://open.bccampus.ca/find-open-textbooks/?uuid=ed6aa529-40e9-499c-ac8c-22c0b0446994&contributor=&keyword=&subject=Academic/Basic%20Upgrading> In this course called *University Success*, students will learn practical things like staying motivated and organized, how to listen and take notes, how to interact with the instructors, writing for classes, preparing for tests, taking control of your health, finances and future, and understanding the social world of university.

A discussion ensued around how well this course would integrate with UFV's orientation. Instructors can use this as a part of their course, perhaps pulling out different chapters to add to their curriculum. It is also a good idea to incorporate this course in the high school curriculum to help students prepare before they come to university.

3. REPORTS

a. PD Day Report – Claire Hay

Claire reported that the committee has had to change the date to May 2 to better accommodate the UUP and TEP faculty who were not available on April 28. The keynote speaker is being finalized and they will have a decision at the next TLAC meeting. Save-the-date notices and call for proposals will go out at the end of November so please look for this and get your proposals in. The deadline for proposals is Jan 21, 2017

b. TLC Report – Maureen Wideman

- TLC is moving next week across the hall to Assessment Services. Those signing out equipment will have to go to G159 to get their equipment. We are renovating to have more effective use of space, better collaborative working spaces, quieter spaces, and a faculty learning centre - a place where faculty can go to work on their own, with others or with TLC staff. The renovations are due to be finished in March, 2017.

- The Teaching and Learning funds have been slowly rolling out with wheeled furniture in classrooms and more whiteboards. New touch-screen computers are going into all e-room lites. The FIT program comes from this funding (deadline at the end of the month). Other plans and projects are being investigated.
- Working with Samantha with the creation of an outcomes workbook - first draft is very close. Will provide the steps to assist faculty and curriculum committees how to write program and course outcomes and how to align those outcomes with curriculum. Will be sending it out for comments very soon.
- Working with the ASC and TLC to create learning materials regarding academic integrity education for students and faculty.
- Want to expand the use of Open Educational Resources on campus. Would like to start a group who might work with TLC to move this forward.
- The number of workshops, collaborate sessions, etc. Have more than doubled this year with the addition of an Events Assistant. We are pleased with the work that is happening with this position.

c. ETS Report – Gordon Jang

No report at this time.

d. RAC Report – Satwinder Bains

As Satwinder Bains is away, Kelli Tracey sent us the following update:

The last meeting of the Research Advisory Council was held September 15, 2016. An initiative to hold a joint RAC and TLAC meeting was brought up and it was agreed that the chair of each council would meet to discuss strategy to form a joint meeting in the future.

To view upcoming events in Research, go to <https://www.ufv.ca/research/>

4. Adjournment

The meeting adjourned at 4:17 pm