



## TEACHING AND LEARNING ADVISORY COUNCIL

Dec 8, 2015  
3 p.m. – 4:30 p.m.  
Abbotsford Campus, A225

### DRAFT MINUTES

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Chair: Judy Larsen

\*Colleen Gingerich  
\*Allan Arndt  
\*Eddie Campbell  
\*Samarjit Dhillon  
Lesley Jessiman

\*Claire Hay  
\*Rod McLeod  
\*Anna Wauthy  
Sandra Smith  
Maureen Wideman

\*Dave Harper  
\*Daniel Smythe  
\*Nicola Mooney  
Gordon Jang

\*Molly Ungar  
\*Adrianna Bakos  
\*Colleen Bell  
Rita Atake  
\*indicates voting member

Regrets: Navneet Sidhu, Satwinder Bains, Lucy Lee, Maple Melder Crozier

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#### 1. ITEMS FOR ADOPTION

a. Agenda – December 2015

- Add Update from David Harper for K-12 Transition
- Item 2b will be addressed in January 2016

R. McLeod / A. Bakos  
**Approved as amended**

b. APPROVAL OF MINUTES – Oct 2015

- Correct spelling errors on Claire Hay's name in # 1 & 2

M. Melder Crozier / M. Ungar  
**Approved as amended**

#### 2. BUSINESS ITEMS

a. *Update Student Transitions from K-12 – David Harper*

David was invited on behalf of Jody Gordon to attend a meeting with four different school districts to discuss the lack of preparation in students transitioning from grade 12 to post-secondary. Issues brought forward by David were addressed and well received by the school districts. A transition task force, comprised of professors, students, k-12 teachers, and administrators, was organized to move forward on issues.

Much discussion ensued around this topic and the TLAC would like to continue this conversation at the Jan 2016 meeting. It was suggested that UFV can help prepare students by looking carefully at our own expectations and how we can adapt by asking the question – “How can we best prepare our students”?

b. *PD Day Subcommittee – Claire Hay*

The subcommittee met to iron out theme, tagline, attendance and keynote speakers.

**KEY: meet the needs of all participants as learners in their professional growth and build on connections for the future.**

Claire suggested two possible keynote speakers, Julia Foy (CTV reporter now doing her PIDP at BCIT) and Theresa Dawson (TLC Director and Geography Professor at UVic) and asked for ideas from the TLAC for possible keynote speakers. One suggestion for a speaker was Jan Unwin (Superintendent of Graduation & Student Transitions Ministries of ADVED). Claire also asked for volunteers from TLAC to offer interactive workshops for this event. The committee then roughly drew up a tentative agenda for the day with the suggestion that personal selling is the best way to promote the May 4 PD day and all TLAC members should be involved with this.

With approval from the TLAC, Claire will work with the subcommittee on going forward with this event.

**Action Item:** Maureen Wideman will email Jan Unwin about presenting as keynote speaker at this conference.

c. *Provincial Collaborative Initiative on Mental Health – Maple Melder Crozier*  
Postponed until January 2016

d. *Teaching Competencies Discussion – Maureen Wideman*

Maureen created an evaluation tool and sent it to Eric Davis and a few others to get their feedback. Their thoughts were that this tool might be intimidating and might not be received well. Maureen reiterated that this tool will not be aligned to Rank & Tenure but it can help for assessing in Rank & Tenure. She read off a sample of the questions on the draft assessment and reminded the TLAC that when we think of students, we want them to self-assess and so it only seems natural to practice this ourselves and not be scared. This tool won't be used to collect data and will feature modules that can be accessed anytime. The user will receive immediate feedback online about ideal competencies and resources for moving forward with professional development.

#### *Comments/Questions*

- Supportive of this as it's very positive and includes ideas of diversity, inclusiveness, pedagogical competencies, curriculum design, indigenous design and crisis management.
- Appreciate the personal aspect of this tool
- This is a useful tool to evaluate ourselves
- Immediate reaction of fear by some that it will be connected to Rank & Tenure
- The user can create an account in this assessment tool to measure own growth
- Good resource for all faculty and perhaps put a link in the faculty handbook
- This assessment can be done anonymously
- We owe this to our faculty

**Action Item:** Maureen to send out the draft assessment to the TLAC. **Note:** please keep this assessment at the TLAC level and don't distribute. (see pgs. 5-10) Email Maureen any questions or feedback you might have.

\*Add this to the agenda for the January 2016 meeting.

e. *Education Forever Discussion – Molly Ungar*

Molly recapped her ideas from the November 2015 meeting about the importance of offering seats in courses to people 55+ who have an interest in life-long learning. This population is only going to increase in size and this lines up with our Vision 2025. Molly asked for feedback concerning where this initiative would be housed at UFV and possibly creating a list of faculty and people who would be open to this. She suggested working with OReg and Darren Francis to see if Banner can handle this sort of thing.

**Action Item:** Rod McLeod will bring this forward to OReg for discussion.

e. *Facilities Discussion – Adrianna Bakos*

Tabled to meeting in January 2016

3. REPORTS

- a. TLC report – Maureen Wideman  
Verbal report to be postponed until January 2016
- b. RAC Report – Lesley Jessiman  
(see page 11)
- c. ETS Update – Gordon Jang  
Postponed until January 2016
- d. Other Reports – time permitting

Due to time restraint, these reports will be emailed to the TLAC members.

4. ADJOURNMENT

It was requested that Adrianna Bakos' discussion item on *Facilities* be moved to first on the January 2016 agenda.

Meeting adjourned at 4:42 pm.

D. Smythe/G. Jang  
**All approved**

**Next meeting: Tues, January 12, A225, Abbotsford Campus, 2:30 pm – 4:30 pm**