

DRAFT MINUTES

Chair: Judy Larsen

Present *Colleen Gingerich *Claire Hay *Dave Harper
*Molly Ungar *Maple Melder Crozier *Rod McLeod
*Daniel Smythe *Samarjit Dhillon *Adrianna Bakos
*Satwinder Bains *Anna Wauthy *Nicola Mooney
*Rod McLeod Sandra Smith Rita Atake
*indicates voting member

Regrets: Gordon Jang, Maureen Wideman, Lucy Lee, Lesley Jessiman, Eddie Campbell, Colleen Bell,

1. ADOPTION OF AGENDA

Add RAC report as #7

C. Hay / C. Gingerich
Approved as amended

2. APPROVAL OF MINUTES – Oct 2015

Teaching Competencies # 5 - time will be available to present findings at the December meeting.

C. Hay / A. Wauthy
Approved as amended

3. RACE ANTIRACISM NETWORK (RAN) – Satwinder Bains

Satwinder gave a brief history of RAN and invited those interested to join and be part of the dialogue to bring race into the public arena. She highlighted the RAN objectives <https://www.ufv.ca/ran/ran-objectives/> and a report titled *Building Anti-racist and Inclusive Communities at UFV June 2011* <https://www.ufv.ca/ran/ran-report/>.

Action Item: Satwinder will send Ruby the RAN Meeting Schedule for 2015 – 2016

September 17th, 2015

October 22, 2015 (RAN members attended SSI in lieu of their meeting because of Shirley Hardman's presentation on the Truth and Reconciliation Report)

November 19, 2015

4. EDUCATION FOREVER DISCUSSION – Molly Ungar

Molly Ungar presented her idea about a niche market of people over the age of 55 (or thereabouts) who would like to take rigorous courses at UFV at a reduced rate without being enrolled in a pathway program. This population is only going to increase in size, and this idea of offering access to rigorous courses to people who are not intending to complete a program is in line with the Visioning 2025 discussion of lifelong learning. Various models were discussed, but this is something that involves the university as a whole and not just one particular area.

Committee members are encouraged to think about this item before the next meeting.

Action Item: Molly will send us some more information regarding what other institutions have done as well as a possible business model, and the discussion will be continued at the next meeting.

5. PD DAY DISCUSSION – Claire Hay

Claire Hay reported on the PD Day Subcommittee meeting.

- a. Ideas that came from that meeting included:
 - i. Trying to find a theme and title, with ideas around
 1. A focus on the student experience
 2. Transforming student resources
 3. Creating classroom community
 4. Understanding student mental health
 5. Parallel streams for academic and non-academic attendees
 6. Keynote speaker
 7. A theme of 'change'
 - ii. Organization
 1. Possibility of multi-campus approach
 2. Breakout sessions with student involvement
 3. Budget???
 4. Mandating attendance?
 5. Badges or completion certificates
 - i. Next steps
 6. Subcommittee to meet monthly
 7. Report to TLAC monthly
 8. Send 'save-the-date' early January with title
 9. Asking non-academic staff for how to make this day more inclusive for them
- b. Ideas discussed:
 - i. How do we maintain inclusivity? → find a theme that can be inclusive to all employees at UFV, and student involvement
 - ii. How do we improve attendance? → what supports can we get from administration to help facilitate the event's success? Budget?
 - iii. Who do we get as a keynote speaker?
 - iv. How do we make sure attendees walk away with something tangible?
 - v. We should incorporate already designed TLC workshops into the day
 - vi. What will our title be?
 1. Lifelong learning: The student experience
 2. Lifelong learning: The student perspective
 3. Students at the centre . . .
 4. Enhancing the student experience
 5. Engaging the student experience
 6. Other options?

Please email Claire Hay Claire.hay@ufv.ca if you have ideas to contribute.

6. TLC REPORT

- a. We welcomed Rita Atake, the new coordinator of the Academic Success Centre.
- b. Book Buzz – contact tlcevents@ufv.ca
- c. Newsletter – watch for the latest edition of *Teaching Matters*

- d. Scholarly Teaching and Learning in Post Secondary Education conference in Vancouver Nov. 13, 2015 with keynote Dr. Eric Davis
- e. Faculty Mentor Commons – Teaching and Learning has bought a subscription to the online Mentor Commons, featuring 20 min. videos on teaching and learning related topics. Contact etsbookings@ufv.ca
- f. Faculty Learning Centre – TLC has submitted a funding proposal for the redevelopment of G building space to include a Faculty Learning Centre. Director would like input for what faculty would like in this space.

7. RAC REPORT – as amended

Judy Larsen reported that there is an issue of attendance and workload with putting on research lectures. Many attempts at getting an audience to these events have been unsuccessful and other initiatives are being prioritized. Any ideas around what would help improve attendance to research lectures should be forwarded to Brad Whittaker.

8. ETS UPDATE

- **Events:** Blackboard Learn was down for 2 hours on Nov.5 between 10 and 12pm due to a switch failure.
- **Course Tool: Collaboration**
In September 2015, **Google Chrome stopped supporting NPAPI plugins**. This includes the use of Java in the web browser. It will no longer be possible to use the **Virtual Classroom** and Lightweight Chat with Chrome. The new Edge browser from Microsoft also does not support NPAPI plugins.

We suggest to discontinue using the Collaboration tools and move to using **Blackboard Collaborate**. Blackboard Collaborate features high-definition audio/video, presentation support, screen sharing, and recording.

- Blackboard will be upgraded to the latest service pack release is set for Dec 28. The system will be unavailable to all users of myClass (Blackboard Learn) during this time.
- Winter term (201601), designated Fully Online, Hybrid and Technology Enhanced on the timetable are available, set to open on Jan 1. First day of class starts on the Jan. 6. If faculty don't see their courses listed in their Blackboard. Please contact Online@ufv.ca.

Faculty with course not designated in the timetable will need to request for course shell.
http://www.ufv.ca/online/facultydesigner-centre/request_course_dev/

- Reminder Faculty Design Centre contains Term start-up tutorial such as Course copy, export, date management.
- Ongoing Blackboard workshops listed on TLC, <http://www.ufv.ca/tlc/teaching-matters-workshops/blackboard/>

9. Meeting adjourned

M. Melder Crozier / M. Ungar
Approved

Next meeting: December 8, 2015, A225, Abbotsford Campus, 3 pm - 4:30 pm