

Draft AGENDA
for the
Trades & Technology Faculty Council

Thursday, April 26, 2012
2:00 – 3:30 pm, Room 2041 TTC

<i>Package Pages</i>	
	1. Welcome from the Chair (John English)
	1.1. Senators Elect
	1.2. Service Recognitions
	2. Items for Approval
Pg 1	2.1. Agenda - 2012-04-26
Pg 3	2.2. Minutes - 2012-02-23
Pg 9	3. Review of Action Items Outstanding from Minutes 2012-02-23
	4. Dean's Interim Report – Follow Up
	4.1. Strategic Plan
	4.2. Educational Plan
	5. Continuing Studies Industry Services (CS/IT) Study
Pg 10	6. The BC Jobs Plan
	7. Notice of the Regular Annual Election and Call for Nominations for Two Sessional/Relief Faculty positions
	8. Faculty Council - Standing & Ad-Hoc Committees Reports
	8.1. Business Continuity Planning Ad-Hoc Committee
Pg 12	8.2. Curriculum Committee Report
	8.3. 4 Day Instruction & 1 Day for Meetings Ad-Hoc Committee
	8.4. Long Term Educational Planning Committee
	8.5. Research, Service & Teaching Evaluation Review Committee
	9. UFV Committee Reports
Pg 13	9.1. Senate (Rod McLeod)
	9.2. Undergraduate Education Committee (Rod McLeod)

Pg 15

9.3. Research Committee (Tom Baumann)

9.4. Teaching and Learning Advisory Council (Randy Kelley)

9.5. Senate Budget Committee (Jim Carson)

9.6. Other Faculty Councils or Designated Representative

10. New Business

10.1. Department or Program Heads (John Todrick)

10.2. Proper Resources for Students with Disabilities (Mark Ryan)

10.3. Student Attendance Policy (John English)

Pg 16

10.4. Faculty Name Change (John English)

10.5. Next Meeting May 24, 2012

Draft MINUTES
for the
TRADES & TECHNOLOGY FACULTY COUNCIL

Thursday, February 23, 2012
2:00 pm, Room 2041 TTC, Chilliwack South Campus

Chair: John English

Present: Barry Penner Bernie Duncan Brenda Fredrick David Riel
Dean Key Heather Compeau Jennifer Ryan Jim Watts
John Todrick Larry Gritzmaker Kent Smith Mark Ryan
Nancy Barker Paul Gumprich Randy Kelley Rod McLeod
Shelley Hayes Tricia Thomson Tom Baumann Wally Gallinger

Regrets: Al Behmer Bruce Corbeil Jamie Ubell Jim Carson
Myles Andrew Nick Penner Pat McGurk Rodney Smith
Sheldon Frank Val Gruenwald

Recorder: Karen Power*

* Indicates Non-Voting Member

1. Welcome

The meeting was called to order at 2:00 pm with John English in the Chair.

2. Items for Approval

2.1 Agenda 2012-02-23

MOTION

THAT the agenda be adopted as presented.

R. Kelley/R. MacLeod

CARRIED

2.2 Minutes 2012-01-26

MOTION

THAT the minutes of 2012-01-26 be approved.

D. Key/ J. Todrick

CARRIED

3. Review of Action Items Outstanding from Minutes 2012-01-26

3.1 The Faculty of Trades & Technology, Learning Outcomes submission has been passed on and was well received.

3.2 John English and Rolf Arnold will be engaged in a conference call with the ITA on February 27, 2012. John will keep everyone informed on any outcomes that differ from status quo.

4. Terms of Reference - Director Membership

John English thanked those folks that noticed the Director was missing from the Terms of Reference Membership.

MOTION

J. Todrick/L. Gritzmaker

THAT the Director of Trades & Technology Training be added to the Trades & Technology Faculty Council, Terms of Reference, as a non-voting member.

CARRIED

John asked the Faculty Council to support him in welcoming the Director to attend as a guest until the Terms of Reference are officially approved.

MOTION

J. Todrick/M. Ryan

THAT the Director of Trades & Technology Training be invited to attend the Trades & Technology Faculty Council Meetings, as a guest, until the council's Terms of Reference are officially amended and reapproved.

CARRIED

5. Learning Outcomes - Randy Kelley

Randy thanked everyone for their efforts into the Trades & Technology Submission.

The Charette that occurred on February 9, 2012 was well received. A relief instructor from Drafting Scott Varga was a facilitator for the event and did an outstanding job.

On March 5, 2012, Eric Davis is hosting a Provost's Forum on the Learning Outcomes project from 1 to 2 pm, Room B121.

Final developments of the entire process will be reviewed, at an Institutional Wide PD Day in May 2012.

6. Standing & Ad-Hoc Committees

John English encouraged all committees to meet and establish Terms of Reference.

6.1 Business Continuity Planning Ad-Hoc Committee

The committee has met and has many questions to have answered before completing the Business Continuity Plans.

The committee has asked the Director of Trades & Technology for input and will be in touch with UFV's Manager of Emergency Planning, Brian Leonard.

6.2 Curriculum Committee Report

No new curriculum changes to bring forward.

John English asked this Committee to submit Terms of Reference by the next meeting.

Action: Bernie, Tricia, Nick

6.3 4 Day Instruction & 1 Day for Meetings Ad-Hoc Committee

Mark Ryan reported that the committee has met and had some outstanding questions that needed clarity before they would submit a report. The committee is looking at the impact to the students and UFV services. Some research on other institutions has been collected.

The goal is to establish a checklist for anyone looking at engaging in the format of a “4 Day Instruction & 1 Day for Meetings” plan.

6.4 Long Term Educational Planning Committee

Dean Key reported that this committee has met twice. A draft Terms of Reference for this committee is attached to the agenda package for approval.

Modifications to the LTEPC Terms of Reference:

- John English asked that the Terms of Reference list committee members by division not by actual people and the chair and secretary be listed as committee members without actual names attached to the positions.

MOTION

J. Todrick/R. Kelley

THAT the Terms of Reference for the Long Term Educational Planning Committee be adopted with the suggested modifications, by this council on February 23, 2012.

CARRIED

Educational Plan:

- John Todrick noted that the Faculty of Trades & Technology presently only has a one year Educational Plan in place. This committee will have a lot of work ahead of them in establishing a long-term plan.
- John English noted that future plans and the recommendations from this committee should definitely align with a great deal more discussion needing to take place.

6.5 Research, Service & Teaching Evaluation Review Committee

Rod McLeod reported that this committee has a meeting scheduled for next month at which point they will work on a Terms of Reference.

John English reported that the Dean’s Council has asked Deans to speak to their Faculty Councils about setting criteria for the words: Service, Research, and Teaching.

John English asked this group to start the process of identifying criteria for these words and report back to the Faculty Council.

Action: RSTER Committee

7. Committee Reports

7.1 Senate Report - Rod McLeod

Summary of Senate Meeting February 17, 2012

Noted Highlights for the Faculty of Trades & Technology:

- Aircraft Structures Technician Certificate - changes approved

7.2 Undergraduate Education Council - Rod McLeod

No Trades items discussed at the last meeting of the Undergraduate Educational Council.

7.3 Senate Research Committee - Tom Baumann

- A progress report defining research will be disseminated shortly.
- The only Research Applications submitted from the Faculty of Trades & Technology, are from the division of Agriculture.
- Tom asked the committee to provide input on how the money should be distributed amongst all UFV areas with regard to Scholarly Activity.
- UFV will be hosting a Student Research Day. If anyone has students willing to speak for 3 minutes about a research project, please forward names to Tom Baumann.
- John English asked that the topic of how UFV will distribute funds coupled with identifying the difference between Research and Scholarly Activity should be discussed at the next Faculty Council Meeting.

Action: Agenda Item for April 26, 2012, FC Meeting

7.4 Teaching & Learning Advisory Council - Randy Kelley

- The TLA Council is starting to develop a Strategic plan.
- There are several Instructional Skills Workshops being hosted. In June there will be an Instructional Skills Workshop combined with a Facilitators Skills Workshop held.

7.5 Senate Budget Committee - Jim Carson

No Report

7.6 Other Faculty Councils or Designated Representatives

Faculty of Humanities - Brenda Fredrick

- There has been much concern and discussion around the drop in enrollment in International Students. The feeling is that the food services and student life for International Students is appalling.

UFV Library Representative - Heather Compeau

- There will be a Library at the new CEP campus. If faculty wish to have material, presently sitting in the Abbotsford Library moved over to the new Library in Chilliwack, please contact Heather immediately.
- Check out the Library's Website (www.ufv.ca/library) for the launch of the new Ebsco Discovery Service that has integrated all of the databases.
- New allocations of funds will be announced soon. If you require any new material added to the Library there will be an allocation for Agriculture and Trades.

8. Information Items

8.1 Ship Building & Repair Work Force

John English included in the agenda package a publication regarding the implications to training around the shipbuilding contract. Government has organized a specific entity around the issue referred to as the ship building repair task force.

8.2 SVI Conference - Rod McLeod

The 2012 SVI Conference will be held at Harrison Hot Springs Resort & Spa on Wednesday, June 6-8, 2012.

For those interested, all information and registration forms have been included as part of this council's agenda package.

8.3 Berry Resource Centre (BRC) - Tom Baumann

- Tom distributed a rack-card highlighting this new centre.
- Tom is working with the Yvon Dandurand and Brad Whitaker in trying to establish the centre as an official research centre.
- The BRC has just completed its first contract with the Ministry of Agriculture and is seeking contracts that will amount to about \$120,000 for this coming year. This project dealt with the decline in Raspberry production. A 35-year-old variety was just removed. With so many new varieties being produced the project had to look at why the varieties were becoming weak after 5 years and yielding low production. Some of the things looked at were pests, diseases, fertility, and pollen transmitted diseases.
- The BRC has a MOU with SMK Farms in Langley. A huge sign has been placed on their property in Langley stating a partnership with UFV Agriculture. This property has 40 acres of land and 16 acres of greenhouse. We will be involved in Livestock and Berry Research.
- The BRC is working with Geography and Health Sciences to collaborate on ideas and research.
- Tom noted that he is presently the Coordinator of the Berry Resource Centre, but is looking for someone to take it over.

8.4 Draft Aboriginal PSE Policy Framework - John English

- The Ministry of PSE has put out a document called BC's Aboriginal PSE & Training Policy Framework. Attached to Agenda Package.
- The University is paying a lot of attention to this because the Government is paying a lot of attention to it.
- John English asked everyone to view the document and make recommendations on how we might attach ourselves to it.

Action: All

- Indirectly, Trades has been involved in offering training at Chehalis and Seabird Island.
- Rod McLeod noted that UFV is hosting a convention in June/July with a panel of speakers from across Canada called Indigenizing the Academy.

8.5 FACEBOOK - Nancy Barker

Nancy Barker contacted MarCom to discuss the use of Facebook to advertise our programs. Leslie Courchesne, Director of Marketing encourages us to use this social media. As long as we do not post curriculum on the site or expect our students to use the site as part of our programs, we can advertise on it.

Nancy Barker's Hospitality Event Planning program has a FACEBOOK page, which is used to connect alumni with presently enrolled students.

Shelley Hayes also noted that Agriculture has two FACEBOOK pages, one for alumni and one advertising UFV's Agriculture programs.

John English encouraged all to watch the pages you personally develop so that the content posted to it is appropriate.

8.6 Next Meeting

The March 29, 2012 Faculty Council Meeting slot, will be used for John English to give an Interim Dean's Report.

The next formal Faculty Council Meeting will take place on Thursday, April 26, 2012.

Meeting Adjourned

**Next Meeting
Thursday, April 26, 2012
2:00 pm – 3:30 pm
Room 2041**

Trades & Technology Faculty Council Motions/Actions February 23, 2012

	Motions/Action	Follow Up
1	<p><u>MOTION</u> J. Todrick/L. Gritzmaker THAT the Director of Trades & Technology Training be added to the Trades & Technology Faculty Council, Terms of Reference, as a non-voting member. CARRIED</p>	The Motion was sent to the Senate Secretary and Senate Governance Committee for Approval.
2	<p><u>MOTION</u> J. Todrick/M. Ryan THAT the Director of Trades & Technology Training be invited to attend the Trades & Technology Faculty Council Meetings, as a guest, until the council's Terms of Reference are officially amended and reapproved. CARRIED</p>	John English invited Rolf to attend.
3	Curriculum Committee was asked to submit a Terms of Reference for approval, at the next Faculty Council.	A Curriculum Committee, Terms of Reference was in place. The committee will review and resubmit if any changes are necessary.
4	<p><u>MOTION</u> J. Todrick/R. Kelley THAT the Terms of Reference for the Long Term Educational Planning Committee be adopted with the suggested modifications, by this council on February 23, 2012. CARRIED</p>	Modified Terms of Reference to be resubmitted.
5	<p>John reported that Dean's Council has asked Deans to speak to their Faculty Councils about setting criteria for the words: Service, Research, and Teaching.</p> <p>John asked this group to start the process of identifying criteria for these words and report back to the Faculty Council.</p> <p><u>Action: RSTER Committee</u></p>	
6	<p>John English asked that the topic of how UFV will distribute funds coupled with identifying the difference between Research and Scholarly Activity should be discussed at the next Faculty Council Meeting.</p> <p><u>Action: Agenda Item for April 26, FC Meeting</u></p>	
7	<p>The Ministry of PSE has put out a document called BC's Aboriginal PSE & Training Policy Framework.</p> <p>John English asked everyone to view the document and make recommendations on how we might attach ourselves to it.</p> <p><u>Action: All</u></p>	



THE BC JOBS PLAN

NEWS

JOB SEARCH TOOLS

SECTORS

REGIONS

REPORTS

PROGRESS

Contact Us | A A A

Search BC JOBS PLAN

Submit Qu

Sectors

Ten years ago, BC exported over \$1 billion worth of goods to China and Hong Kong. We focused our approach, made a long-term commitment to that market and, by 2010, exports topped \$4.3 billion.

Canada Starts Here: The BC Job Plan applies those successful lessons to all of our economy: forestry, transportation, mining, natural gas, technology, tourism, agri-foods, and international education.

Featured Sectors

TRANSPORTATION

Companies in B.C., the U.S. and Asia look to the Pacific Gateway for quick connections across the Pacific. Vancouver, Kitimat and Prince Rupert are Asia's closest ports of entry on the West Coast, closer than Los Angeles and Long Beach. Steady improvement to ports, rail, roads and airports is key.

[DOWNLOAD SECTOR REPORT](#)

FORESTRY

B.C.'s forestry industry is on the rebound. Since 2003, when we focused on opening new markets in China and Hong Kong, exports have grown from \$69 million to 687 million a year. We know our market, have an international reputation as a stable supplier of high-quality wood products, and offer timber supply security.

[DOWNLOAD SECTOR REPORT](#)

MINING

B.C.'s mining industry is booming: we have abundant mineral deposits, and are well positioned to meet growing global demand. More than half of Canada's exploration companies are based here, and we employ the world's highest concentration of mining professionals, geologists, engineers, prospectors, metallurgists, assayers, lawyers, accountants and financiers.

NATURAL GAS

More than half of the remaining natural gas in the Western Canadian Sedimentary Basin is in British Columbia. If natural gas prices stay where they are, this sector is on line to double production by 2020, bringing both jobs and investment opportunities.

[DOWNLOAD SECTOR REPORT](#)

AGRIFOODS, A STRATEGY FOR GROWTH

With fertile land and abundant water, British Columbia leads Canada in sales of blueberries, cranberries, sweet cherries and raspberries. Growers produce food with strong health benefits, a low environmental footprint and an ethical approach. Emerging markets, particularly on the Pacific Rim, will drive demand for trusted and high-quality foods.

FOLLOW US

Videos



\$10 million helps students get skills for today's jobs

184 views - Apr 19, 2012



Premier's Update on First Quarter of 2012

1,036 views - Apr 18, 2012



Forest plan charts path to sustainable growth

111 views - Apr 13, 2012



Premier Announces Second B.C. Jobs and Trade Mission

101 views - Apr 6, 2012



\$7.6M carbon tax relief supports B.C.'s greenhouse jobs

253 views - Apr 3, 2012



Premier Unveils New

News Feed



KenGauthier1 (Ken Gauthier)

RT @BCGovNews: Fund creates First Nations clean energy opportunities, <http://t.co/tVcoRCtx> @bcjobsplan #Gitga'at

April 25, 2012 3:40 am



LiMoonOwl (≥⊗≤)


"@BCGovNews: University and college students - what does a quality education mean to you? Share your ideas w/ @BCJobsPlan"

April 24, 2012 7:28 pm




jasonrbates (Jason Bates)

@BCGovNews @bcjobsplan paid practicums gain valuable

 [DOWNLOAD SECTOR REPORT](#)

AGRIFOODS, THE GREEN HOUSE SECTOR

The BC greenhouse sector is made up of vegetable and floriculture industries and is known for producing high-value vegetables (predominantly peppers, tomatoes and cucumbers) and a wide range of ornamental plants including both flowering potted plants and cut flowers.

 [DOWNLOAD SECTOR REPORT](#)

TECHNOLOGY

BC is home to world-class high tech companies. The demand for digital, wireless and screen based entertainment is on the rise – in 2010, India and China alone added more than 300 million wireless subscribers. China's market for green technology is forecast to grow to \$1 trillion by 2013.

TOURISM

In 2010, the tourism sector employed 127,000 British Columbians, generated over \$13.4 billion in revenue for tourism-related businesses and contributed over \$1.2 billion to provincial government revenues. See how BC plans to support this important sector in *Gaining the Edge: A five-year strategy for tourism in B.C. 2012-2016* (PDF).

 [DOWNLOAD SECTOR REPORT](#)

INTERNATIONAL EDUCATION

British Columbia has a reputation for educational excellence. In 2010, 94,000 international students came to British Columbia to study in our Kindergarten – Grade 12, post secondary and Language Canada schools. It's a growth industry: by 2025, global demand for international education is predicted to more than double to 7.2 million.

Employers

Find resources for business development, finding and keeping workers, workplace regulations and partnership opportunities [here >](#)



WorkBC

Employment Services Centre

Looking for a job? Find your local WorkBC Employment Services Centre [here >](#)



Jobs BC

BC Work Futures
Canada Job Bank
For Employers
For Job Seekers

Sectors

BC Economy Overview
Business Opportunities by Sector

Regions

BC Communities
Doing Business in British Columbia

Invest in BC

Major Investments Office
Our Innovation
Our Location
Our Sectors

Trades & Technology Faculty Council Curriculum Committee Terms of Reference

Responsibilities

The Trades & Technology Faculty Council Curriculum Committee is responsible for reviewing the Trades & Technology programs and/or courses in their present configurations and planning further development with a view to ensuring excellence as an educational attainment and responsiveness to the needs of the communities we serve. This committee must approve any changes that affect Trades & Technology programs and/or courses before being sent to the Undergraduate Education Committee. Such changes include, but are not limited to:

1. New programs and/or courses in Trades & Technology
2. Changes to programs and/or courses in Trades & Technology
3. Changes to requirements of existing programs and/or courses

All members are responsible for consulting with and representing all constituents without bias.

Membership

Members of the Trades & Technology Faculty Council Curriculum Committee will include:

1. Three full-time permanent faculty members from the Faculty of Trades & Technology for a two-year term.
2. All members will report to the Director of Trades & Technology

SUMMARY SENATE MEETING – PUBLIC SESSION

March 16, 2012 — 2:30 pm
Clearbrook Centre Campus, Abbotsford

FOR INFORMATION ONLY. Approved Senate and Senate standing committee minutes are posted on www.ufv.ca/senate.

1. **Senate Budget Committee - 2012-13 Budget** – received by Senate
2. **Senate Governance Committee Recommendations - Gerry Palmer**
 - 2.1. **Research Ethics Policy Revisions** – revisions made at Senate. Motion to approve withdrawn, pending review by Senate Research Committee – to be returned to Senate.
 - 2.2. **Senate Standing Committee on Academic Appeals** - withdrawn
 - 2.3. **Standing Committees of Senate - Procedures for Membership**
SGC withdrew its motion for Senate to approve and will review Senate recommendations – to be returned to Senate.
 - 2.4. **Standing Committees of Senate Rules for the Conduct of Business**
Approved at Senate
 - 2.5. **UEC Vacancy (addendum)** – Senate approved John English's expression of interest for remainder of term on UEC.
3. **Undergraduate Education Committee Recommendations - Samantha Pattridge**
 - 3.1. **Criminal Justice Honours program** approved
 - 3.2. **Practical Nursing diploma** approved
Discontinuation of certificate approved with amendment to discontinue on September 30
 - 3.3. **Business Administration programs** - print copies distributed at meeting
All program changes approved
 - 3.4. **Bachelor of Kinesiology** – withdrawn, pending review of math requirement.

- 3.5. **Bachelor of General Studies** - approved
- 3.6. **Theatre programs** – all program changes approved
- 3.7. **Bachelor of Arts - Adult Education** - approved
- 3.8. **Social Work and Human Services** – all program changes approved
- 3.9. **Approved Grade 12 courses** – approved – further action required
- 4. **Senate Budget Committee Recommendation** – SBC' will forward its recommendation regarding for the diploma in practical nursing to APPC.
- 5. **Approval of Graduands** - approved
- 6. **APPC** - Program Ranking Grid - copied to senators in agenda package
- 7. **SRC** - progress report copies included in agenda package
- 8. **Senate Elections** - Voting results included in agenda package
Senate extended call for nomination for Faculties of Professional Studies and Health Sciences faculty membership (addendum) - results in print copy at meeting.
- 9. **Call for the expressions of interest for senator membership on standing committees** - details and forms distributed to senators in the agenda package
- 10. **Senate Governance Committee approved minutes** - in agenda package

From: Jim Carson
Sent: Tuesday, April 17, 2012 3:52 PM
To: Karen Power
Subject: Report to Faculty Council

Report from Jim Carson, member of the Senate Budget Committee

From my appointment to this committee in November 2011, the committee has met 3 times to date. Please note that this committee meets on the same day as the Trades & Technology Faculty Council, therefore my participation in the Faculty Council Meetings have been limited.

In review of the past 3 meetings there have been no major motions, or actions of significance to pass on. The minutes are available on line under the Senate Sub Committee link.

University/Technical Institutions	
Capilano University	Faculty of Tourism and Outdoor Recreation
Kwantlen Polytechnic University	Faculty of Trades
Thompson Rivers University	School of Trades & Technology <ul style="list-style-type: none"> • Foundation – Construction and Mechanical • Apprenticeship • CS • Transition • Degree- Bachelor of Technology: Trades & Technology Leadership • Water & Wastewater Education Programs • Horticulture Tourism Programs <ul style="list-style-type: none"> • 11 different areas of study
Vancouver Island University	Trades & Applied Technology
BCIT	<ul style="list-style-type: none"> • School of Manufacturing, Electronics & Industrial Processes • School of Transportation • School of Construction and the Environment
Colleges	
Camosun College	School of Trades & Technology
College of New Caledonia	Trades Division
College of the Rockies	Trades Programs Tourism Programs
North Island College	Trades, Technology and Tourism
Northern Lights College	Trade & Apprenticeship Division
Okanagan College	Trades & Apprenticeship <u>Departments</u> <ul style="list-style-type: none"> • Aircraft Maintenance • Collision Repair • Culinary Arts • Construction Trades • Electrical • Mechanical Building Trades • Motor Vehicle Trades • Welding Trades Trades Technology Teacher Education -2 yr dip
Selkirk College	School of Industry and Trades Training School of Hospitality and Tourism
Vancouver Community College	Transportation Trades School of Hospitality

Name Suggestion (Faculty Council Mtg Oct 19, 2010) - Faculty of Agriculture, Applied and Industrial Arts