

FACULTY OF TRADES & TECHNOLOGY

Faculty Council

Approved AGENDA

Thursday, January 26, 2012

2:00 – 3:30 pm, Room 2041 TTC

<i>Package Pages</i>	
	1. Welcome from the Chair (John)
	2. Items for Approval
Pg 1	2.1. Agenda - 2012-01-26
Pg 2	2.2. Minutes - 2011-11-24
Pg 7	3. Review of Action Items Outstanding from Minutes 2011-11-24 (John)
Pg 8	4. Learning Outcomes – Randy Kelley
	5. Standing & Ad-Hoc Committees
	5.1. Business Continuity Planning Ad-Hoc Committee
	5.2. Curriculum Committee Report
	5.3. 4 Day Instruction & 1 Day for Meetings Ad-Hoc Committee
	5.4. Long Term Educational Planning Committee
	5.5. Research, Service & Teaching Evaluation Review Committee
Pg 9	6. Committee Reports
	6.1. Senate Reports (Rod McLeod)
	6.2. University Educational Council (Rod McLeod)
	6.3. Senate Research Committee (Tom Baumann)
	6.4. Teaching and Learning Advisory Council (Randy Kelley)
	6.5. Senate Budget Committee (Jim Carson)
	6.6. Other Faculty Councils or Designated Representative
Pg 11	7. Information Items
	7.1. Expressions of Interest – Senate Research
	7.2. Other Business
	7.3. Next Meeting February 23, 2012

Draft MINUTES
for the
TRADES & TECHNOLOGY FACULTY COUNCIL

Thursday, November 24, 2011
2:00 pm, Room 2041 TTC, Chilliwack South Campus

Chair: Harv McCullough

Present: Al Behmer Bernie Duncan Brenda Fredrick* Heather Compeau*
Jim Watts John Todrick Kent Smith Mark Ryan
Nancy Barker Myles Andrew Randy Kelley Rod McLeod
Rolf Arnold Shelley Hayes Tricia Thomson Val Gruenwald

Regrets: Barry Penner Bruce Corbeil David Riel Dean Key
Larry Gritzmaker Jamie Ubell Jennifer Ryan Jim Carson
Nick Penner Pat McGurk Paul Gumphrich Rodney Smith
Sheldon Frank Tom Baumann Wally Gallinger

Recorder: Karen Power*

* Indicates Non-Voting Member

1. Welcome

The meeting was called to order at 2:00 pm with Harv McCullough in the Chair.

2. Items for Approval

2.1 Agenda 2011-11-24

MOTION

THAT the agenda be adopted as presented.

R. Kelley/S. Hayes

CARRIED

2.2 Minutes 2011-10-27

MOTION

THAT the minutes of 2011-10-27 be approved.

B. Duncan/ V. Gruenwald

CARRIED

3. Review of Action items Outstanding from Minutes 2011-10-27 – Harv McCullough

Harv reviewed all motions and actions from the minutes of 2011-10-27 as a reminder to those items requiring action. (Attached)

4. Learning Outcomes – Randy Kelley

Randy Kelley facilitated an Institutional Learning Outcomes session. All in attendance assembled into working groups and collectively produced a list of qualities that everyone would like to see graduates of this university have.

Randy will collate all responses and produce a collaborative list that will be available for all to add to before submission to the Teaching and Learning Advisory Council as this Faculty Council's contribution.

5. Standing & Ad-Hoc Committees

5.1 Committees and Members List

Distributed to all was a complete members list of all standing/ad-hoc committees within the Trades & Technology Faculty Council.

5.2 Business Continuity Planning Ad-Hoc Committee

Draft Business Continuity Plans have been drawn-up for each area listed below.

Harv will be meeting with Paul Gumphrich, Chair of this committee, to hand over the draft plans.

Paul will work with each representative to complete and finalize the different area's business continuity plans.

5.3 Curriculum Committee Report

Aircraft Structures Technician Program (Entrance Requirement Change)

Bernie Duncan explained that currently the Aircraft Structures Technician (AST) program requires a personal interview as part of the entrance requirements as stated in the UFV Calendar. The AST department is requesting to remove that requirement for the following reasons:

1. The interview is not an effective method of assessment for suitability in the trade
2. No one can be refused acceptance into the program based on a bad interview
3. Interviews haven't been consistently performed for the past couple of year's

MOTION

R. Kelley/M. Ryan

THAT the Personal Interview Entrance Requirement for the Aircraft Structures Technician Program be removed as noted above by the Trades & Technology Faculty Council, Curriculum Committee.

5.4 4 Day Instruction & 1 Day for Meetings Ad-Hoc Committee

No report at this time.

5.5 Long Term Educational Planning Committee

This committee has been unable to meet due to conflicting meeting dates and has yet to meet a quorum.

5.6 Research, Service & Teaching Evaluation Review Committee

No report at this time.

6. Senate Report - Rod McLeod

Summary of Senate Meeting – October 14, 2011 (See Agenda Package 2011-11-24)

Noted Highlight for this Faculty Council:

Student and Alumni Email Services – presentation by L. Klesh will be replaced by August 2012 with Microsoft's free hosted live@edu service. US Patriot Act and FOIPPA considerations will require consent releases on sign-up. May be a good time to consider a shorter domain name will be brought to the SUS for discussion.

7. Reports

7.1 University Educational Council - Rod McLeod

Rod reported that at the October 28, 2011 UEC meeting the issue of credit for Trades courses was brought up.

The Plumbing and Piping and Joinery programs now have a credit assigned to them using a formula of 1 credit per week.

At UEC, it was noted that this value seemed low by some. Others noted that it was trades credit and not the same as academic credit. This introduced a discussion on how many credits should be applied to courses in general.

This is a discussion we should be aware of and involved in when it occurs. A discussion should be held within our faculty.

Harv agreed with Rod and added that a 3-credit academic course equals 45 contact hours. 3-credits in Trades Training equals to 75 contact hours. Harv supported further discussion.

7.2 Teaching & Learning Advisory Council (Randy Kelley)

No report at this time.

7.3 Other Faculty Councils or Designated Representatives

- a) Brenda Fredrick, Faculty of Arts
Brenda encouraged anyone dealing with International Field Trips to review the package on line as it is very unclear where the faculty's responsibilities end while away.

8. Information Items

8.1 Trades Faculty Sitting on Senate Budget Committee

Congratulations to Jim Carson elected to sit on UFV's Senate Budget Committee.

8.2 Next Meeting

The next scheduled December 22, 2011 Faculty Council meeting has been cancelled.

Meeting Adjourned

**Next Meeting
Thursday, January 26, 2012
2:00 pm – 3:30 pm
Room 2041**

Attachments

Trades & Technology Faculty Council Meeting

November 24, 2011

Motions/Actions

Trades & Technology Faculty Council

Motions/Actions from the October 27, 2011 Meeting
Follow Up from November 24, 2011 Meeting

	Motions/Action	Follow Up
1	<p>Business Continuity Planning Ad-Hoc Committee</p> <ul style="list-style-type: none"> • Vacant – Construction • Vacant – Ground Transportation • Vacant – Metal Trades <p>The following nominations were made to help fill the vacancies. Karen Power will approach nominees to seek acceptance of representation:</p> <ul style="list-style-type: none"> • Pat McGurk – Metal Trades • Jamie Ubell – Ground Transportation <p>Rod McLeod was asked to canvass the Construction Trades to seek a representative.</p>	<p>Update:</p> <p>Construction – Vacant Ground Transportation – Jamie Ubell Metal Trades – Pat McGurk</p>
2	<p><u>MOTION</u> J. Carson/V. Gruenwald THAT the Welding Level C program changes <u>noted above</u> be accepted as presented by the Trades & Technology Faculty Council, Curriculum Committee.</p> <p style="text-align: right;">CARRIED</p>	Information sent to the Director's Office

Trades & Technology Faculty Council

**Motions/Actions from the November 24, 2011 Meeting
Follow Up from January 26, 2012 Meeting**

	Motions/Action	Follow Up
1	<p>Business Continuity Planning Ad-Hoc Committee</p> <ul style="list-style-type: none"> • Vacant – Construction • Vacant – Ground Transportation • Vacant – Metal Trades <p>The following nominations were made to help fill the vacancies. Karen Power will approach nominees to seek acceptance of representation:</p> <ul style="list-style-type: none"> • Pat McGurk – Metal Trades • Jamie Ubell – Ground Transportation <p>Rod McLeod was asked to canvass the Construction Trades to seek a representative.</p>	<p>Update:</p> <p>Construction – Vacant Ground Transportation – Jamie Ubell Metal Trades – Pat McGurk</p>
2	<p><u>MOTION</u> R. Kelley/ M, Ryan THAT the Personal Interview Entrance Requirement for the Aircraft Structures Technician Program be removed as noted above by the Trades & Technology Faculty Council, Curriculum Committee.</p> <p style="text-align: right;">CARRIED</p>	Information sent to the Director's Office

Members of UFV's Trades and Technology Faculty engaged in a brainstorming session to identify the common characteristics of students who will likely be most successful in their chosen career paths.

The session generated a list of characteristics with much in common across the various disciplines within the Trades and Technology Faculty. The list is attached in PowerPoint format and provides an excellent reference to some of the specific characteristics and qualities that were identified as potential indicators of student achievement.

Faculty members were then asked to arrange the desired characteristics into groups with a common theme. And from these common themes, a sub-group of the faculty was tasked with proposing some draft Institutional Learning Outcomes for the Faculty of Trades and Technology.

The intent of the following three ILO's is to capture the sense that students should be prepared across multiple learning domains to succeed in their chosen and subsequent career paths:

- Students will develop attributes that allow them to embrace challenges and problems, while seeking sound creative solutions.
- Students will develop attributes which contribute to their productivity and effectiveness in pursuit of personal and organizational goals.
- Students will develop attributes that balance the interests of community, work, and self.

SUMMARY OF THE SENATE MEETING

November 18, 2011 — 2:30 pm
Abbotsford Campus - Room C225/229

FOR INFORMATION ONLY. Approved Senate and Senate standing committee minutes are posted on www.ufv.ca/senate.

1. **Student Academic Misconduct and Student Non-Academic Conduct Policies** – tabled to the next meeting of Senate
2. **Board of Governors Policy Direction on Board and Senate relationships - tabled from October meeting**
Senate reviewed agreed that the statement go forward.
3. **ECE/CYC Program Review** – accepted by Senate
4. **Trades and Technology Faculty Council - revised terms of reference**
- approved
5. **Honorary Doctorate Degree Selection Committee - Senate Volunteers** - Tom Baumann and Elizabeth Dow volunteered as faculty members, and Nathan Abrahams volunteered as the student member.
6. **Senate Policies & Procedures Review/Approval Process** - approved
7. **Faculty vacancy on the Senate Research Committee** - Steven Marsh
8. **Staff vacancy on the Graduate Studies Committee** - Leanne Tielmann
9. **Reinstatement of Anthropology and Sociology extended minor** - approved
10. **Criminology and Criminal Justice degree revisions** - approved
11. **Plumbing and Piping certificate; Joinery certificate** - approved
12. **Visual Arts**
- Changes to the Visual Arts major requirements, diploma, Bachelor of Fine Arts course repetition policy - approved
13. **General Framework for Honours degrees** – deferred to December meeting pending clarification from UEC
14. **Adult Education and Workplace Training certificate** - approved
15. **Approval of Graduands - Karen Evans** – approved in-camera

SUMMARY OF THE SENATE MEETING

December 9, 2011 — 2:30 pm
Trades and Technology Centre — Chilliwack
Rivers Dining Room

FOR INFORMATION ONLY. Approved Senate and Senate standing committee minutes are posted on www.ufv.ca/senate.

1. **OPENING REMARKS**
President Evered expressed appreciation to the Chilliwack team for its wonderful reception, excellent local foods sampling, and gifts for senators.
2. **Agenda - approved**
It was noted that the Physics Honours revisions, tabled at Senate last month, will return at the next meeting of Senate, pending consultation with UEC.
3. **November draft minutes approved**
4. **Campus Planning Update - Craig Toews**
Craig Toews, Director of Campus Planning, gave an overview of the Clearbrook library campus development
5. **Student Academic Misconduct and Student Non-Academic Conduct policies – approved with further revisions; to Board for approval.**
6. **Senate definition of faculty and staff – tabled to January meeting**
7. **Professional Studies Faculty Council Terms of Reference – approved with further revisions.**
8. **Faculty of Access and Open Studies - Faculty Council Revisions – approved with further revisions**
9. **Faculty and Student Vacancies on Senate Research Committee - expressions of interest will be sought from the university community.**
10. **Data Analysis Post-degree certificate – approved – to Board**
11. **Welding Level C certificate - approved**
12. **Last meeting of Senate in May – scheduled May 25, 2012 - to be moved to June 1, 2012 - approved**

MEMORANDUM

To: Chairs, Faculty Councils
From: Karen Evans, University Secretary
Date: January 23, 2012
Re: Expressions of Interest – Faculty membership on Senate Research Committee

The Secretariat office, on behalf of Senate, is extending the call for expressions of interest for one faculty member to complete the remainder of a two-year term on the Senate Research Committee, ending July 31, 2012.

The call ends February 3, 2012 at 4:00pm.

The Senate Research Committee's terms of reference and meeting schedule are posted on the Senate website at
http://www.ufv.ca/senate/Senate_Standing_Committees/Research.htm

Expressions of interest must include reasons for wanting to sit on the committee. Expressions of interest should be made to the chair of the respective faculty council. Faculty council's recommendations must be made to the Senate Governance Committee.

The Senate Governance Committee welcomes recommendations to a maximum of two faculty members from each faculty council. The Senate Governance Committee will consider nominations and make a recommendation to Senate.

Recommendations from the faculty councils must be submitted to lisa.tassone@ufv.ca **no later than 4:00pm on Friday, February 3, 2012.**