

FACULTY TRADES & TECHNOLOGY

**Faculty Council
Approved Minutes**

Thursday, January 22, 2009
2:30 p.m. Room TTC2041

Chair:	Harv McCullough		
Present:	Mark Ryan	Bernie Duncan	Tricia Thomson
	Tom Baumann	Bruce Corbeil	Randy Kelley
	Tricia Thomson	Shelley Hayes	Vern Wright
	Al Behmer	Wally Gallinger	Roger Moren
	Dean Key	Keith Newport	Joe Kovacs
	Shannon Draney	Pat McGurk	Judy Hill
	Rolf Arnold	Paul Gumprich	Tim Lynch
Regrets:	12 employees		
Recorder:	Karen Power		

1. Opening Remarks

Harv thanked all for attending.

Harv explained the University Act and the requirement for each faculty to establish a faculty council. The purpose of this first meeting was to review the terms of reference and establish a method of election for the various areas required.

The Trades & Technology Faculty Council will make recommendations through motions to the Senate (which was UCFV's old Educational Council). The Senate is chaired by UFV's President. Two members from each Faculty Council will be elected to sit on the Senate.

Copies of the terms of reference were distributed for everyone's review and reference.

2. Election Process

Harv explained that the Trades & Technology Faculty Council will have to establish and agree upon a method voting for:

- a) 2 Staff representative
- b) 1-4 Sessional/Relief Instructor representatives
- c) Student representatives
- d) Vice Chair

This process could be governed by a Nomination Committee that this council elects or a paper voting system distributed and processed through the Dean's Office.

Motion:

The Trades & Technology Faculty Council recommends that the Dean's Office start and organize the nomination process for Staff, Student, and Vice Chair.

Moved by Bernie Duncan, Seconded by Tom Baumann **Carried**

It was agreed by all in attendance that everyone will have the opportunity to vote for staff and sessional/relief instructors.

3. Meeting Dates and Time

Harv suggested having 3 meeting per year between September and June.

Day: Thursday's

Location: TTC Chilliwack Room 2041

Time: 1:30 pm – 3:00 pm

It was suggested that students be released early or issued a homework assignment so that all faculty can attend these meetings.

4. Question and Answer Period

Dean Key noted a concern about time constraints. As a UCC Rep. he has not been able to attend a meeting in over a year. As a CTC instructor with students who are bused, letting them out early isn't effective.

Randy Kelley echoed the same comment. As a UPAC Rep. these meeting are held at 9:30 am Friday mornings making it impossible to instruct and attend.

a) Student Representation

Round table discussion of how many students should be elected.

- One from each program – which could amount to over 20
- One from each physical location – Chilliwack Campus, Aerospace Abbotsford, TTC Campus, CTC Campus
- One from each cluster of programs - Aerospace, Agriculture, Construction, Electrical, Electronics, Hospitality, Transportation, Welding
- The number of students based on percentage of students per area
- 2-3 students with a rotating representation from a different program area each year
- Let the students elect themselves under a student election
- If there is only 2 staff members – perhaps there should only be 2 student representatives

With all these ideas and no consensus, Harv will take this on advisement and check with the other faculty councils to see how they are handling this election.

Action: Harv McCullough

Mark Ryan asked, "If apprenticeship students would be included?"

Harv replied, "Apprentices would not be elected student members because they are not full-time students enrolled for the entire academic year."

Rolf suggested that apprentices could be brought in as a non-voting member if needed for educational representation.

b) Sessional Instructor/Relief Instructor

- If the nominations are for more than 4 we will have the Sessional/Relief Instructors vote among themselves for a selection of up to 4.
- We would have to pay a relief instructor to attend meetings.
- Sessional Instructors are already on contract and are expected as part of their contract to participate; therefore extra pay would not be issued.

c) Curriculum Committee

- Harv explained that after all elections have taken place and the Trades & Technology Faculty Council has all proper representation a Curriculum Committee will need to be formed with the purpose of wordsmithing and critiquing documents that will require a sign-off at this level before being sent to UPAC.

**Meeting Adjourned
3:00 p.m.**

Next Meeting

May 21, 2009