

**Approved MINUTES**  
for the  
**TRADES & TECHNOLOGY FACULTY COUNCIL**

April 1, 2010  
1:30 p.m. Room TTC 2041  
Chilliwack South Campus

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<b>Present:</b>	Harv McCullough Wally Gallinger Bernie Duncan Rod McLeod Nancy Barker Larry Gritzmaker Myles Andrew Heidi VanDokkumburg	Nick Penner Mike Rumpeltes Paul Gumprich Tricia Thomson Randy Kelley John Todrick Shannon Draney	Tom Baumann Bruce Corbeil Brent Bailey Jim Watts Pat McGurk Mark Ryan Sarah Zonneveld
<b>Regrets:</b>	Barry Penner David Riel Dean Key	Tim Lynch Roger Moren Jim Carson	Rolf Arnold Rodney Smith Sheldon Frank
<b>Guests:</b>	Mark Evered Deborah Hawkes	Larry Howe	Trudy Archie
<b>Recorder:</b>	Karen Power		

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**1. Introductions and Welcome**

Chair Harv McCullough welcomed Mark Evered, President and Vice-Chancellor; Brent Bailey and Shannon Draney newly elected staff representatives; Sarah Zonneveld and Heidi VanDokkumburg, newly elected student representatives.

**2. Items for Adoption**

- 2.1 Agenda – 2010-04-01  
Adopted as circulated.
- 2.2 Minutes – 2009-11-26  
Adopted as circulated with the following change to pg 4, 8.1, (a), “the minutes should state 4 different areas not 3”.

**3. Greetings from the President and Vice-Chancellor**

Mark Evered discussed the structure of our new university and thanked everyone for their commitment to the Trades & Technology Faculty Council, reassuring everyone their voices are being heard.

The Board of Governors – deals with corporate matters  
The Senate – deals with educational matters  
The Senate is currently setting up six subcommittees

Mark acknowledged the challenges UFV faces as our government has frozen funding. UFV has exceeded its target by 3% and funding is based on the target, therefore, UFV has a financial concern. UFV will be looking to our communities for support as we fight for funding.

Questions:

**CEP Development Progress**

UFV's commitment to the future development of CEP is to have further programming running by 2011 in the modified engineering building known as 1091. UFV will continue to build and expand around 1091.

**What is the Future of the Chilliwack North Campus?**

The Chilliwack North campus is up for sale. UFV will lease back the Theatre to continue running the Theatre Arts Diploma Program on that site.

**Will there be Student Dorms located at the CEP?**

There are no plans for student dorms yet. Mark welcomed a discussion. He is very aware of the transportation issues between campuses. UFV has been known as a commuter university.

**Lack of Student Life**

The Trades & Technology campus has no Student Life. It was noted that many students are not commuting but actually renting close by from Monday-Friday and heading home on the weekends.

Mark encouraged all to talk to students and find out what it is they need. The future of CEP will be to bridge the future development and programs with the TTC building, ensuring more Student Life.

The government does not fund Student Life or Resources. UFV will not receive funding to build student spaces other than classrooms. Mark encouraged all to take the responsibility of enhancing Student Life as a model for others to follow.

UFV must seek other methods of funding resources in order to support Student Life. Continuing Studies courses are one of the areas we are looking at generating more funding support.

**4. Senate Update**

Tom Baumann noted that Senate has been working on governance issues, honorary degree selection, approving graduates, and financial issues of running on a zero budget,

Rod McLeod noted that Senate has just completed a large number of subcommittees.

To ensure that all information from the Senate and its committees are discussed or circulated to all Trades & Technology Faculty Council members, additional meetings may need to be held and an email distribution group may need to be setup.

Harv McCullough noted that there are five meetings booked for the next academic year. Should more be needed, we will adjust.

Karen Power noted that a Faculty Council Email Group has been set up and can be used for the circulation of information.

**5. Trades Faculty Representation needed on Other Faculty Councils**

Harv encouraged faculty to put their names forward for the two faculty councils that conduct meetings on Friday afternoons. This would affect trades instructor/student contact time by only one-hour.

The Faculty of Arts and the Faculty of Science both meet on Friday afternoons.

John Todrick has agreed to sit on the Arts Faculty Council as a representative from Trades. John will be on sabbatical for the Fall Semester but will represent starting January 2011.

**6. Discussion of 4 days Instruction and 1 day for meetings**

Harv suggested an Ad-Hoc Committee be put in place to discuss and recommend advantages and disadvantages to the idea.

Mark Ryan, Rod McLeod, Larry Gritzmaker, John Todrick, and Randy Kelley will form the new Ad-Hoc Committee and report to the Faculty Council on their findings.

**ACTION: Ad-Hoc Committee to Review and Report**

**7. Discussion of Standardization of Trades CS and/or Others – Shop User Fee**

Harv explained:

- We cannot charge for shop rental. We do not personally own the facility and its shop space.
- We cannot charge for wear and tear on equipment – we have equipment repair budgets.
- We could come up with a system to cover the wear & tear on tools. This is calculated on a rate per hour per student.
- We can charge for materials.

We are presently charging CS Welding and Drafting courses for supplies at a cost per student ratio.

Rolf Arnold and Karen Massier are asked to investigate the costs associated with the supplies used by other CS programs in other areas such as Carpentry and Electrical and charge according.

Rolf and/or Karen to report, at the next meeting, on the fee structure in place.

**ACTION: Rolf Arnold and Karen Massier**

**8. Draft Guidelines for the Writing of Policies – sent electronically to each member**

Bill Cooke has asked for comments to the Draft Guidelines. If anyone has any suggestions, please email Bill Cooke and copy Karen Power.

**9. Information Items**

**9.1 Other Faculty Council Updates**

**a. Faculty of Access & Continuing Studies – Trudy Archie**

The council has been busy working on election procedures for implementation of elections this September.

Encouraging representation of a Trades Faculty to sit on the Faculty of Access & Continuing Studies Council. Meetings are Friday mornings in Abbotsford.

Harv suggested that afternoon meetings would promote representation from the Trades Faculty.

b. Faculty of Professional Studies – Larry Howe

The Council is in the process of approving the City of Richmond BBA agreement for their employees.

The City of Richmond/Envision needs managers with a BBA. Therefore, the Faculty of Professional Studies is collaborating with the City of Richmond/Envision to accommodate these needs.

We are actively looking for ways to market the Trades & Agriculture BBA's. We will be in contact with Trades Faculty to discuss whom we need to market in your industries. A cohort of 20 is needed to run the program and break even.

It was suggested that a presentation to sell the degree be given to all apprentices. The development of a brochure was also suggested.

9.2 Faculty Council Senate/Website

The new Trades & Technology Faculty Council website is located under the UFV's Senate web page. All approved agendas, minutes, membership list, and Terms of Reference are posted there.

9.4 UFV & SD #33 – Career Tracks

UFV and School District #33 have come to an understanding that the service of Career Tracks in Chilliwack can be of mutual benefit to our students as well as their clients. We have agreed to provide office space twice a month for an afternoon so that our students can benefit from all their job search resources. In turn, Career Track clients will get to see the inside of our Trades & Technology facility enlightening them to what can be their future.

9.3 Meeting Dates for the Next Academic Year 2010/11

- September 30, 2010
- November 25, 2010
- January 27, 2011
- March 31, 2011
- May 26, 2011

**Next Meeting**  
**Thursday, May 20, 2010**  
**1:30 pm – 3:30 pm**  
**Room 2041**