

Approved MINUTES
for the
TRADES & TECHNOLOGY FACULTY COUNCIL

Tuesday October 19, 2010
1:45 p.m. Room TTC 2041
Chilliwack South Campus

Chair: Harv McCullough

Present: Rolf Arnold Bernie Duncan John Todrick Tom Baumann
Wally Gallinger Jim Watts Shannon Draney Tricia Thomson
Mark Ryan Myles Andrew Brent Bailey Nick Penner
Nancy Barker Al Behmer Paul Gumphrich

Regrets: Rod McLeod Dean Key Jamie Ubell Larry Gritzmaker
Barry Penner Tim Lynch Rodney Smith David Riel
Jim Carson Sheldon Frank Bruce Corbeil Randy Kelley
Pat McGurk

Guests: Brenda Frederick Deborah Hawkes Karen Massier

Recorder: Karen Power

1. Welcome

The meeting was called to order at 1:45 pm with Harv McCullough in the Chair.

2. Items for Adoption

2.1 Agenda – 2010-10-19

MOTION:

THAT the agenda be adopted as presented.

P. Gumphrich/T. Baumann

CARRIED

2.2 Minutes – 2010-05-20

MOTION:

THAT the minutes of 2010-05-20 be approved.

T. Baumann/P. Gumphrich

CARRIED

3. Updates from Previous Meeting

3.1 IT Services – Handout

IT Services provided a report titled Client Support Statistics, showing Hardware Counts, Tickets by Date and Tickets by Category.

The information clearly showed that TTC is 1/3 the size of the Chilliwack North Campus and definitely warrants a technician on-site to deal with reported tickets.

As of August 30, 2010 IT Services has a technician on site at TTC every Thursday.

John Todrick requested that:

IT Services should be notifying all faculty of proposed upgrades. The podium computer upgrade occurred while faculty were on vacation. Software and files are now missing. This type of action is so unproductive to all involved and a better form of communication needs to be put in place.

3.2 Election Procedures Approval Process Update – Handout

The Governance Committee approves the Trades & Technology Faculty Council Election procedures with the following amendments:

that Item 4 a) be amended to replace the reference to the Senate Elections Appeal Committee with Senate, and that Item 4 b) be deleted.

MOTION:

J. Todrick/B. Duncan

THAT we change the Election Procedures as noted above by the Governance Committee, and send them off for final approval to Senate.

CARRIED

4. Committee Updates

4.1 Senate Update – Tom Baumann

- Four new certificates were approved. Two of these approved certificates are a group of courses, already established and running.
- The Vice Chair of Senate will sit on the Committee to Review Academic Appeals
- Honorary Doctorate Degree Committee has been established for the next search. Tom Baumann is sitting on the committee and welcomes any recommendations.
- Tom Baumann is also representing us on the Research Advisory Council. Anyone with recommendations on how research could be fostered within the Faculty of Trades & Technology is encouraged to send their ideas onto Tom.
- There is a Moratorium on all degrees unless they are connected to Health Sciences.

Discussion:

Tricia Thomson asked if Research Funding was available at UFV.

Tom Baumann reported that most large sums of money received for research come from external agencies. UFV's Research Office can help faculty identify and apply to such agencies.

Internally at UFV, faculty can apply for the research option or scholarly activity to access funding to assist with research.

Harv McCullough noted that most funding available right now from external agencies or government is referred to as drive-by or envelope funding. This means it is a one-time funding with a limited amount.

John Todrick noted that Eric Davis mentioned at his State of the Union Address that, trades/health were targeted as areas of priority to the provincial government.

Harv McCullough responded by clarifying, that if new envelope money becomes available through the provincial government, it would be targeted to trades/health related training. This provincial government priority is for Advanced Education funding not ITA funding. We offer training under both funding agencies. ITA has just asked us to put together a scenario of how we could manage with a 5% and 10% decrease in funding plans.

All new trades programs that started in the last few years are funded under the Ministry of Advanced Education and Labour Market Development. ITA funding is just too volatile.

4.2 Occupational Health & Safety – Mark Ryan

Mo Bual deals with Health & Safety issues

Leslie Hunter deals with Emergency Planning and Risk Management

- Three air quality issues are being investigated within the Electronics, Welding, and Carpentry areas at TTC.
- An Evaluation Drill should be done before Christmas. This falls under Leslie Hunter's area.
- Fire Warden Training needs to be conducted. This falls under Leslie Hunter's area.
- Safe Pathways – Mo will be on-site to meet with Faculty & Staff of each Shop Area to outline routes.
- Asbestos Protocol – Completed. Mo is to send us a copy.
- Safety Signage – Coming soon to Shop Areas and Equipment.

4.3 Teaching & Learning Advisory Council – Randy Kelley

Tabled

4.4 CEP Educational Park Committee – Brent Bailey

- The CEP Committee has not met since our last Faculty Council meeting on May 19, 2010.
- There is a CEP Update Forum being held Wednesday October 20, 2010 at the Chilliwack North Campus.
- Craig Toews is aware that the Carpentry Program would like first refusal of any trees fallen. Jorge Candia has contacted Mark about potential trees.

4.5 Teaching Excellence Award Committee

This committee is looking for a representative from the Faculty of Trades & Technology to sit for the next two years.

Those interested should contact Lisa Tassone, Assistant to the University Secretary at local 5114.

5. New Business

5.1 Educational Planning 2010-2015

A questionnaire to help assist us with planning as been distributed to all faculty. Please review and forward any planning ideas to the Dean's Office no later than October 22, 2010.

Harv will be submitting an Educational Plan both for this coming year even though there is a 0% increase, as well as for new program areas that we should be expanding into.

Harv is optimistic, with the fact that the ministry's priority is with trades training, that there might be the release of funds down the road. If that should happen, we have to be ready to move an educational opportunity forward very quickly.

5.2 New Faculty Name

Faculty of Agriculture, Applied, and Industrial Arts.

The Faculty Structure and Name of our Faculty will be the main agenda item at the next Faculty Council meeting in November.

5.3 Purchasing Concerns

Concerns:

a) Lack of Planning for the distribution of MFD's

There should be a review of where these devices are located and the distribution of smaller MFD's to accommodate a group/areas of offices.

b) Objectives Not Met

The Supply Management Website states that one of the objectives of this project was to improve the ability of staff and students to obtain and manage copy/print/scan/fax/email functions in an affordable and effective manner.

c) Desk Top Printers

No reference in the Purchasing Manual that faculty cannot purchase desktop printers, yet we are being denied.

d) Questioning the Photocopier/Printer Committee Membership

No instructional faculty representation.

e) Objective of Saving Money not Met

Faculty time is worth money and it is not being used well with respect to walking back and forth to a MFD not located close to office.

f) Building of Teaching Material

Trades & Technology Faculty design and create their own teaching material and the use of a desktop printer is crucial in this design stage.

g) Automotive Shop, Electrical Lab, Drafting Lab Printers

How do we purchase printers for this machinery?

h) Recycling and Refill Program for Cartridges

What does UFV have in place to support Green Recycling Programs?

Summary of concerns: there is a need for desktop printers for faculty designing material, efficiency of printers for equipment in shops & labs, and safety issues when faculty have to leave shop areas to retrieve printing.

6. Information Items

6.1 Other Faculty Council Updates

a) Faculty of Arts – Brenda Frederick

A lot of discussion and strategizing is taking place. The Faculty of Arts is too large and needs reorganizing.

John Todrick is representing Trades & Technology on the Faculty of Arts Council and reported the following:

At the last meeting, the Faculty of Arts had some interesting suggestions for the restructuring of faculties at our university. They suggested that the Faculty of Trades & Technology have the following program areas added to it: Fine Arts, ABT, Aviation, Business, and Health Services.

Looks like someone has it in his or her mind that the Faculty of Trades & Technology should be reorganized in some fashion?

6.2 2010 Christmas Closure - The University will be closed Dec 27, 31, 2010.

Mark your Calendars

6.3 Environment Canada Winter Weather Predictions – More Snow, Colder Weather

Be aware and be prepared to readjust your teaching plans should we lose days to snow closures.

If you cannot get into work – have your class lists online with myufv or email, so you could update students and/or give directions to assignments.

Next Meeting
Thursday, November 25, 2010
1:45 pm – 3:30 pm
Room 2041