

Serving of Liquor Regulations



Applicants seeking permission to hold an event where alcohol will be sold or served, on UFV property or off-campus, must be familiar with the terms and conditions which approval to hold or host an event are granted by the University of the Fraser Valley (UFV). In addition to the *Liquor Control and Licensing Act* (British Columbia) and the *Liquor Control and Licensing Regulation*, (the “Act”), the university’s rules, regulations and policies (and the *Selling, Serving, and Advertising Liquor* policy (15)), and any more terms and conditions imposed by the university, the following will apply:

1. No event involving selling or serving of liquor (beer, wine, coolers, spirits, etc.) will be held without UFV approval and, if approved, will be held in under the terms and conditions of such approval.
2. Liquor will only be sold and served in a venue covered either by one of the existing liquor licenses or by a Special Event Permit (SEP). Liquor may be served, but not sold, in such other locations and on such other occasions as are authorized by a responsible officer of the university (as defined in the *Selling, Serving, and Advertising Liquor* policy (15)).
3. BC’s liquor laws require that a wide variety and generous supply of food and non-alcoholic or de-alcoholized beverages be made available for consumption during the event. Whenever possible, light foods (e.g., chips, popcorn, etc.) will be made available for all attendees. Other food items such as pizza, salads, sandwiches, wraps, hotdogs, etc. should be available for purchase.
4. The person whose name appears on the event’s Special Event Permit or designate, must possess a *Serving It Right* or *Special Events Server (SES) licensee certificate* and must be present throughout the licensed event. All servers will have a *Serving It Right* or *Special Events Server* serving certificate.
5. As directed by a responsible officer of the university:
 - a. The primary event organizer will provide security at the doors to check and monitor proof of age. Minors may be permitted to enter the venue as non-drinking patrons when a Special Event Permit is in effect, and when a responsible adult accompanies them. Depending on the size of the event, the primary event organizer may be required to hire security staff to be present at the event. Security must be bonded and licensed pursuant to the “*Security Services Act*” (British Columbia) and be trained in bar/event security techniques.
 - b. The primary event organizer must allow for controlled entry and exit to the venue. Liquor must not leave the venue and cannot be passed to people outside the venue for consumption.
 - c. For events in open areas, the primary event organizer will make arrangements for temporary fencing of at least six (6) feet in height to control access.
 - d. The primary event organizer will ensure that the approved number of attendees is not exceeded.
6. Advertising of the event:
 - a. Must be responsible and in good taste. All advertising and promotions, including flyers, emails, posters, and websites, must be submitted for approval as part of the Event Application.
 - b. Will not encourage alcohol abuse, or place emphasis on quantity or frequency of use; and
 - c. Will not portray drinking as a solution to personal or academic problems of students, or necessary to social, sexual, or academic success.

**Please note: Compliance with all of the above is required for permission to hold an event.
Events in progress that violate any of the above will be “shut down”**