

**Are you an international student looking for employment while studying in Canada?
The Career Centre can help!**

Types of employment:

Co-operative Education

Co-operative Education (Co-op) combines a student's academic studies with relevant and productive paid work experience. Co-op option is offered in the Arts, Business Administration, Computer Information Systems, Kinesiology and Physical Education, Library and Information Technology and Sciences Program.

Requirements:

Possess a valid study permit, be enrolled in **full-time studies**; be accepted into one of the UFV programs offering the co-op option; have successfully completed a **minimum of 18 credits** in their academic program before accepting a Co-op position; hold and maintain a minimum Grade Point Average (GPA) of 2.33 (C+) for diploma or 2.67 (B-) for degree.

To apply:

For more information and details on how to apply visit the following link and read the Student Co-op Handbook: http://www.ufv.ca/Jobs/Students_Alumni/Co-op_student_information.htm

On-campus Work-Study

Work is available in various UFV Departments, which provides students with relevant work experience & extra income. No work permit required!

Requirements:

Possess a valid study permit, be enrolled in a minimum of 9 credit hours and maintain a minimum GPA of 2.0.

To apply:

Visit the job centre's website at <http://www.ufv.ca/Jobs.htm> and select the "Students and Alumni" then select "Work Study" tab at the bottom. Positions are posted on the first day of classes of each semester.

Off-campus Employment

Eligible international students are now able to work off-campus while they are completing their studies. Please refer to the back of this handout for more information!

Post-graduation Work Program

This program is designed to provide graduating students with Canadian work experience in their field of study. The length of your academic program matters; the work permit cannot be valid longer than the length of time the student studied.

To apply:

Please visit <http://www.cic.gc.ca/english/study/work-postgrad.asp> for more information.

Visit the Career Centre (Room B238) and see how we can help you!

Citizenship and Immigration Canada Off-Campus Work Permit Program for International students

The Off-Campus Work Permit Program allows eligible international students to work off campus while completing their studies at UFV.

For more information, government guidelines and an application, visit the following websites:

<http://www.learnlivebc.ca/off-campus-work/welcome.htm>
<http://www.cic.gc.ca/english/study/work-offcampus.asp>

To be eligible for a work permit under this program you must meet all of the following requirements. You must:

- Possess a **valid** study permit
- Have studied **full-time** at UFV for **at least** 6 out of the 12 months preceding your application to work off campus — students taking ESL courses or exchange students do not qualify for the off-campus work permit
- Have maintained a satisfactory academic standing of a **GPA of 2.0**
- Have applied for the off-campus work permit program
 - * Submit an **Electronic Verification Form** to UFV International (Room B238) to have the Designated Institute Representative (DIR) verify and sign that you are continuing to study full time and that you have a GPA of 2.0 or higher
- Have signed and submit a **Student Acknowledgement and Consent Form** authorizing the disclosure of personal information between UFV, the provincial government and Citizenship and Immigration Canada (CIC)
- Continue to fulfill the terms and conditions of your study permit and work permit.

Please Note:

* It is your responsibility to ensure that you are eligible for the program BEFORE you submit your forms for verification. You will also be responsible to renew permits at the appropriate time.

*Visit the CIC website for the estimated processing times for student work permits:
http://www.cic.gc.ca/english/information/times/canada/process-in.asp#temp_res