

Guidelines for Conferring Supervisory Status

Approved by Senate: April 2011

Supervisory Status Review Subcommittee:

The Graduate Studies Committee (GSC) will establish a Supervisory Status Review Subcommittee (SSR Subcommittee) made up of four of its voting members who are either faculty members or deans. The Subcommittee will keep a record of its proceedings and decisions and report regularly to the GSC.

Conferring Supervisory Status:

Supervisory status at the graduate studies level is conferred upon eligible faculty members by the Graduate Studies Committee, based on the recommendation of the SSR Subcommittee.

Supervisory Status:

1. The Graduate Studies Committee may confer **full supervisory status** to faculty members to allow them to supervise the work of students completing a Master's thesis, an extended essay, or a major paper/project in designated area(s) of study.
2. The Graduate Studies Committee may confer **limited supervisory status** to faculty members to allow them to supervise major papers/projects in designated area(s).
3. In some circumstances, the Graduate Studies Committee may grant a faculty member the authorization to supervise the work of one student in particular.

Applications for Supervisory Status:

Applications for supervisory status at the graduate level must be made to the Graduate Studies Committee and be accompanied by a favourable recommendation of a Graduate Program Committee (GPC). All applications will be referred for recommendation to the SSR Subcommittee by the GSC.

Quorum:

At least three members of the SSR Subcommittee must be involved in the recommendation. When members of the SSR Subcommittee are from the same department/school as the applicant, they must recuse themselves.

Eligibility for Full Supervisory Status:

To be considered for full supervisory status, a faculty member must:

- Be a full-time faculty member, an adjunct professor, or a professor emeritus at UFV.

- Hold a terminal degree or equivalent appropriate to the field in which they will be supervising students.
- Have had the experience of writing a graduate thesis or its equivalent.
- Be actively engaged in research and have demonstrated evidence of productivity in scholarship and research. (Exceptions can be made for individuals with an established academic or professional reputation in their field.)

Eligibility for Limited Supervisory Status

- A minimum of a Master's degree in a related discipline.
- A demonstrated expertise in the subject matter(s) in which the faculty member will be expected to supervise students' work.

Terms of Appointment:

The SSR Subcommittee, in making its decisions, must specify the terms of the appointment to supervisory status and the area(s) of study in which the faculty has demonstrated a capacity to supervise students' work.

Loss of Supervisory Status:

The Associate Vice President, Research and Graduate Studies, in consultation with the Graduate Studies Committee may, with cause, revoke an individual's supervisory status.

Exceptions:

Any departure from the above guidelines must be approved by the Graduate Studies Committee.

Appeals:

Any appeals must be made to, and be adjudicated by, the Graduate Studies Committee as a whole.

Revised by GSC: March 17, 2011