

COURSE IMPLEMENTATION DATE: May 2010
 COURSE REVISED IMPLEMENTATION DATE: _____
 COURSE TO BE REVIEWED: February 2014
(four years after UPAC approval) *(month, year)*

OFFICIAL UNDERGRADUATE COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.
 Shaded headings are subject to change at the discretion of the department – see course syllabus available from instructor

LIBT 381	Continuing Studies	2
COURSE NAME/NUMBER	FACULTY/DEPARTMENT	UFV CREDITS
	Leadership for Library Technicians	
COURSE DESCRIPTIVE TITLE		

CALENDAR DESCRIPTION:

Designed for library technicians, this course will examine various aspects to effective leadership within the context of information work. Students will develop skills and knowledge that will assist them in providing vision and guidance for others. In examination of the benefits of change, students will also learn how to delegate decision-making and build trust with others through role modeling, mentorship, and coaching.

PREREQUISITES: Library Technician diploma
 COREQUISITES: NA
 PRE or COREQUISITES: NA

SYNONYMOUS COURSE(S):

- (a) Replaces: _____
- (b) Cross-listed with: _____
- (c) Cannot take: _____ for further credit.

SERVICE COURSE TO: *(department/program)*

TOTAL HOURS PER TERM: 24

STRUCTURE OF HOURS:

Lectures: _____ Hrs
 Seminar: _____ Hrs
 Laboratory: _____ Hrs
 Field experience: _____ Hrs
 Student directed learning: _____ Hrs
 Other (specify): Online 24 Hrs

TRAINING DAY-BASED INSTRUCTION:

Length of course: 8 weeks
 Hours per day: NA

OTHER:

Maximum enrolment: 20
 Expected frequency of course offerings: annually
(every semester, annually, every other year, etc.)

WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only)

Yes No

WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department)

Yes No

TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE:

Yes No

Course designer(s): Christina Neigel

Department Head: Christina Neigel

Supporting area consultation (Pre-UPAC)

Curriculum Committee chair: Cheryl Isaac

Dean/Associate VP: Rosetta Khalideen

Undergraduate Program Advisory Committee (UPAC) approval

Date approved: October 2009

Date of meeting: October 30, 2009

Date approved: October 2009

Date approved: December 7, 2009

Date of meeting: February 26, 2010

LEARNING OUTCOMES:

Upon successful completion of this course, students will:

1. Develop their leadership skills in specific activities
2. Identify the strengths and weaknesses of library workers
3. Recognize how change can be beneficial to a work environment
4. Develop ways of inspiring action and creativity from others
5. Prepare and respond to unexpected events
6. Explore? the roles and responsibilities of work teams and status in the workplace
7. Identify personal traits and abilities that can facilitate leading
8. Create solutions to enhancing performance of library workers through role modeling, coaching, and mentoring
9. Assess the abilities and attitudes of others based on their actions and decisions
10. Set priorities and goals that are balanced between need and reality

METHODS:

Online instruction incorporating learning activities and discussions.

METHODS OF OBTAINING PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

Examination(s) Portfolio assessment Interview(s)

Other (specify):

PLAR cannot be awarded for this course for the following reason(s):

TEXTBOOKS, REFERENCES, MATERIALS:

Selection of current reading materials from relevant sources.

SUPPLIES / MATERIALS:

NA

STUDENT EVALUATION:

[An example of student evaluation for this course might be:]

Learning journal	25%
Leadership learning activities	25%
Major assignment	50%

COURSE CONTENT:

[Course content varies by instructor. An example of course content might be:]

1. Attributes of good leadership, roles of leaders
2. Self-Discovery – learning styles, role within teams
3. Inspiring action – what motivates, the benefits of change
4. Leadership as it relates to information work, strength and weaknesses of library workers
5. Responding to change – the unexpected
6. Communication
7. Cultivating teams from the leader perspective
8. Balancing work and life – the holy grail.