

COURSE IMPLEMENTATION DATE: September 1996
 COURSE REVISED IMPLEMENTATION DATE: September 2007
 COURSE TO BE REVIEWED: March 2011
 (Four years after PAC final approval date) (MONTH YEAR)

OFFICIAL COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.
 Shaded headings are subject to change at the discretion of the department and the material will vary
 - see course syllabus available from instructor

FACULTY/DEPARTMENT:	Library and Information Technology Program	
LIBT 240		3
COURSE NAME/NUMBER	FORMER COURSE NUMBER	UCFV CREDITS
	Media in Information Centres	
COURSE DESCRIPTIVE TITLE		

CALENDAR DESCRIPTION:

This course provides students with an opportunity to examine specific issues related to the use of current and emerging media technologies in information centres. Students will catalogue a variety of non-print materials including websites, ebooks, and video using industry standards and discuss the impact of new technologies. Students will examine issues related to the selection, maintenance, operation, and management of media equipment commonly used.

PRE- or CO-REQUISITES: **LIBT 115 and admission to the Library and Information Technology program**
 COREQUISITES:

SYNONYMOUS COURSE(S)	SERVICE COURSE TO:
(a) Replaces: _____ (Course #)	_____
(b) Cannot take: _____ for further credit. (Course #)	_____

TOTAL HOURS PER TERM: 39	TRAINING DAY-BASED INSTRUCTION	
STRUCTURE OF HOURS:	LENGTH OF COURSE: _____	
Lectures: 39 Hrs	HOURS PER DAY: _____	
Seminar: Hrs		
Laboratory: Hrs		
Field Experience: Hrs		
Student Directed Learning: Hrs		
Other (Specify): Hrs		

MAXIMUM ENROLLMENT:	36
EXPECTED FREQUENCY OF COURSE OFFERINGS:	1 section per year
WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

AUTHORIZATION SIGNATURES:

Course Designer(s): _____ Christina Neigel	Chairperson: _____ (Curriculum Committee)
Department Head: _____ Christina Neigel	Dean: _____ Karen Evans
PAC Approval in Principle Date: _____	PAC Final Approval Date: Mar. 30, 2007

LEARNING OBJECTIVES / GOALS / OUTCOMES / LEARNING OUTCOMES:

Upon successful completion of LIBT 240, the student will be able to:

1. Describe the role of media and media services in libraries.
2. Identify selection tools and locate reviews for media materials.
3. Identify and describe the physical nature of media materials found in library and media centres.
4. Evaluate and select media materials and equipment for a library or media centre.
5. Describe the implications of Canadian copyright law on the use of media materials in libraries.
6. Identify specific equipment requirements for media materials.
7. Identify occupational health and safety issues related to media equipment.
8. Describe how various media equipment operates.
9. Produce effective promotional and/or instructional materials for a library or media centre.
10. Catalogue a variety of media materials using current standards of bibliographic description.
11. Locate vendors of media equipment.

METHODS:

Classes will consist of lectures, learning activities, and discussions.

PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

Credit can be awarded for this course through PLAR (Please check:) Yes No

METHODS OF OBTAINING PLAR:

The following approaches to PLAR may be considered (but not limited to): portfolio, demonstration, interview, examination, etc.

TEXTBOOKS, REFERENCES, MATERIALS:

[Textbook selection varies by instructor. An example of texts for this course might be:]

Javes, Carol. Managing Media Equipment. 2nd ed. Canberra, ACT: DocMatrix, 2002.

SUPPLIES / MATERIALS:

Current secondary electronic storage media

STUDENT EVALUATION:

[An example of student evaluation for this course might be:]

Assignments 50%
Midterm exam 25%
Final exam 25%

COURSE CONTENT:

[Course content varies by instructor. An example of course content might be:]

Types and function of media
Materials selection
Copyright issues
Materials handling
Occupational Health and Safety
Equipment selection
Visual literacy
Creating instructional materials
Cataloguing videorecordings, soundrecordings, graphic materials, cartographic materials, and electronic formats
Media cataloguing issues
Troubleshooting media equipment